

2022 Oklahoma Association for Pupil Transportation

P.O. Box 1626—Guthrie, OK 73044

46th Annual Summer Conference and Trade Show

Greetings! I am excited to inform you that the 2022 conference and trade show will once again be hosted at the **Choctaw Casino and Conference Center in Durant, Oklahoma**. The conference will be held June 5th, 2022 through June 8th, 2022. Last year we saw a significant increase in the participation of both schools attending and vendor participation. The Choctaw Casino and Conference Center has an outstanding facility that offers bowling, laser tag, arcade games, movie theaters, swimming pools, and many restaurant. We will once again be in the indoor arena for our Mechanic's training and trade show. We are expecting this year to be even bigger and more spectacular!

The room rate this year is \$96.00 plus a tribal tax (9.375%), resort fee (\$9.99)per night. Room reservation are not included in the vendor registration packets therefore each vendor should make their own reservations. Reservations should be made as soon as possible to ensure room availability and to receive the negotiated room rate. You may contact the Choctaw Casino and Conference Center for room reservation at 1-800-788-2464 using event code SOAPT22.

Please use the included Vendor Registration Form to register for the 2022 Conference and Trade show.



2022 Oklahoma Association for Pupil Transportation PO Box 1626—Guthrie, OK 73044

Vendor / Exhibitor Registration Form

Company Name: _____

Address: _____ City: _____ State: _____ ZIP: _____

Trade Show Coordinator Name: _____

Telephone: _____ Email: _____

Attendee Name and Information

Name	Email	Direct Contact Number
1.		
2.		
3.		
4.		
5.		

	Platinum \$5,000	Gold \$3,000	Silver \$1,500	Bronze \$700
Web Site: Logo on Home Page	X	X		
Web Site: Logo on Vendor Page	X	X		
Web Site: Contact Information on Vendor Page	X	X	X	X
Web Site: Link to Vendor URL on Vendor Page	X	X	X	
10 x 10 Premium Booth Space	X	X		
10 x 10 Standard Booth Space			X	X
2nd Booth Space	X			
2 Large Vehicles (20 ft. or more) in Indoor Vehicle Exhibit Area	X			
1 Large Vehicle (20 ft. or more) in Indoor Vehicle Exhibit Area		X		
1 Vehicle (19 ft. or less) in Indoor Vehicle Exhibit Area			X	
Premium Booth Selection	X	X		
Opening Ceremony Sponsorship	X			
Awards Ceremony Sponsorship	X			
Banquet Sponsorship	X			
Banquet and Lunch Tickets	6	4	3	2
Coffee/Tea Station Sponsorship	X	X		
1 Year Membership	X	X	X	X

Please Select One: _____ **Total:** _____

If you wish to mail your payment please send to PO Box 1626 Guthrie, OK 73044

For questions please contact Dan Miller 918-740-9121 or dan.miller@jenksps.org

Paying with PO or Check?

Here is what you need to know!

- All Reservations, **PO's** and Third Party Payments are **due May 21th**
- The guest must call in to book the reservation (Credit Card to hold reservation will still need to be collected).
 - Our Call Center will- Add notes stating (Guest is wanting to pay by PO, information sent to Sales Dept.)
 - Call Center will need the following information from the guest-
 - Guest name:
 - Event:
 - School/Business/Town name (if possible):
 - Confirmation #: (call center)
 - Contact name:
 - Email Address:
 - Our accounting department will then reach out to the guest, and set up proper billing based on the PO received.

This process will also apply if a guest requests to pay for their reservation/reservations by a company check.

If paying with a Third Party credit card - please request form from call center agent at time of booking.