BURPENGARY JETS JUNIOR RUGBY LEAGUE CLUB TRAINING CLEANING LOG

DATE: / /						WEEK ENDING: / /		
Week Days Training	**Name of Cleaner if a volunteer Please Initial Clearly if Committee Member**	**SIGN Mon**	**SIGN Tue**	**SIGN Wed**	**SIGN Thurs**	**SIGN Fri**	**SIGN Sat**	**SIGN Sun**
6.15pm								
8.00pm								
Cleaning of all areas listed below will be carried out as follows after every Training session and Game.								
AREA	**TO BE CLEANED/RESTOCKED Please Initial Clearly if Committee Member**	**TICK Mon**	**TICK Tue**	**TICK Wed**	**TICK Thurs**	**TICK Fri**	**TICK Sat**	**TICK Sun**
Entry Points	Wipe Pens with anti-bacterial wipes, Chair, Tables							
	Wipe clipboard & Tables over							
Restock	Hand Sanitizer/Remove Rubbish							
Office	Wipe over Customer service desk and window							
	Door Handles							
	Desks, Keyboards, mouse etc.							
Restock	Hand Sanitiser/Remove Rubbish							
Toilets	Toilets, Basins, Door Handles, Mop							
Restock	Toilet Paper, Handwash, Paper Towels							
	Remove Rubbish							
Equipment	Post Pads, Balls, Markers (Coaches responsibility)							
	Spray with disinfectant							
	Dugouts /Grandstands (if used) and Fences							
Outdoor Areas	Time Keepers Desk, Chairs, Door Handles							
	Keyboards, mouse, pens etc							
Restock	Hand Sanitiser/Remove Rubbish							
Canteen	CLOSED							
BAR	CLOSED							
Change Rooms	CLOSED							
OTHER	Clean any high contact surface areas.							