

**RECORDS OF PROCEEDINGS  
CLARIDON TOWNSHIP  
REGULAR MEETING**

**February 15, 2021**

The regular meeting was called to order at 6:00 pm with following members present: Trustees- Roger Miller, Jonathan Tiber and Cooper Sherman.

Ms. Olszewski took roll call for attendance. Mr. Miller, Mr. Tiber and Mr. Sherman responded here.

**MOTION TO APPOINT MS. OLSZEWSKI TO RECORD THE MINUTES- 21-26**

Motion by Mr. Miller, second by Mr. Sherman to appoint Ms. Olszewski to record the minutes of today's meeting.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

**FEBRUARY 1, 2021 REGULAR MEETING MINUTES- 21-27**

Motion by Mr. Tiber, second by Mr. Sherman to approve the regular meeting minutes of 2/1/2021 as written.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

**ZONING**

The BOT was presented with a written zoning report (via email) from the zoning inspector, Mr. Harry Jacob.

Mr. Tiber stated that Mr. Ballish's pretrial court date has been set for April 12, 2021. He also added that small amounts of junk have been removed from the property.

**MOTION TO ACCEPT MR. SINATRA'S RESIGNATION- 21-28**

Motion by Mr. Tiber, second by Mr. Miller to accept Mr. Sinatra's resignation (retirement) as a Zoning Commission Board member, effective 2/23/2021.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

**MOTION TO SELECT MR. JOSEPH STENGER AS A NEW ZONING  
COMMISSION BOARD MEMBER- 21-29**

Motion by Mr. Tiber, second by Mr. Miller to select/hire Mr. Joseph Stenger as a new Zoning Commission Board member, effective 2/22/2021.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

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**MOTION TO HIRE MR. CHRIS ALUSHEFF AS THE NEW ZONING**

**SECRETARY- 21-30**

Motion by Mr. Tiber, second by Mr. Sherman to hire Mr. Chris Alusheff as the new Zoning Secretary, at \$14 per hour (up to 12 hours per month), effective immediately.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

**MAINTENANCE**

The BOT discussed 22 hours of overtime Mr. Burzanko worked year to date, due to snowplowing. Mr. Tiber explained that Mr. Burzanko has been informed to plan/schedule his workload accordingly in order to avoid overtime hours until after April 1<sup>st</sup> (beginning of 2<sup>nd</sup> quarter).

**MOTION TO REWRITE ON-CALL SNOWPLOWING JOB DESCRIPTION- 21-**

**31**

Motion by Mr. Tiber, second by Mr. Miller to rewrite the on-call snowplowing job description.

This motion was tabled until the next meeting.

**BUILDINGS**

Mr. Tiber stated that windstream services have been terminated as of 2/11/21. Final invoice due on 2/15/21 shall be prorated.

The BOT discussed the recent invoice received from Burton Sheet Metal, for inspection and furnace filter replacements at the Admin Building and Town Hall. Mr. Tiber added that these services have been authorized prior to making the service request, but inadvertently unmentioned during the 2/1/21 meeting.

The BOT also discussed adding internet to Town Hall building for the purpose of zoning offices. In the near future, the BOT plans to relocate Mr. Jacobs's (zoning inspector) office back to Town Hall in order to keep all zoning departments/offices in one building.

Mr. Sherman spoke about the unexpected increase (by \$10) in Rugg's Pest Control services. The service provider did not notify the client of the cost increase 30 days prior, as specified in the contract. Mr. Sherman will be contacting Rugg's Pest Control for further details. Ms. Jolly is instructed to pay the same amount as in the 2020 contract (\$125) for the first quarter of 2021.

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**EQUIPMENT**

Mr. Miller stated that the old plow truck has been advertised for sale on GovDeals.com, with a \$13,000 price reserve.

Mr. Miller stated that he plans to contact Heavy Duty Repairs in order to obtain a mow trim mower (hub) repair quote.

**ROADS**

Mr. Miller shared that he recently met with the members of Geauga County Engineer's Office and discussed the ongoing Taylor Wells Road (north) improvement project. Mr. Miller was informed that less funding from OPWC will be available (than expected), but the project itself shall cost less than originally thought. He further explained that starting this spring first half of prep work such as ditching, berming and tree removal should be performed (funds permitting). Second half of prep work shall be performed in Spring of 2022, and followed by the final step of the project- repaving of the road. The BOT plans to work under the guidance of GCEO throughout the entire project. Application process for the OPWC grant will be initiated in the near future to secure the qualified funds by the spring of 2022.

The BOT discussed the possible 33% road weight limit reduction and decided not to enforce it.

**PURCHASE ORDERS**

Purchase Order for NEO Electrical Supply in the amount of \$500 was presented, discussed, approved and signed during tonight's meeting.

Mr. Sherman will be contacting NOPEC for the reimbursement funds (grant) used to replace the Town Hall's LED lights and fixtures (\$560).

**CEMETERIES**

One deed for Ms. Bonnie Dixon was presented and signed during tonight's meeting.

**NEW BUSINESS**

The BOT discussed the unexpected \$25 per month (starting in 2021) ACH fee at the Middlefield Bank. A decision was made to continue services as they currently are, with a monthly ACH fee.

The BOT also briefly discussed the UAN reconciliation notice. This discussion was tabled until the next meeting.

**MOTION TO ADJOURN THE MEETING - 21-32**

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Motion by Mr. Miller, second by Mr. Sherman to adjourn the meeting.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

The meeting was adjourned at approximately 7:05 pm.

Respectfully Submitted,



Lilly Olszewski  
Township Secretary

