

# Agenda

1/4/2016

**Meeting called by:** Mayor Mark A. Moore  
**Type of meeting:** Council  
**Note taker:** Sarah Henderly filled in for Ayers (who was at er with daughter)  
**Attendees:** Henderly, Kirchgessner, White, McCafferty, Wharton  
**Absent:** Dodson, excused absence.

## Agenda topics

### PLEDGE

### WHITES SEAT

Discussion: White Retains Seat and Mayor swore him in. Then White Swore in the Mayor for new term.

### APPROVAL OF MINUTES

Discussion: Motion to approve minutes Kirchgessner, Wharton all in favor

### PEOPLE BEFORE COUNCIL

Discussion: n/a

### PRES PRO TEMP ELECTION

Discussion: White nominates Kirchgessner, vote all in favor

### SET COMMITTEES AND DATES AND PLACES

Discussion: Moore recommends all dates times and committees stay the same.

### RALPH MARTIN

Discussion: There are a few trees that need taken care of this year approx. \$1,200- 1,500

Well 3 went out Cordle was called in and fixed pump.

We had a problem with handheld meter reacing battery. They don't make batteries anymore. Cost for new handheld is \$12,000 however Battery Giant rebuilt the battery unit for \$49.50

### WATER TOWER

Discussion: work will resume after safety training that is the week of the 11<sup>th</sup>

Fund payment request OWDA and contractor estimate to LED, motion to pay White, Kirchgessner, all in favor

### HIGH/FREDRICK ST

Discussion: The CDBG grant we received for High and Frederick Martin is to Call Mako to move forward with preparations.

### COMMITTEES

#### PARK- DODSON, WHITE, KIRCHGESSNER

Discussion: Need to start planning getting equipment out of playground and replaced. Also need plan for mulch to be moved while working and possible more.

Easter Egg Hunt dates confirmed

Reimbursed fire department a \$100. To pay for our portion of candy.

Banner advertisements are out for Hometown hero program. Moore suggested barn for next year's block party ceremony.

#### BUDGET - WHITE, KIRCHGESSNER, WHARTON

Discussion: n/a

#### SERVICE COMMITTEE- HENDERLY, WHITE, MCCAFFERTY

Discussion: Light at Mckinley is good

Need to check into led replacements for street lights- light at corner of Betz property out

Rose had hip replacement the cars that was addressed last month has been addressed. There is a camper being used as a residence. Moore sending letter.

Corner of Halderman and Dunford with construction equipment going around corner we think there might be a busted tile since Thaxton yard is getting water in it. Simpson is to check tile and fill in ditch.

Simpson is to cut dead trees off trail.

A tile needs put in at the culvert on trail where the cut is at Penn and Halderman.

#### DEVELOPMENT COMMUNITY IMPROVEMENTS- WHARTON, DODSON, MCCAFFERTY, WHITE

Discussion: Intelliwave will begin soon; we can't get the free service because of franchise agreements rules. The agreement with them is almost finalized. The draft will be ready for next month. Martin to get estimate for phone/cable/internet to see if it is cheaper than current services. If we can get it cheaper we will upgrade to the fiber optic service.

#### ZOING HENDERLY, MARTIN

Discussion: Permit Variance for Marshal Grain was approved by committee for side set back change from 20 ft. to 15ft.,

It is so nice to see businesses investing and bring new life to Amanda's economy. With Marshal adding new building and services, to Family Dollar.

OLD BUSINESS

HUMANE SOCIETY

Discussion: Wharton and Henderly reviewed the prospective revisions to the ORC on animal cruelty. However, Wharton said it was very specific and suggests a lawyer should review. Wharton made a motion to take it off the table since the expense of reviewing proposed changes could be astronomical. McCafferty seconded it all in favor.

NEW BUSINESS

Discussion: Recycling Bin agreement- Renew a three-year contract we receive \$500 a year for the host site. White made a motion to renew, McCafferty seconded it all in favor.

Family Dollar was asking about the holes in front of their business. Martin informed them that we have applied for a grant and we hope to know by February.

PAY BILLS

Discussion: White made a motion to pay bills. Kirchgessner seconded it all in favor.

ADJOURN

Discussion: Motion to Adjourn. Kirchgessner, White, all in favor.

# Agenda

2/1/2016  
6:30 PM

**Meeting called by:** MAYOR MARK A MOORE  
**Type of meeting:** COUNCIL  
**Note taker:** FISCAL OFFICER CARRIE AYERS

**Attendees:** DODSON, WHITE, WHARTON, MCCAFFERTY  
**Absent:** HENDERLY, KIRCHGESSNER

## Agenda topics

PLEDGE

APPROVAL OF MINUTES

Discussion: MOTION TO APPROVE MINUTES White, Dodson, all in favor

PEOPLE BEFORE COUNCIL

Discussion: n/a

RALPH MARTIN

Discussion: Traffic light at Main and School has been down for repairs and it is flashing a 4 way stop. We have had numerous requests to keep it that way due to traffic flow moves more freely and less back up as well no one is flying to make the light. If we decide to make it permanent it will have to be done in an ordinance form. We need to put up signs saying 4 way stop. Lets put this on hold for 30 days to review situation and look in to cost of changing it. Martin is to look to see if we have small light fixtures up at the garage.

Application for the food booth license has arrived for renewal. The cost is \$389

CDBG has a revitalization program that we are eligible for upwards of 300,000- 500,000 each council member can put down 5 things they would like to see done. The community comes in and picks what they want from the list and we try to get as much accomplished as we can. Martin is to set up meeting with them to go over details. Surveys will need to be done. Dodsosn and White is to co-chair this grant application confer with McCafferty and Wharton who is on Development committee. Make sure all meetings is posted.

OPWC grant application for Main and Oak has been approved this is an approximate \$400,000 project our portion is \$100,000. This project we should get approval to go as soon as July.

WATER TOWER

Discussion: Pay apps, motion to approve White, Dodson, all in favor

Tank is there to be assembled

They have decided to do the tank first before paving inside to try to get tank up before the deadline incase of weather deterrents.

HIGH/FREDRICK ST

Discussion: The CDBG money will be released in April or May to get started on project. Might want to move both hydrants at same time. Check with township to see if its ok to move the hydrant on their line.

COMMITTEES

PARK- DODSON, WHITE, KIRCHGESSNER

Discussion: Tournament fees – baseball wanted to know if it applied to them and Dodson let them know that it applies to everyone.

Easter Egg Hunt- March 26<sup>th</sup> at Noon at Ed Wolfe Memorial Park

PLAYGROUND

Discussion: The replacement of the playground has been approved and we need to get a tear down date scheduled and a game plan to get the old one down and new up.

BUDGET - WHITE, KIRCHGESSNER,  
WHARTON

Discussion: Setting up meeting this month to go over p. appropriations

SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY

Discussion: Have forwarded info to Rose, he will address them when he is off medical leave.

Working on trail getting it cleaned up, need to put in some more gravel on part toward lagoons.

DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE

Discussion: Need to put hometown hero program into the paper

ZOING HENDERLY, MARTIN

Discussion: n/a

OLD BUSINESS

Discussion: Still researching security camera

Checking on going with led on street lights

Stop sign at alley is working out well. Need to make up ordinance to make it a permanent, motion to make up ordinance Wharton, Kirchgessner, all in favor

Tree trimming in spring

Still looking into generator with emergency services for sewer

NEW BUSINESS

PAY BILLS

Discussion: motion to pay bills White, Dodson, all in favor

OHIO BASIC CODE ORDINANCE

Discussion: O1-2016 ordinance to adopt new changes to the Ohio Basic Code. White, McCafferty, all in favor

ADJOURN

Discussion: Motion to adjourn Dodson, Wharton, all in favor

# Agenda

3/7/2016  
6:30 PM

**Meeting called by:** Mayor Mark A. Moore  
**Type of meeting:** Council  
**Note taker:** Fiscal Officer Carrie Ayers

**Attendees:** White, Dodson, Wharton, McCafferty, Kirchgessner,  
**Absent:** Henderly

## Agenda topics

PLEDGE

APPROVAL OF MINUTES

Motion to approve White, McCafferty , all in favor

PEOPLE BEFORE COUNCIL

Discussion: Tammy Dobina – Mayor of Carroll- Town Crier Rep- and running for County Commissioners- she came out to show support to our community and get the word out about her campaign. She stated that she knows first hand how municipalities are struggling with budget cuts while expenses are rising and how communities rely on funding to help offset the deficit. With her knowledge of this she feels she could offer the Commissioners seat a good prospective and be there for the municipalities.

## RALPH MARTIN

Discussion: the fire hydrant by Stoneburner's can't be moved without a huge expense. So we will keep it there.

Food Booth license has been renewed

Generator- has been looking into getting one from FEMA but they have none available. Keith our Sewer guy works at the Southeaster Correctional Institution as well and they just got new ones so we might be able to acquire one of their old ones at no charge. We sent the Warden a letter inquiring about it.

Epa water survey inspection is this Friday.

Public Employees Training is March 18<sup>th</sup> if you can't go please contact them and set someone up as your rep.

Handheld we had issues on the batter pack, we looked into it cost of replacements of handheld since they don't make the battery pack anymore runs from \$15,000- 18,000 we had the battery pack rebuilt in Lancaster for \$49.00 and it is hold in up.

## WATER TOWER

Discussion: Construction is still on going, Martin noticed what looked like rust on a panel bolt area, and they sent the company a letter stating we are buying a new tower. They have extended their inspection at no charge 10 years and will replace if anything goes wrong with panels.

## HIGH/FREDRICK ST

Discussion: Brown and martin walked the route to check it over to get ready for the repayment. We will go out for bids in April

MAIN/ OAK ST

Discussion: we will know more details next month

## COMMITTEES

**PARK- DODSON, WHITE, KIRCHGESSNER**

Discussion: Easter Egg Hunt is March 26<sup>th</sup> at noon at Ed Wolf Memorial Park, we are accepting donation of candy, eggs, baskets, gift cards, other prizes, etc.

Ball Season is upon us and the association is doing a wonderful job with the park and we would like to make sure you support them. They usually have an opening day celebration make sure you go out and support them.

Hometown Hero Banner- Tammy Drobina wrote a great article for the Crier a few weeks ago. Anyone wanting to get theirs in please do it soon.

The Saturday before Mother's Day is the Plant Exchange from 9-10:30

**PLAYGROUND**

Discussion: The playground equipment is ordered we just need to send the checks the grants is a reimbursing so it will be paid out of reserve money then reimbursed as soon as the check clears. Rickets (Dodson's Stepdad) will be using their equipment to do the demo of old equipment on the 19<sup>th</sup> of the month. We will be using the company truck to haul the concrete out of the park. We would like to get some volunteers to help shovel out the mulch before demo so we can use it again. We would like to get this all installed then after words take the apparatus we got from South School and see if we can use any of the old equipment to repair if not get replacement parts ordered and then see if we can use any parts of the old equipment and try to design something for in town.

**BUDGET - WHITE, KIRCHGESSNER,  
WHARTON**

Discussion: Meeting March 17<sup>th</sup> noon

**SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY**

Discussion: Rose is out on medical leave and Moore would like the council to right down any property maintenance that needs addressed and take pics to send to Rose since he can't get out to do the pics.

**DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE**

Discussion: Family Dollar should be opening at the end of the month

**ZONING HENDERLY, MARTIN**

Discussion: No new permits however we have received some contractor registrations due to the building of Family Dollar and the Mill's new building.

**OLD BUSINESS**

Discussion: The Dollar General proposing zoning changes outside of the village has put their issue on the ballet.

### traffic light

Discussion: The Traffic light everyone likes having it a 4 way stop. Put up signs and Ayers to create a ordinance to make it from working traffic light to 4 way. Martin is still looking into different flashers. Moore had looked into why or when the traffic light had went in, apparently in 1984 Lancaster gave the village the lights and that's why we changed it. Traffic flows way better with the 4 way stop. Motion to make the ordinance change White, Dodson, all in favor

### revitalization program

Discussion: CDBG Revitalization Grant- Martin, Dodson, White met with them to discuss possibility of getting a grant in 2017 for the 2018 year. The amount could vary from \$300,000-\$500,000. We would have to do the income surveys and get qualified. Once qualified we could begin process to try to get approved. Each council member will pick 5 items either off their wish list or something they would like to see improved in the village once they have list CDBG goes over it and shrinks down the list and then the residents will come in during an open meeting and chose what they want to see done. We can't use this money for purchase of land unless it is an extension of existing land and it's for expansion. Ayers will get a letter to residents to inform them about surveys and what it could bring.

### NEW BUSINESS

Discussion: Hospital has purchased land outside of the village to bring in a medical facility with urgent care. They have asked us about supplying them water and sewer however we don't supply outside of the village limits. There is possibly some land that butts up to the village that they could possibly get that can be annex in so we can supply them. They are looking into both possibilities.

Davis 5K is June 18th

### PAY BILLS

Discussion: Motion to pay the bills Dodson, McCafferty, all in favor

### ADJOURN

Discussion: Motion to Adjourn Dodson, White, all in favor

# Agenda

4/4/2016  
6:30 PM

**Meeting called by:** TIM KIRCHGESSNER PRES. PRO TEMP  
**Type of meeting:** COUNCIL  
**Note taker:** FISCAL OFFICER CARRIE AYERS  
**Attendees:** DODSON, HENDERLY, WHITE, MCCAFFERTY, WHARTON

## Agenda topics

### PLEDGE

### APPROVAL OF MINUTES

Discussion: Motion to approve White, Dodson, all in favor

### PEOPLE BEFORE COUNCIL

Discussion: Josh Thornton Intelliwave- will be up and running in 2 weeks. They generously donated \$500 to the playground and would like to help when installing.

### RALPH MARTIN

Discussion: We had 3 year EPA inspection he said everything is in order and found no violations.

### WATER TOWER

Discussion: Change order additional month extension motion White, Henderly, all in favor

Pay apps- motion to pay Dodson, White, all in favor

Water tower is being filled we contacted EPA about the filling of the tower to check policy about shutting down old tank while filling to avoid overflow of tower due to new tower being higher. Epa agreed with how Ben was proceeding.

### HIGH/FREDRICK ST

Discussion: Bids have went out they have to be returned by April 21, we have Spires, Shelley, Nuko, D&B, Heiberger they have bid packets.

Main & oak- change order to add engineering fees to project – Dodson, McCafferty all in favor

### COMMITTEES

**PARK- DODSON, WHITE, KIRCHGESSNER**

Discussion: Egg hunt went well. We will continue to work in conjunction with the churches.

A sign will be posted at the park with rules and regulation as well as reservation list.

We have had one reservation

The school has not filled out the application and supplied the required compensation. Need to make sure that Steve Evans is aware of the new regulations and either pays the 500 or the required material in lieu

**PLAYGROUND**

Discussion: The equipment has been torn down and the new apparatuses are due in this month. When they arrive we will set up date for install. Intellwave said they will come help let them know.

**BUDGET - WHITE, KIRCHGESSNER,  
WHARTON**

Discussion: Final Appropriations motion Dodson, White all in favor

Committee meeting for budget is set for May 19<sup>th</sup> at noon

**SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY**

Discussion: We have had 4 new violations

**DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE**

Discussion: CDBG survey- have not heard anything new.

Simpson told Kirchgessner if we have extra flowers put them where Ames had put the lilies before along the bike path to fill that area in.

The flower bed outside of office the phlox has overtaken the one bed maybe this year we need to redo the flower bed. Maybe take some of the phlox to the plant exchange.

Hometown hero banners 1 new multiple renewal. The new banner has been shipped when it arrives we will put them up.

Community Clean up week is set to go in June and we need to find out if the soccer team is still going to help.

**ZONING HENDERLY, MARTIN**

**Discussion: n/a**

**OLD BUSINESS**

Discussion: Family Dollar on Main St. scheduled to open on April 21<sup>st</sup> .

People are asking about the Townships rezoning that property due to Dollar General request wanting to know if Dollar General is going in. We have not heard anything.

### TRAFFIC LIGHT

Discussion: 1<sup>st</sup> reading of the ordinance to make School and Main a 4 way stop instead of a traffic light just have flashing red lights motion Dodson, Wharton, all in favor

### NEW BUSINESS

Discussion: Concrete trash cans why they were removed council didn't approve it. Council would like an explanation as to why they were removed. If it was because of weight from water can it be retrofitted to have a cover?

Branches – being windy season we are having branches come loose and hanging over streets. Request that Simpson take bucket truck and check the trees and have it completed by next month.

### PAY BILLS

Discussion: Motion to pay bills White, McCafferty, all in favor

### ADJOURN

Discussion: MOTION TO ADJOURN White, Henderly, all in favor

# Agenda

5/2/2016  
6:30 PM

**Meeting called by:**

**Type of meeting:**

**Note taker:**

**Attendees:**

**Please bring:**

## Agenda topics

### PLEDGE

### APPROVAL OF MINUTES

Discussion: Motion to approve by Kirchgessner, 2<sup>nd</sup> by Wharton, all in favor

### PEOPLE BEFORE COUNCIL

Discussion: Corbin Colopy- Eagle Scout Project- He submitted his eagle scout project proposal for approval. He wants to plant trees along bike trail to supply a wind break from Main to Lagoon. He proposes Forest Hollies which get approximately 25 ft. high. Possibly install around June 11<sup>th</sup>. Martin to look over placement that way it won't interfere with the farmer's equipment. Motion to approve project White, Dodson, all in favor

### RALPH MARTIN

Discussion: There was a break in at the water plant. Martin has contacted the sheriff 2 times and as of yet have not been able to talk to the inspector. They had cut the fence and were trying to steal the gristmill stone. One of the baseball coaches saw the vehicle and pulled in and caught sight of the person behind the fence. He contacted the head of the baseball and he then took down the license plate and one followed intruder into town. They contacted Martin and they met with deputy down at the plant

CDBG meeting next week need some ideas from the council for the community revitalization grant. Surveys would have to be completed and then we will know if we qualify. A few ideas were talked about possible finish paving of the bike trail, upgrade storm sewers, etc. Council to get the ideas to Martin. After CDBG verifies we are eligible and we are approved the residents will have the opportunity to choose what they want done from the list.

### WATER TOWER

Discussion: Pay apps, motion to approve White, McCafferty, all in favor

Certificate of Substantial Completion. Fence groundwork and removal of old tower still to do. Motion to approve Wharton, McCafferty, all in favor.

The old tower is drained and in approximately 2 weeks they will begin dismantling it. It should take approximately 2-3 days

Would like to do a ribbon cutting ceremony

### HIGH/FREDRICK ST

Discussion: Contract awarded to Spires. Should be able to begin in a few weeks.

### MAIN/OAK ST

Discussion: Will go out for bids in June and money available in July

### COMMITTEES

#### PARK- DODSON, WHITE, KIRCHGESSNER

Discussion: Amanda Christen Church possibly looking into doing movie nights.

Plant Exchange is this coming Saturday May 7<sup>th</sup> 9-10:30 am, brings starts to flowers, herbs, veggies etc to exchange. Gift card drawing.

The playground restrooms was vandalized someone took a whole industrial size roll of paper and stuffed it in the toilet and then defecated on top it. The restrooms are a privilege if this continues the restroom will be locked up and not available. If any ball association or group, or person reserving playground please keep an eye on the restroom and advise the parents to do the same. Ayers to post notice.

Hometown Hero- we have moved it to Kirby which means we have no flag pole. Simpson is working on it. We have also contacted the honor guard have not heard back as of yet if they can come. We need to make sure we can still use grill and table and chairs. We would also like to purchase a pa system for the hometown hero's and Easter Egg hunt, and other community events as well as have it available in case of emergency. Have found speaker with amp and microphone that can also hook to Bluetooth for \$139.00 council agrees to purchase.

### PLAYGROUND

Discussion: Will be lining up volunteer in the next few weeks after I hear back from the Hedricks.

Midwest is offering help with volunteering employees to help construct. Thank You going out to the Johns Family for offering they help.

#### BUDGET - WHITE, KIRCHGESSNER, WHARTON

Discussion: Meeting in May

**SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY**

Discussion: Need to look in to the Safe Way To School grants  
Need to look at possible next year CDBG grants applications we could apply for coat and seal of School St. and/or resurfacing on Church St. for following year  
Rose submitted his report. He is still on the mend.

**DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE**

Discussion: n/a

**ZOING HENDERLY, MARTIN**

Discussion: no zoning , 2 contractor apps

**OLD BUSINESS**

Discussion: Surveillance cameras for park and water plant Martin is ordering  
Trash receptacles that was removed from town, They have moved the ones that became a catch all and a hindrance to the bike path. Shirley's and Municipal building will be returned.

**TRAFFIC LIGHT**

Discussion: 2<sup>nd</sup> reading to make Main and School a 4 way stop. Motion to suspend rules and waive 3<sup>rd</sup> reading Dodson, White, all in favor and motion to pass White, Dodson, all in favor.

**NEW BUSINESS**

Discussion: Lions Club will be having their Chicken BQ \$10 dollars per adult, kids? Sunday the 24<sup>th</sup> from 4-7

**PAY BILLS**

Discussion: Motion to pay the bills Wharton, McCafferty, all in favor

**EASMENT INTELLIWAVE**

Discussion: The easement for Intelliwave is finally done since it has taken so long and Intelliwave is already underway motion to suspend the 3 reading rules White, Kirchgessner, all in favor, motion to pass White, Henderly, all in favor

**ADJOURN**

Discussion: motion to adjourn Henderly, Kirchgessner, all in favor

# Agenda

6/6/2016

**Meeting called by:** Mayor Mark A. Moore  
**Type of meeting:** Council  
**Note taker:** Fiscal Officer Carrie Ayers  
**Council Attendees:** Kirchgessner, Dodson, Wharton, McCafferty, Henderly  
**Absent** White

## Agenda topics

### PLEDGE

### APPROVAL OF MINUTES

Discussion: Motion to approve Dodson, Kirchgessner, all in favor

### PEOPLE BEFORE COUNCIL

Discussion: Brad Bussert – Summer League – they submitted their receipts, added 3 picnic tables, took old ones and sealed them.

There is a chain across old drive kids are swinging on, he said they will fix it and make it that there is a walk way.

Playground fence, especially on one side deteriorating

A couple of tree at park is dead

They want to hold a tournament with the firemen to raise money they want to see what they can do in lieu of the tournament fee.- they are to submit additional receipt of park improvements that equal the \$500 tournament fee. Motion to agree Dodson , McCafferty all in favor

### RALPH MARTIN

Discussion: Bussert and Martin worked on getting that clog at restrooms cleaned out Martin wants to put in hand dryers so people don't use towels to clog toilets. Council agrees

Will be cleaning the small lift station soon

### WATER TOWER

Discussion: Old Tower is coming down they have equipment delivered to begin  
Pay apps for motion to pass Mid Atalantic- Dodson, Wharton all in favor, engineering and Columbia gas,  
McCafferty , Wharton all in favor

### HIGH/FREDRICK ST

Discussion: Will begin when they are availble

### MAIN/OAK ST

Discussion: we need to get resolution together to pass to go out for bids. Will have special meeting  
Thursday at 8:30 to pass the resolution so we can get it in the paper

### COMMITTEES

#### PARK- DODSON, WHITE, KIRCHGESSNER

Discussion: Community Block Party honoring our Hometown Heroes will be June 11<sup>th</sup> at noon on Kirby  
St.- Potluck

The committee is review who will run down to check over the park to make sure it is cleaned up the day  
of reservations if it falls on days that employees don't work.

### PLAYGROUND

Discussion: Now that baseball and graduations are winding down we are going to set up the time to  
construct the new equipment. Will be set up to begin in few weeks

#### BUDGET - WHITE, KIRCHGESSNER, WHARTON

Discussion: Kirchgessner presented the budget to approved and sent to county auditor. Motion to approve  
Wharton, McCafferty, all in favor

#### SERVICE COMMITTEE- HENDERLY, WHITE, MCCAFFERTY

Discussion: 2 properties that haven't complied we are to send out another notice letting them know they  
have so many days or it will be forwarded to the City Prosecutor.

2 storm drain repairs in the works, to be done before we pave Main St.

#### DEVELOPMENT COMMUNITY IMPROVEMENTS- WHARTON, DODSON, MCCAFFERTY, WHITE

Discussion:n/a

#### ZOING HENDERLY, MARTIN

Discussion: 3 Contractor permits

### OLD BUSINESS

Discussion: Trash can need put back out front

NEW BUSINESS

PAY BILLS

Discussion: Motion to pay bills Dodson, Kirchgessner, all in favor

ADJOURN

Discussion: Motion to adjourn Dodson, McCafferty, all in favor

# Agenda

7/11/2016  
6:30 PM

**Meeting called by:** MAYOR MARK A MOORE  
**Type of meeting:** COUNCIL  
**Note taker:** FISCAL OFFICER CARRIE AYERS

**Attendees:** DODSON, WHITE, KIRCHGESSNER, HENDERLY, WHARTON, MCCAFFERTY

## Agenda topics

### PLEDGE

### APPROVAL OF MINUTES

Discussion: MOTION TO APPROVE MINUTES KIRCHGESSNER, MCCAFFERTY, ALL IN FAVOR

### PEOPLE BEFORE COUNCIL

Discussion: CORBIN COLOPY, HE HAS FINISHED HIS INSTALL OF THE TREES ALONG THE BIKE PATH FOR HIS EAGLE SCOUT PROJECT. HE HAS \$80 LEFT IN DONATION MONEY HE IS GIVING IT TO THE VILLAGE. IT WILL BE USED TO HONOR HIM AT THE PARK POSSIBLY BY A TREE.

### RALPH MARTIN

Discussion: THE PLANT HAS A FEW ISSUES WITH 2-PUMPS ONE COST US APPROX. \$1,400 AND THE OTHER APPROX. \$1,130

NEXT PROJECT TO APPLY FOR IS CHURCH ST. GET PLANS DRAWN UP WHITE, KIRCHGESSNER ALL IN FAVOR

### WATER TOWER

Discussion: #20 \$21878.52 PAY APP, ONE MORE TO SHOULD BE COMING TO FINALIZE. VOTE REQUEST TO PAY MCCAFFERTY, KIRCHGESSNER, ALL IN FAVOR. MOTION TO PAY WHITE, HENDERLY ALL IN FAVOR

HIGH/FREDRICK ST

Discussion: PRE CONSTRUCTION MEETING SPIRES PAVING SHOULD START APPROX. JULY 25<sup>TH</sup> WILL TAKE APPROX. 3 DAYS

MAIN/OAK ST

Discussion: GRANT LOAN APPROVAL MOTION TO APPROVE WHITE, DODSON ALL IN FAVOR OPWC

RESOLUTION 10 YEAR 0% INTEREST LOAN MOTION TO APPROVE WHITE , KIRCHGESSNER ALL IN FAVOR R3-2106

AWARD CONTRACT - WE HAD 3 APPLICANTS SPIRES, NUKO, AND SHELLY. NUKO LOWEST BID SLIGHTLY OUT OF THE DRIVE RANGE BUT STILL UNDER GUIDELINES. NOTICE OF AWARD WHITE, MCCAFFERTY, ALL IN FAVOR. RESOLUTION R4-2016 AWARD WHITE MCCAFFERTY ALL IN FAVOR

NEED TO ASK NUKO WHILE THEY ARE IN TOWN IF THEY CAN FINISH UP REST OF OAK AND SEE HOW MUCH IT WILL COST. WHITE , KIRCHGESSNER ALL IN FAVOR

COMMITTEES

PARK- DODSON, WHITE, KIRCHGESSNER

Discussion: BASEBALL IS HOLDING THEIR FINAL THING ON THE 30TH AT PARK

PLAYGROUND

Discussion: CONSTRUCTION TO BEGIN THIS WEEKEND, MIDWEST IS SEND HELPERS ON FRIDAY.

BUDGET - WHITE, KIRCHGESSNER,  
WHARTON

Discussion: COMMISSION MEETING IN AUG,  
FINAL AUDIT IS IN, EXIT FORM NEEDS SIGNED, COUNCIL SIGNED.

SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY

Discussion: 345 W HIGH AND 500 N SCHOOL WRITE UPS WITH NO RESPONSES, WILL BE TURING THEM OVER TO COURT SYSTEM, WHITE SAID HE CAN GET 500 N SCHOOL ADDRESSED.

DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE

Discussion: CDBG SURVEYS NEED FINISHED.

ZOING HENDERLY, MARTIN

Discussion: N/A

OLD BUSINESS

Discussion: TRASH CANS, AYERS ORDERED LINERS FOR THEM

NEW BUSINESS

PAY BILLS

Discussion: MOTION TO PAY BILLS WHITE, MCCAFFERTY, ALL IN FAVOR

SCHOOL STREET PARKING

Discussion: CURRENTLY PARKING IN FRONT OF K-2 IS 15 MIN PARKING. WHICH PEOPLE ABUSE AND PARK ALL DAY. SCHOOL HAS WRITTEN A LETTER ASKING US TO ADDRESS ISSUE. ORDINANCE 04-2016 TO MAKE THAT AREA ON SCHOOL BETWEEN LUTZ AND KIRBY NO PARKING UNLOADING AND LOADING OF STUDENTS ONLY. MOTION TO WAIVE 3 READING AND MAKE IT AN EMERGENCY WHARTON , KIRCHGESSNER ALL IN FAVOR. MOTION TO PASS KIRCHGESSNER WHARTON ALL IN FAVOR

RITA DELEGATE

Discussion: MAKE WHITE RITA DELEGATE AND KIRCHGESSNER ALTERNATE

ADJOURN

Discussion: MOTION TO ADJOURN MCCAFFERTY, KIRCHGESSNER, ALL IN FAVOR

PAY BILLS  
ADJOURN

# Agenda

8/1/16  
6:30 PM

**Meeting called by:** Mayor Mark A Moore  
**Type of meeting:** Council  
**Note taker:** Pres Pro. Temp Tim Kirchgessner

**Attendees:** Dodson, McCafferty, Wharton, Kirchgessner  
**Absent:** Ayers, Henderly –excused  
Unexcused- White

## Agenda topics

PLEDGE

APPROVAL OF MINUTES

Discussion: Motion to approve Kirchgessner, Wharton, all in favor

PEOPLE BEFORE COUNCIL

Discussion: none

RALPH MARTIN

Discussion: Water plant is running good after fixes

WATER TOWER

Discussion: last inspection was made last week awaiting certificate

HIGH/FREDRICK ST

Discussion: man holes and misc to finish up waiting for asphalt to not be as hot so trucks can drive over them

**MAIN/OAK ST**

Discussion: Nuco, meeting on Thursday, agreed to do in addition to the regular bid the section of Oak between Leist and School St., aprox. Start date in a week, will work 5- 12hr days and 1 8 hr day, they will put up NO Parking on Main St Signs

**COMMITTEES**

**PARK- DODSON, WHITE, KIRCHGESSNER**

Discussion: couple more things to install at park, little league had their end of year

**BUDGET - WHITE, KIRCHGESSNER,  
WHARTON**

Discussion: n/a

**SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY**

Discussion: n/a

**DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE**

Discussion: Rose submitted his report

**ZOING HENDERLY, MARTIN**

Discussion: n/a

**OLD BUSINESS**

Discussion: n/a

**NEW BUSINESS**

Discussion: Columbia Gas is doing a lot of utility cuts and Martin would like to see about possibly instead of the \$50 per cut required amount possibly set up a minimum amount for someone doing a high quantity amount of cuts. Make motion to change fee schedule to reflect still \$50.00 per cut or \$400 a month and heat weld. Motion to change fee schedule by Mccafferty, Wharton all in favor, motion to amend Ordinance Dodson, McCafferty, all in favor

Fairfield Medical Center- would like try to annex into the village so they can receive water and sewer, or they would like to work out a deal with the village to supply the water and sewer. FMC- they would pay for lines to reach us, and make sure it is up to code. Since they will be paying for the lines they are proposing they will maintain them for 1 year and anyone wanting to be attached they will pay the regular tap fees but to the medical center, that way they can recoup some of their money. After one year they will revert to the village. Would like to make a resolution to have Corbin pursue the annexation /water/sewer, with a \$5,000 limit on expenses Kirchgessner Dodson all in favor. Tap fees was discussed at length and they are looking into what sizes they will need and what costs they could occur.

**PAY BILLS**

Discussion: motion to pay bill, Mayor and Pres Pro will sign off on them after Ayers is back from family emergency. McCafferty, Wharton all in favor

**ADJOURN**

Discussion: Motion to Adjourn, McCafferty , Wharton, all in favor

# Agenda

9/12/2016

**Meeting called by:** Pres Pro Temp Tim Kirchgessner

**Type of meeting:** council

**Note taker:** Fiscal Officer Carrie Ayers

**Attendees:** White, Henderly, McCafferty, Wharton, Dodson

## Agenda topics

### PLEDGE

### APPROVAL OF MINUTES

Discussion: motion to approve minutes Wharton, McCafferty all in favor

### PEOPLE BEFORE COUNCIL

Discussion: n/a

### RALPH MARTIN

Discussion: Moore asked Martin to look into possibly tar and chip school street since we might be saving the funds we were going to pay for Oak, the Main/ Oak project could cover the cost. Brown said it could cost between 34,000-46,000 to tar and chip and or pave between 50,000-70,000. Both have same life span. Either way if council decided to pave or chip time is at the essence since tar and chip and/or paving needs heat to set. Council wants to look at the road and mull it over to see if it can wait until next year or to what is better option. Will address it next month.

### WATER TOWER

Discussion: final pay apps,  
OWDA Fund payment request 12 -- White, Dodson, all in favor pay request totaling \$3,393.42 motion  
Dodson, Henderly, all in favor. pay totaling \$57,783.81

### HIGH/FREDRICK ST

Discussion:

### MAIN/OAK ST

Discussion: Pay apps for Nuco, motion to approve Wharton, McCafferty, all in favor. Change order  
McCafferty, Wharton, all in favor. There was reserve money left in project Brown is asking to see if a  
portion of Oak that we were going to pay for ourselves can be paid with remaining reserve money left in  
the grant/loan.

**CHURCH ST**

Discussion: Resolution to approve OPWC application Motion to approve Dodson, McCafferty, all in favor

**COMMITTEES**

**PARK- DODSON, WHITE, KIRCHGESSNER**

Discussion: Trick Or Treat October 29, 6-7:30 p.m.  
Family events start at 5 p.m. need donation to cover the coloring books and food and etc. White asked if I could put asking for donation on the water bills next month

**PLAYGROUND**

Discussion: Dodson has contacted the prison to see if they can come help put up the last couple items. Still waiting on response. If they can't we will get a work crew together to finish it up. White said he will look into getting our 3 man crew again. Also Ayers asked Simpson last month if he could put up the new swings and he agreed to put them up. He hasn't done them yet so if he doesn't get to them that will be something else to add to our list that has to get done.

**BUDGET - WHITE, KIRCHGESSNER,  
WHARTON**

Discussion: n/a

**SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY**

Discussion: Grinds in alleys Simpson has been told to start spreading them.  
The homeowner in alley by Main trimmed back bushes and trees so they don't scratch up cars.

**DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE**

Discussion: flower bed out front next spring needs redone due to neighbors grass spreading need to tear it out and put down black paper to help with weed growth. Kirchgessner said he would help come spring.

**ZOING HENDERLY, MARTIN**

Discussion: n/a

### OLD BUSINESS

Discussion: Fairfield Medical – last month Fairfield Medical approached the village about getting water and sewer from the village as well as possible annexation. Council agreed to look at annexation and the possibility of supplying them with water and sewer. And passed a resolution to consider the options and have solicitor review. Corbin advised on the annexation that it could take a while and has obstacles. Annexation requires county and township approval as well as either a unanimous or at least 51% of land owners. So he advised that we go ahead and pass legislation allowing them to tap into the water and sewer. At the medical center expense and to our specifications, this way the hospital can move forward with their facility. And still have them proceed with annexation process. He also advised that the annexation process since it has a lot of variables that there is a chance it might not pass. 1<sup>st</sup> reading on the resolution to authorize extension of utility lines. A few item needs changed to either state utility lines or water and sewer instead of just water. Henderly was concerned about the water and sewer lines causing problems. As well as the impact of annexation. Hedrick explained to her that the connections would not pose an issue and it's no different than the lines in town now. They would have to tap in to the sewer in front of Henderly's house and probably tap into water at Moody St. only obstacle is figuring out a way to not tear up newly paved roads that it might require boring under street.

### NEW BUSINESS

Discussion: Lions Club would like to recognize Dan Claypool with tree and plaque at the park. Would like Ayers to draw up a resolution to honor. Ayers asked McCafferty to get her information on Dan so she can include his accomplishment in the resolution.

Trees planted along bike path looks like they might be dying. If they are we could possibly give back the \$80.00 Colopy had left so he can use that toward replacements.

### PAY BILLS

Discussion: motion to pay the bills, Dodson, Wharton, all in favor

### RESOLUTION TO ACCEPT RATES

Discussion: motion to accept rates set forth by the budget commission White, Dodson all in favor

### PUBLIC TRANSIT

Discussion: pledge \$1,000 for 2017 motion to approve Dodson, Henderly all in favor

### ADJOURN

Discussion: Motion to adjourn Wharton, McCafferty all in favor

# Agenda

10/3/2016  
6:30 PM

**Meeting called by:** MAYOR MARK A MOORE  
**Type of meeting:** COUNCIL  
**Note taker:** FISCAL OFFICER CARRIE AYERS

**Attendees:** WHARTON, MCCAFFERTY, HENDERLY, WHITE, KIRCHGESSNER  
**Absent:** DODSON

## Agenda topics

### PLEDGE

### APPROVAL OF MINUTES

Discussion: Motion to approve minutes White, Kirchgessner, all in favor

### PEOPLE BEFORE COUNCIL

Discussion: Al Gardner and Logan Blagg- would like council to look in to the water pooling in front of his place on Oak St. He asked who's responsible for sidewalks. Mayor informed him that it is the homeowner's responsibility. Village will do sidewalks if a grant is available. Will have to evaluate the situation and see what option is the best to address issue. Options include homeowner putting in new sidewalks, look into future grant for curb and sidewalks, check storm drains for any clogging, or possibly add another drain. Martin will evaluate it and if needed have engineer look at it as well.

Holly Mattie- Regional Planning – Fair Housing Presentation – as part of our CDBG requirements she presented the Fair Housing information on discrimination and landlord tenant rules and regulation.

### WATER TOWER

Discussion: We received occupancy permit.

Mayor Moore would like to have some led lights put on the tower shining on seal. Martin is to look into cost. Council agreed.

### CHURCH ST

Discussion: sign papers for certify funds. Brown is looking into options for sidewalk around cemetery, since it can't be as wide as regulation ADA.

### COMMITTEES

**PARK- DODSON, WHITE, KIRCHGESSNER**

Discussion: Trick or Treat – need to check with Young’s to see if we can still use the parking lot for family events and in exchange we can put some grinds in to fill up holes in lot. White has some donation as well as cookies and prizes, Dodson will be getting the pumpkins and cider. Anyone wanting to donate let us know.

**PLAYGROUND**

Discussion: Midwest is supplying the 3 workers to help work on getting more of the playground up. If we can’t get everything finished we would like to get a work crew together of council, mayor, employees to finish up playground before weather breaks. Moore said he thinks fireman are looking for a project so if Simpson don’t get the swings up maybe he can see if they can help with that and the final apparatuses .

**BUDGET - WHITE, KIRCHGESSNER,  
WHARTON**

Discussion: n/a

**SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY**

Discussion: Tree out front of the office need to cut it down and replace it with possible blue spruce since it is a slow growing tree.

Paul property still hasn’t been cleaned up and someone can’t live on property without utilities it becomes a zoning issue have martin address it.

**DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE**

Discussion: n/a

**ZOING HENDERLY, MARTIN**

Discussion: n/a

**OLD BUSINESS**

Discussion: Tree to honor Dan Claypool, we still need information so Ayers can draw up the honoring proclamation.

resolution for extension medical facility

Discussion: 2<sup>nd</sup> reading of proposed ordinance to supply utility services to the medical facility. Corbin has changed wording from water to state water and sewer. Henderly wanted clarified why are we not asking them to annex before we supply. We explained that annex could take a long time and is contingent on many factors that we have asked them to continue proceeds to annex but in the mean time we will go ahead and supply the services that way it doesn't hold up the facility. Henderly wants added to the resolution that they are to annex when available. Will have to look in to cost of premiums outside of the village. In addition to the resolution an agreement will have be made the Medical facility has suggested they maintain the line for 1 year and in that time anyone wanting to tap into it can that way they can try to recoup their cost and then after 1 year the village takes over line as well as we could add the annexation stipulation upon availability as well.

NEW BUSINESS

PAY BILLS

Discussion: Add in Hedrick to training amount Motion to pay the bills White, McCafferty, all in favor

ADJOURN

Discussion: Motion to adjourn Henderly, McCafferty, all in favor

# Agenda

11/7/2016  
6:30 PM

**Meeting called by:** Mayor Mark A Moore  
**Type of meeting:** Council  
**Note taker:** Fiscal Officer Carrie Ayers

**Attendees:** Kirchgessner, White, Wharton, McCafferty  
**Absent:** Dodson, Henderly

## Agenda topics

PLEDGE

APPROVAL OF MINUTES

Discussion: Motion to approve Kirchgessner, Wharton, all in favor

PEOPLE BEFORE COUNCIL

Discussion: n/a

## RALPH MARTIN

Discussion: Epa done their survey- requested the playground equipment be removed and a bolt missing in well head. A new bolt has been installed and playground installation is moving forward.

The standing water on Oak St. only thing that will rectify the issue will be replacing the sidewalk which is the homeowners responsibility.

345 W. High St. was sent a letter informing the homeowner of the regulation he is breaking. One living in a building with no running water or sanitary facilities. Two the zoning further states that the door of the property has to face the main road and it required to have at least 1,000 sq ft. He was given the 90 days as stated in the ordinance to come apply for a variance and install facilities as well pay his debt on the property or be subject to further action. His 90 days will be up in January and so far he has taken no action to rectify the issues.

The generator that we got from the correctional institution has been installed but is in need of a water proof box that the generator and the transfer box will reside. Box runs approx. \$2,375 plus installation. With both it could run upwards of \$7,000 in all plus additional amounts for servicing the units. Moore made the suggestion we do one now and one next year that way one is in this year's appropriations and one is next years. Motion White, McCafferty, all in favor

Final payment for NUCO Paving on Main and Oak. Council denied last payment until a few spots are taken care of one in front of Estel's, antique store, and school.

## COMMITTEES

### PARK- DODSON, WHITE, KIRCHGESSNER

Discussion: Halloween -thank the sponsors Midwest, Roller Rink, and individual donator. Might look in to closing the street next year and hold a parade since the people signing up for contest has grown.

Bathrooms are winterized til spring.

Santa at firehouse need to get dates and see if they need anything.

McCafferty is still looking into tree for park.

Moore wanted to know if anyone wanted to take over the picking of the tree out front. If not he would continue with it. Noone spoke up.

## PLAYGROUND

Discussion: no one has stepped up to volunteer to help put in last few items. So we are going to hire it out. White is seeing if the guy from Midwest that has helped put in the other items might be interested. Epa is requiring us to have all the playground equipment and mess out of the fenced in area within 30 days. So all equipment needs to be installed by then. After installation we can get the mulch ordered and the new sign ordered and finalize project so the ODNR grant will reimburse the reserve fund.

**BUDGET - WHITE, KIRCHGESSNER,  
WHARTON**

Discussion: work on appropriations, meeting next month

**SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY**

Discussion: 2 properties the homeowners have ignored the violations and the next step is to take them to court. (345 W. High and 339 W. Main) Rose is sending a letter to the homeowner to give them so many days to rectify it or it will be sent. He is skipping the middle man by sending it himself, so he changed it to state it was from inspector. Would like to change form 11 permanently, motion to change policy and the form Kirchgessner, McCafferty, all in favor to change format. Motion to send the letters to the homeowners White, Wharton, all in favor

**DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE**

Discussion: Marven's Place closed down and they donated \$200 for flags  
Need to review banner program some of the older banners are starting to be worn out and so we might review the renewal policy and if we don't get any more new ones this coming year we will have to review the program all together.

**ZOING HENDERLY, MARTIN**

Discussion: I contractor registration

**OLD BUSINESS**

**resolution for extension medical facility**

Discussion: 3<sup>rd</sup> reading of authorizing extension of utility lines to medical facility. This will be at the medical facility expense. They will need to annex when available. Motion to pass White, McCafferty, all in favor. Need to get together with Zane Properties Matt Johnson to work out agreement.

**NEW BUSINESS**

Discussion: Simpson would like a bigger salt box for dump truck, council didn't approve.  
Moore says the old dump truck that we use for back up and for all departments. Is deteriorating and we need to look into replacement. Check Hedges and Midwest funds.

**PAY BILLS**

Discussion: Motion to pay the bills Wharton, McCafferty, all in favor

**ADJOURN**

Discussion: Motion to adjourn White, Wharton, all in favor

# Agenda

1/3/2017

**Meeting called by:** Mayor Mark A. Moore  
**Type of meeting:** Council  
**Note taker:** Council Member Jennifer Dodson

**Attendees:** Wharton, McCafferty, Dodson, White, Kirchgessner, 1 vacant seat  
**Please bring:**

## Agenda topics

### PLEDGE

letters of interest

Discussion: One Letter, Charlena Fisher council discussed a motion was made by White, second by Kirchgessner all in favor. Fisher took the Oath

### pres-pro temp election

Discussion: Kirchgessner was nominated by Dodson, seconded by McCafferty, all in favor

### set meeting dates, committees

Discussion: all meetings dates and times to stay the same, all holiday meeting changes need to announced the month before, and need new signs posted around town

### APPROVAL OF MINUTES

Discussion: motion to approve Kirchgessner and 2<sup>nd</sup> by McCafferty, all in favor

### PEOPLE BEFORE COUNCIL

Discussion: n/a

### RALPH MARTIN

Discussion: 3 trees cut down – 4 trees left for new year

COMMITTEES- new committees Fisher to substitute Kirchgessner on park committee, while Kirchgessner to move to Zoning and Fisher to take Henderly's committee appointment of service committee.

All other appointments are to stay the same

PARK- DODSON, WHITE, Fisher

Discussion: N/A

PLAYGROUND

Discussion: Ayers has a crew lined up to install playground equipment

BUDGET - WHITE, KIRCHGESSNER,  
WHARTON

Discussion: n/a

temporary appropriations

Discussion: temporary motion to approve White, Wharton all in favor

SERVICE COMMITTEE- Fisher, WHITE,  
MCCAFFERTY

Discussion: n/a

DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE

Discussion: n/a

ZONING, MARTIN, Kirchgessner

Discussion: n/a

OLD BUSINESS-  
Midwest needs new lids on dumpsters.

medical extension

Discussion: proposed agreement with FMC on extension, Corbin has drawn up a proposed agreement in regards to their water/ sewer extension. Proposed they give us exact location and the sewer to be extended to the manhole at the village corporate line. Water is to be extended to from Moody St to the facility at the FMC expense and our standards and specifications approved by our engineer. FMC will pay all taps, that permission to tap into said lines is conditioned on eventual annexation, and each applicant for a tap must agree upon that. Otherwise permission to tap will be denied. Also all expenses incurred during process that includes all legal, engineering extra will have to be paid by FMC.

Corbin was asked to put one more thing in the contract about the FMC able to keep control of lines for 1 year so they can recoup some of their funds however he is still looking into that item before including it.

1<sup>st</sup> reading motion McCafferty, Kirchgessner, all in favor

**SOUTH CENTRAL POWER CONTRACT**

Discussion: South Central Wants a 25 year franchise agreement with village, last month we sent it to Corbin, he doesn't agree with all aspects of the contract but especially about annexation Corbin was worried that since FMC will not be annexed at that time they might not supply service. but A rep say they intend to supply FMC. He also doesn't like the 25 year term because he doesn't like binding the hands of future council but it is all up to council. Motion 1st reading White, Wharton, all in favor

**NEW BUSINESS**

**PAY BILLS**

Discussion: add 3,000 for Butts Tree Service, motion to pay bills White, McCafferty, all in favor

**ADJOURN**

Discussion: motion to adjourn White, Wharton, all in favor

# Agenda

12/5/2016

**Meeting called by:** Mayor Mark A. Moore  
**Type of meeting:** Council  
**Note taker:** Fiscal Officer Carrie Ayers

**Council:** Henderly, Kirchgessner, Wharton, McCafferty  
**Absent:** Dodson, White

## Agenda topics

### PLEDGE

### APPROVAL OF MINUTES

Discussion: motion to approve the minutes Kirchgessner, Wharton, all in favor

Resignation letter – Henderly presented her resignation letter, as of December 31<sup>st</sup>, Moore would like to post open seat. Motion to post by McCafferty

### PEOPLE BEFORE COUNCIL

Discussion: n/a

### RALPH MARTIN

Discussion: Epa – 2 violation one was a bolt had fell out of the well head, it has already been replaced and the other was the playground equipment stored in the water plant site, all thing need to be completed by December 21<sup>st</sup>. They also mentioned adding Hedrick as another operator of record for the plant. He is going to fill out the application and see if they are going to honor his class 2 licenses. If they don't accept it we will discuss him getting his class 1.

Hedrick and Martin would like to change the water meter reading dates. Instead of middle of month to middle of month move it to beginning of month to end of month that way it is less confusing to residents and it can help with monthly records at the plant. However if we do this the January bill will have an extra week and a half in the billing cycle to get it into the new monthly cycle. Motion to change Wharton, McCafferty, all in favor

In January the State of Ohio's new law on golf cars will be enacted. Stating that all golf cars will have to be street legal and licensed to be on the road. Some communities are making their community a no golf car zone. Council doesn't wasn't to ban them they will let the state regulations stand and all golf cars will have to be street legal and licensed.

Alan Brown our representative from IBI Group has moved on to another company. Our contract with IBI is valid until June. Council will consider looking at Mr. Brown's new engineering company when that time comes since we have had such a great engineer rep in Mr. Brown and no one in years have been able to do what he has done for us.

### COMMITTEES

#### PARK- DODSON, WHITE, KIRCHGESSNER

Discussion: n/a

### PLAYGROUND

Discussion: Epa deadline until the 21<sup>st</sup> of December, Ayers lined up a worker to install and he claimed he would get everything on a trailer out of the fenced area. He has the plans but has not said when he can begin.

#### BUDGET - WHITE, KIRCHGESSNER, WHARTON

Discussion: Meeting on 19<sup>th</sup> at noon

#### SERVICE COMMITTEE- HENDERLY, WHITE, MCCAFFERTY

Discussion: property Maintenance 345 W High – has been given a few extensions, 339 W. Main Closed, 5450 Amanda Northern was sent a violation

DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE

Discussion: n/a

ZOING HENDERLY, MARTIN

Discussion: 1- garage and 1- contractor permit

OLD BUSINESS

Discussion: Nuko final pay for Main St.—Motion to pay- McCafferty, Kirchgessner. I Nuko don't complete Weaver's and Estel next spring we will need to get someone in to complete it.

Led light on tower still looking into it.

Generators waiting on parts

Dead trees around town cut down. Still getting bids

NEW BUSINESS

Discussion: Santa at the firehouse – need to get date and time form Simpson.

Next month's meeting pushed back to the 3<sup>rd</sup>

Work on records retention for next year

PAY BILLS

Discussion: Motion to pay the bills McCafferty, Wharton all in favor.

SOUTH CENTRAL POWER CONTRACT

Discussion: South Central Power want to renew their contract with the village, Ayers would like to have permission to forward this contract over to Corbin for review. Motion to contact Corbin- Kirchgessner

ADJOURN

Discussion: Motion to adjourn McCafferty, Wharton, all in favor

# Agenda

2/6/2017  
6:30 PM

**Meeting called by:** MAYOR MARK A MOORE  
**Type of meeting:** COUNCIL  
**Note taker:** FISCAL OFFICER CARRIE AYERS

**Attendees:** TIM KIRCHGESSNER, JIM WHITE, JENNIFER DODSON, FRANK MCCAFFERTY, DANNY WHARTON, CHARLENA FISHER

## Agenda topics

PLEDGE

APPROVAL OF MINUTES

Discussion: MOTION TO APPROVE MINUTES KIRCHGESSNER, DODSON, ALL IN FAVOR

PEOPLE BEFORE COUNCIL

Discussion: N/A

## RALPH MARTIN

Discussion: INTELLIWAVE – CONTACTED US ABOUT POSSIBLY ADVERTISING WITH A BANNER ON THE TOWER OR SIGN AT ENTRANCE FOR A FEE. COUNCIL DIDN'T LIKE THE IDEA OF BANNER ON TOWER. WANT TO KNOW MORE OF WHAT THEY ARE PROPOSING. COMMUNITY IMPROVEMENT COMMITTEE NEEDS TO LOOK INTO IMPROVING POSSIBLY IMPROVING SIGN AT RAILWAY. WE COULD SET UP A CHARGE FOR ADVERTISEMENTS.

WE WAS AWARDED THE CHURCH ST GRANT/LOAN PROJECT

IBI – ALAN BROWN NO LONGER WORKS FOR IBI, HE HAS BEEN AN ASSET TO US FOR 13,14 YEARS. IBI'S AS NEEDED CONTRACT IS UP IN JUNE WE WILL NEED TO DECIDED IF WE WANT TO STAY WITH IBI OR POSSIBLY GO TO HULL WERE ALAN IS NOW EMPLOYED. MARTIN IS ASKING THAT WHEN WE DO THE CHURCH ST PROJECT WE GO WITH ALAN TO DO THE ENGINEERING. WE HAVE ONLY HIRED IBI FOR PRE-PROJECT ENGINEERING. BROWN SHOULD GIVE PRESENTATION AT NEXT MEETING WITH RATE DIFFERENCES.

MARTIN IS LOOKING INTO OUTSIDE THE VILLAGE RATES FOR WATER AND SEWER SINCE THE FMC PROJECT WE WILL BE SUPPLYING OUTSIDE THE VILLAGE.. HE HAS CONTACTED THE SURROUNDING AREAS MOST DON'T GO OUTSIDE THE VILLAGES BUT LITHOPOLIS IS 40%, MILLERSPORT IS \$10 FEE MONTHLY. HE WILL CONTINUE TO LOOK INTO RATES AND ASKED THAT COUNCIL THINK ABOUT IT FOR DISCUSSION NEXT MONTH.

MOORE AND MARTIN HAS MEETING WITH FMC THURSDAY

## COMMITTEES

### PARK- DODSON, WHITE, FISHER

Discussion: EGG HUNT APRIL 15<sup>TH</sup> AT NOON, CONTACT CHURCHES TO SEE IF THEY WANT TO CO-HOST IT TOGETHER.

PLANT EXCHANGE MAY 13<sup>TH</sup> 9-10:30 AM BRING PLANT STARTS, DOOR PRIZES

HOMETOWN HERO BANNER PROGRAM ACCEPTING APPLICATIONS

BOARD OF HEALTH- NEW RULES NEED A VOMIT, DIARRHEA CLEAN UP KIT IN ALL FOOD AREAS AS WELL AS NEW TRAINING IS REQUIRED. MARTIN IS TO MEET WITH BASEBALL ASSOCIATION ABOUT LICENSE RENEWAL REQUIREMENTS.

COMMITTEE MEETING FEBRUARY 15<sup>TH</sup> AT 4PM

## PLAYGROUND

Discussion: NEED MORE VOLUNTEERS TO HELP INSTALL. HAVE A FEW PEOPLE WHO CAN HELP. WE WILL BE SETTING UP WORK DATES

BUDGET - WHITE, KIRCHGESSNER,  
WHARTON

Discussion: APPROPRIATION MEETING TO BE SET AT LATER DATE

SERVICE COMMITTEE- HENDERLY, WHITE,  
MCCAFFERTY

Discussion: LIGHTS ON TOWER STILL LOOKING INTO IT.  
POTHoles IN ALLEY BETWEEN CHURCH AND MAIN GROUNDS WAS PUT ON THEM BY  
SIMPSON

DEVELOPMENT COMMUNITY  
IMPROVEMENTS- WHARTON, DODSON,  
MCCAFFERTY, WHITE

Discussion: WHITE HAD A MEETING WITH FIRE DEPARTMENT GUYS WANTING TO START  
UP THE FESTIVAL AGAIN. THEY ARE CONSIDERING OTHER LOCATIONS (MIDWEST  
AREA). THEY ARE PROPOSING TO POSSIBLY HOLD FESTIVAL SEPT. 7,8,9<sup>TH</sup> AND EVEN  
HOLD A 5 OR 10 K. FIRE DEPARTMENT HAS TO RESUBMIT EVERYTHING TO VILLAGE  
COUNCIL AND HOMEOWNERS AFFECTED FOR ROAD CLOSURE APPROVAL. ALONG WITH  
COPY OF INSURANCE. FIRE DEPARTMENT WANTS TO MEET AGAIN HERE AT THE OFFICE  
9<sup>TH</sup> AT 6:30 PM

SUGGESTION OF POSSIBLY ASKING MIDWEST ABOUT IMPROVING THE SIGN AND THE  
LIGHTING AT ENTRANCE.

ZONING- KIRCHGESSNER MARTIN

Discussion: 2 CONTRACT PERMITS FOR DENTIST OFFICE

OLD BUSINESS

medical extension

Discussion: 2<sup>ND</sup> READING OF AGREEMENT TO BE SUBMITTED TO FMC, CORBIN NEED TO  
ADJUST AGREEMENT TO SPECIFY ANNEXATION AT FIRST AVAILABLE OPPORTUNITY,  
AND TO ADD A MONTHLY RATE CHARGE. MOTION TO ACCEPT 2<sup>ND</sup> READING AND ASK  
FOR CHANGES WHARTON, MCCAFFERTY, ALL IN FAVOR

SOUTH CENTRAL POWER CONTRACT

Discussion: 2<sup>ND</sup> READING OF FRANCHISE AGREEMENT, MOTION TO SUSPEND RULES  
DODSON, MCCAFFERTY, ALL IN FAVOR. MOTION TO APPROVE AGREEMENT ORDINANCE  
01-2017 MCCAFFERTY, WHARTON, ALL IN FAVOR

**NEW BUSINESS**

Discussion: COUNCIL MEMBERS NEED TO SUBMIT THEIR 2017 GOALS  
NEW COMMITTEE- TREE COMMITTEE, FOR THEM TO INSPECT TREES TO REMOVAL, TRIM,  
AND LOOK INTO REPLACEMENT TREES, FUNDING ETC. MOTION TO CREATE NEW  
COMMITTEE WHITE, DODSON, ALL IN FAVOR. MEMBERS- MOORE, KIRCHGESSNER,  
MCCAFFERTY

**PAY BILLS**

Discussion: MOTION TO PAY THE BILLS MCCAFFERTY , DODSON, ALL IN FAVOR

**OHIO BASIC CODE**

Discussion: MOTION TO ADOPT THE UPDATED OHIO BASIC CODE 02-2017. MOTION BY  
DODSON, KIRCHGESSNER, ALL IN FAVOR

**ADJOURN**

Discussion: MOTION TO ADJOURN WHARTON, DODSON, ALL IN FAVOR

### 3-6-17 COUNCIL MEETING

Called by Mayor Mark A. Moore

Notes by Fiscal Officer Carrie A. Ayers

Council attendees – Tim Kirchgessner, Jim White, Jennifer Dodson, Danny Wharton, Frank McCafferty, Charlena Fisher

#### **PLEDGE**

**APPROVAL OF MINUTES-** Motion to approve minutes Kirchgessner, Dodson, all in favor

**PEOPLE BEFORE COUNCIL- Philip Strobe-** Grange /Masonic Lodge they want to have a cruise-in on June 10<sup>th</sup> and close the roads between 7:30 am- 8pm. They came to council to see if they would agree to road closure of Main and Johns to hold the cruise-in. as well as ask us if we could put up the street closures barricades and inform the residents of no parking along the streets, as well as let them use our dumpster. They are to get us information to post it on our sites as well. They also have to contact Subway to make sure they are ok with the closure since it will affect their business. Motion to approve White, Fisher, all in favor

**JOSH INTELLIWAVE-** they want to advertise their business possibly around town or on tower they are willing to give us \$500 a month to advertise. Council is not sure about the tower but suggested down at the ball diamonds, entrances, possibly a permanent sign at the dip on Sandhill etc. The park/ community improvements committee is to meet with Josh to take him around town looking for ideas on March 15<sup>th</sup> at 4:15

**ALAN BROWN-** Brown gave us an introduction to the new company he works for, detailing all the aspects of the companies.

He would like to thank the village for the recommendation. The village had told the FMC that we require that all plans have to be reviewed and approved through our engineer and the medical center decided to instead of having 2 engineers they are just going to use one. Brown is giving them his proposal this week. FMC should be breaking ground this month and are projecting completion by end of year. Brown, Hedrick and Martin reviewed the site for sewer connections. They had hoped to have a gravity fed sewer line however the connection in town is too high to have a gravity fed line. So there is an option they could extend it to the nearest lift station but it is extremely expensive. So we recommend a forced main with a grinder at the FMC site. Only down fall is if anyone else needs to tap into the forced main they will be required to have a grinder as well. The grinder will have to be our approved grinder.

(the foodbooth/restroom at park has a grinder pump forced main). They have to look into who is to maintain the grinder.

Church St project was approved remaining engineering fees cost of \$23,900. Previous and these additional engineering fees cover our match for the project. Motion to approve White, Dodson, all in favor

Moore would Brown to look into possible expansion of the well fields for a future project. Motion to approve White, Kirchgessner, all in favor

### **RALPH MARTIN**

CDBG- the revitalization money this year is up to \$500,000 this money if we can qualify with the income surveys will be voted on by the residents. They help come up with ideas and vote on what they want. Income surveys can be mailed this year and instead of 3 months we have 6 months to complete. Ayers is to type up cover letter and have council review it and then. Council, Martin, and Ayers is to sit down and fold, staple and stamp approx. 325 surveys and letters to go out in the mail. After the mailed deadline is up the council will go out door to door to get the remaining surveys we need.

Water rates for outside of town- Martin had supplied the council with other communities out of town rates as high as 40% which council thought was way too high. Council proposes a 20% surcharge on water and 20% surcharge on sewer for supplying water and sewer outside the village limits. Ayers is to get ordinance typed. Motion for this to be first reading White, Dodson, all in favor

### **COMMITTEES**

**PARK-** the shelter house electric isn't working we need to have Hedrick check the breaker

Some changes in the electric at the food booth are going to be done soon. To accommodate hand dryers, a breaker popping in food booth, and additional plugs in storage. As well as a vent fan which is a new regulation for the health dept.

Easter preparations are under way for the April 15<sup>th</sup> Egg Hunt. Fisher is taking the eggs to the churches for stuffing. White is working on getting donations and prizes.

The playground equipment donated from the school has to be removed by April 1

**PLAYGROUND**—we had some volunteers out this past weekend where we got the main part of one structure in. We have work days set up for the next few weekends and hope to wrap it all up on the 18<sup>th</sup>, Simpson and Beck is to punch out some holes for us before the weekend to save us time.

Huge thanks to Christy's Pizza who gave us a huge discount on our food for our volunteers.

Fireman's Festival meeting will be held at our office on March 15<sup>th</sup> at 7 pm

**BUDGET** – meeting for 2018 budget is set for May 22 noon

Final Appropriations – motion to approve Wharton, McCafferty, all in favor

**SERVICE COMMITTEE**- 5450 Amanda Northern will be sent to prosecutor this week.

317 E Church was sent a violation and has already picked up their certified letter

**DEVELOPMENT /COMMUNITY IMPROVEMENTS**- Village sign – village is to get with some local businesses and Lions Club to address the lighting and possibly installing a new sign at the entrance on Sandhill. Brown is going to draw up a few ideas pro bono.

Dodson is working with school to come up with ideas to improve some items. Possibly making it a class project more information to follow

Fisher would like permission to do a friendship bench at the park. The bench will be a project for the girl scouts they have the material donated. Council also suggested it could go along the bike path as another option. The girl scouts will maintain the project after installation. Council said to proceed.

**ZONING**- n-a

**OLD BUSINESS**- a few trees in town was either trimmed or removed. Moore, Kirchgessner, and McCafferty is to get together to come up with a plan for any replacements

**MEDICAL EXTENSION**- 3rd reading on agreement motion to approve White, McCafferty, all in favor

**NEW BUSINESS-** Take a moment to honor former mayor Ned Young who recently passed.

Estel on E. Main is putting in a driveway near creek and it is not letting the water flow thru the existing tile. Council recommends we send him a formal letter mandating he put in an approved culvert so it doesn't disturb the flow of the storm drains.

Trash trucks have been cutting through town McCafferty would like something done with the through traffic. Martin has already addressed issue making sure there were signs posted at each entrance. Now that it is posted the Deputy in town can enforce it.

**PAY BILLS-** Motion to pay the bills Dodson, Kirchgessner, all in favor

**ADJOURN-** Motion to adjourn, McCafferty, Kirchgessner, all in favor

# Agenda

5/1/2017

**Meeting called by:** MAYOR MARK A MOORE  
**Type of meeting:** COUNCIL  
**Note taker:** FISCAL OFFICER CARRIE AYERS

**Attendees:** DODSON, WHARTON, MCCAFFERTY, KIRCHGESSNER  
**Asent:** FISHER, WHITE

## Agenda topics

### PLEDGE

#### APPROVAL OF MINUTES

Motion to approve minutes Wharton, Kirchgessner, all in favor

#### RALPH MARTIN-

Resolution R1-2017 salt contract- motion to approve McCafferty, Wharton, all in favor

Final payment request IBI Main St Project- \$3,088, motion to approve McCafferty, Dodson, all in favour

The proposed new sign at entrance Martin talked to ODOT and told them we want to erect a new sign and move the fence behind the sign. They will address it and let us know.

#### CHURCH ST PROJECT

Jobs Henderson would like to have approval to advertise asking for bids. Motion to approve Jobs Henderson to precede Dodson, McCafferty, all in favour

OPWC – approval letter arrived waiting on final paperwork.

#### COMMITTEES

##### PARK

Opening day for summer league went well.

Plant exchange coming up on May 13<sup>th</sup> from 9-10:30

Hometown Hero banners are ordered waiting on delivery to put up.

Egg Hunt went well, would like to have a meeting before hand to outline plan that way one party is over riding an others.

#### BUDGET

Meeting this month

## **SERVICE**

### **PROPERTY MAINTENANCE –**

Would like to add language to the existing code would like an ordinance drawn up to amend code. Ayers to have it ready by next meeting.

Stoneburners have been sent to prosecutor

A couple other properties are in disarray; high grass would like to add a few to be sent to Rose for inspection one on church and one on school.

112E Main asked for an extension, Rose gave them 60 days for the barn and then a longer extension for the house, they are planning on getting it ready to sell.

## **DEVELOPMENT- COMMUNITY IMPROVEMENTS**

New sign already talked about

## **ZONING-**

1 application has been picked up

## **OLD BUSINESS**

### **ORDINANCE TO SET RATES OUTSIDE OF TOWN**

2<sup>nd</sup> reading- motion to suspend the 3 reading rules Dodson, McCafferty, all in favor

Motion to approve ordinance 03-2017 McCafferty, Dodson, all in favor

Income Survey- needs them in by May 31

Lights on tower- cost of lights are around \$1,000 and about \$1,000 to install

Hospital broke ground on their new facility

## **NEW BUSINESS**

When we signed the ODNR contract we did it incorrectly Mayor Moore accepts responsibility on the oversight and wishes to correct the mistake. And we will do our best to make sure it doesn't happen again. So to correct the mistake Corbin has drawn up a Resolution to rectify our oversight on the R2-2017-motion to approve and suspend 3 reading rule – Kirchgessner , Wharton, all in favor.

## **PAY BILLS**

Motion to pay the bills – McCafferty, Dodson, all in favour.

## **REGIONAL IN COME TAC AGENCY –**

The agency need approval for their Delinquency Program Authorization, motion to approve Dodson, McCafferty, all in favor

## **ADJOURN**

Motion to adjourn Dodson, McCafferty, all in favor

# Agenda

4/3/2017  
6:30 PM

**Meeting called by:** Mayor Mark A. Moore  
**Type of meeting:** Council  
**Note taker:** Carrie Ayers Fiscal Officer

**Attendees:** Kirchgessner, Wharton, Fisher, McCafferty, White  
**Absent:** Dodson

## Agenda topics

### PLEDGE

#### Approval of Minutes

Motion to approve minutes Kirchgessner, Fisher, all in favour

#### Ralph Martin

**Intelliwave-** contract for 12 months \$600.00 for sign at bike path. Motion to approve White, Wharton, all in favour  
Moore said he would like to see the sign area cleaned up a bit.

Generator – sewer- Main St. generator ready to try the start-up waiting on company to come.

Crew is working on plugs at foodbooth as well as installing hand dryers. We are closing restrooms until install is complete.  
Moore asked crew has given us a quote on lights on tower yet. Martin will inquire about it.

#### Committees

##### Park-

Easter Egg Hunt they are working on getting eggs filled and all the donations

Hometown Hero- finalizing proof of new banner they will be ordered this week

**Playground-** we finished installing all the new playground equipment. Thanks for everyone who helped. Proofing the new sign and when we replace old sign ask to see if Hedrick's would like the original.

Tree in Claypool's honor is in the works.

**Service -** Property Maintenance one was sent to prosecutor and another has cleaned up most of the items but still needs to remove a couple more.

Rose wants to know if the council would like to review the new legislation that Carrol passed on property maintenance. Yes Rose is to forward it to Ayers and she can pass on to council.

#### Development and Community Improvements

Village had some tagging on Friday. Moore suggested calling dispatcher and gets name and badge of officer in area and informs them. However unless some witnesses it, we will be hard pressed to find the culprit.  
Flower Bed at municipal building Ayers installed mulch and just waiting on nicer weather to install new flowers.

#### **Old Business**

Friendship bench was approved at school.

Still need to get entrance sign plans from Alan

Medical Extension- Corbin has changed it to waive tap fees, Martin suggests added a corrected water line position. We need to ask Corbin to change and attach picture. Once that is completed a motion to approve after changes. White, Kirchgessner, all in favor

Moore would like permission to look in to the cost and procedure of the annexation process. Motion to explore White, Wharton, all in favor.

#### **Ordinance to set rates outside of the village**

Motion to amend water rates ordinance to add a 20% monthly surcharge on water and sewer for anyone with a tap outside the village. Motion 1<sup>st</sup> reading Kirchgessner, White, all in favour.

#### **New Business**

Any idea on when dentist office is to open- last heard approx.. April- May

Nothing new from the ones holding car show.

#### **Pay Bills**

Motion to pay bills White, Kirchgessner, all in favour.

#### **Adjourn**

Motion to adjourn McCafferty, Wharton, all in favour.

# Agenda

6/5/2017  
6:30 PM

**Meeting called by:** Mayor Mark A. Moore  
**Type of meeting:** Council  
**Note taker:** Fiscal Officer Carrie Ayers  
**Attendees:** Kirchgessner, Fisher, McCafferty, Wharton  
**Absent:** Dodson. White

## Agenda topics

### PLEDGE

#### APPROVAL OF MINUTES

MOTION TO APPROVE WHARTON, KIRCHGESSNER, ALL IN FAVOR

DODSON TURNED IN RESIGNATION DUE TO CONFLICTS. MOTION TO ACCEPT RESIGNATION WHARTON, KIRCHGESSNER, ALL IN FAVOR. AYERS IS TO POST THIS IN PAPER

#### RALPH MARTIN

MARTIN IS WAITING TO HEAR BACK TO FIND OUT WHEN THE ACTUAL DEADLINE FOR THE INCOME SURVEYS ARE. AYERS IS TO DRAW UP A NEW LETTER TO RESIDENTS STRESSING THE IMPORTANCE OF GETTING THE SURVEYS FILLED OUT.

THE ENTRANCE SIGN APPLICATION FROM ODOT HAS TO BE FILLED OUT TO APPLY TO PUT IT IN THE SIGN-MARK TO SIGN

#### CHURCH ST PROJECT

BID OPENING ON THE 15<sup>TH</sup> OF JUNE EITHER 9 OR 11

#### COMMITTEES

##### PARK

HOMETOWN HERO HONOR CEREMONY IS THIS SATURDAY THE 10 AT THE VILLAGE GARAGE ON KIRBY THIS IS A COMMUNITY POTLUCK BLOCK PARTY. IT BEGINS AT NOON  
SIMPSON AND BECK ARE INSTALLING THE ITEMS WE RECEIVED FROM THE LANCASTER SCHOOLS.

##### BUDGET

BUDGET WORKSHEET- TIM MADE A MOTION TO ACCEPT, WHARTON SECOND IT ALL IN FAVOR, THE SPREADER TO BE BOUGHT THIS YEAR AND NEXT YEAR LOOK AT REPLACING THE LITTLE DUMP. WE WILL ADDRESS SETTING UP REPLACEMENT SCHEDULE FOR A FEW AGING ITEMS

SERVICE COMMITTEE

ROSE- CLOSED A COUPLE PROPERTY MAINT. VIOLATIONS, CHURCH/N SCHOOL PROPERTY GRASS SHE NEVER PICKED UP THE CERTIFIED LETTER SO MARTIN POSTED A COPY ON DOOR IF IT ISN'T CUT BY THURSDAY THE VILLAGE CAN MOVE TO MOW AND CHARGE HER TAXES.

DEVELOPMENT COMMUNITY IMPROVEMENTS

AYERS PLANTED FLOWERS OUT FRONT OF MUNICIPAL BUILDING

ZONING

1 PERMIT, HENDERLY GARAGE

OLD BUSINESS

ORDINANCE TO AMEND PROPERTY MAINT.

04-2017 AMEND PROPERTY MAINT. CODE TO ADD A FEW ITEMS  
OFFER TO SUSPEND 3 READING RULE- MCCAFFERTY, FISHER, ALL IN FAVOR  
MOTION TO ACCEPT MCCAFFERTY, WHARTON, ALL IN FAVOR

NEW BUSINESS

MOORE- WE HAD A COMPLAINT ABOUT A FEW TREES ON AN UNOPENED STREET. THE UNOPENED STREET THE NEIGHBORING HOMES USE THE GRASSY SPACE TO PARK A BUS. MOORE LOOKED AT TREES AND HE DOESN'T BELIEVE THEY ARE IN NEED OF TRIMMING AND ALSO DON'T BELIEVE THAT WE WILL EVER OPEN UP THAT STREET. THE AUDITOR HAS IT DOWN AS BEING 40 FT STREET AND IF THAT IS THE CASE THEN THE NEIGHBORING HOME/S WOULD BE IMPOSING IN THE STREET. WE HAVE ALREADY SPENT OUR TREE TRIMMING BUDGET FOR THIS YEAR AND WE COULD LOOK AT NEXT YEAR. THE SUGGESTION OF ABANDONING THE STREET WAS BROUGHT TO ATTENTION BUT NOT LOOKED AT.

CRUISE-A-PALOOZA IS SATURDAY 10<sup>TH</sup> AND THE 17<sup>TH</sup> IS THE 5K IN TOWN

FIREMAN'S FESTIVAL COMMITTEE HAS USED THE BUILDING 2 TIMES THAT WE KNOW OF WITHOUT NOTIFYING SOMEONE. WE DON'T MIND THEM USING IT BUT WOULD LIKE TO BE NOTIFIED IN ADVANCED. THE COMMITTEE HAS ALSO BEEN NOTIFIED THEY ARE REQUIRED TO GET PERMISSION FROM COUNCIL TO USE THE STREETS. MOORE ALSO SAID THEY NEED TO CONTACT ALL THE BUSINESSES TO MAKE SURE THEY KNOW AND APPROVE THE BLOCKING OF THEIR BUSINESS

MCCAFFERTY SAID WE HAVE A FEW GULF CARS DRIVING AROUND TOWN SOME WITH JUST KIDS AND NONE ARE STREET LEGAL. THIS IS A SHERIFF ISSUE CONTACT THEM

PAY BILLS

MOTION TO PAY THE BILLS MCCAFFERTY, WHARTON, ALL IN FAVOR

JULY & SEPTEMBER MEETING

JULY MEETING FALLS ON A HOLIDAY WEEKEND – KEEP THE 3<sup>RD</sup> BUT MOVE TO 6 PM  
SEPTEMBER FALLS ON HOLIDAY – MOVE TO FOLLOWING MONDAY THE 11<sup>TH</sup>

ADJOURN

MOTION TO ADJOURN MCCAFFERTY, WHARTON, ALL IN FAVOR

Council Meeting Village of Amanda

Mayor Mark A. Moore

Fiscal Officer Carrie Ayers

Council- Charlena Fisher, Danny Wharton, Frank McCafferty, 1 vacant seat

Absent- Tim Kirchgessner, Jim White

PLEDGE

APPROVAL OF MINUTES

Motion to approve Wharton, McCafferty, all in favor

LETTER OF INTEREST

We had 2 letters of interest, Rob Rose and Rodney Martin. McCafferty made a motion to nominate Martin. Fisher seconds it all in favor. Prior to vote Moore let candidates know that if they didn't get appointed this time to keep watching for future vacant seats.

Moore swore Martin in/he took his seat

PEOPLE BEFORE COUNCIL

Clearcreek Valley Grange/Masonic Lodge- would like permission to hold the Cruise-A-Palloza again June 9<sup>th</sup> 2018 for this year's event was a huge success. Council reminded them they would require insurance, clean up, and to check with business owners again. They agreed. Motion to approve Fisher, McCafferty all in favor

Fireman's Festival – Sept 7,8,9<sup>th</sup> would request that streets be closed for event. They will require insurance provided to us prior to closure, clean up and no drilling in to the street, also they will need to address the business owners. Also would like to inform them that the village can no longer house their float that they will need to find other storage facilities. Motion to approve McCafferty, Wharton, all in favor

RALPH MARTIN

Fairfield Christian Church would like to ask that High St between Johns and School be closed for their carnival event on August 12<sup>th</sup>, as long as they follow same guidelines we have set for the 2 prior, cleanup, insurance, etc. motion to approve Fisher, McCafferty, all in favor

Stoutsville has asked us if we would be willing to spray for mosquitoes in their village for them. We fall under the spraying license for Chuck Miller and has asked him if we could and he has set up a meeting with Ralph Martin. If Miller agrees we will work up a quote that will cover expenses Millers fees, sprayers payroll, cost of spray, and cost of wear and tear on vehicle and equipment and gas for vehicle charge. Motion that if we get approval under the license that we will proceed motion McCafferty, Wharton, all in favor

Alan Brown- Utility extension for FMC, permits are in hand all except ODOT. The project is expected to commence shortly.

CHURCH ST PROJECT

OPWC CONTRACTS

Opened bids we had 4 bids turned in and Alan Brown has check out the companies and are recommending we accept Axis Civil Construction, LLC.in the amount of \$247,528.60 ( they will be doing the concrete and subbing



out the paving to spires according to their bid) Notice of Award- motion to award contract to Axis McCafferty, Wharton, all in favor.

The bids came in way under the estimated amount so we will be seeing if they pave additional areas that will reach our grant amount. The village portion of cost has already been paid in engineering fees.

OPWC contract loan/grant agreement in the amount of \$390,355 motion to approve the contract with OPWC loan/grant Wharton, McCafferty, all in favor in addition they have financial assistant approval paper and Promissory note, notice of disbarment method, and resolution r3-2017 to declares intent to and reasonable expectation of the village on behalf of the State of Ohio opwc to reimburse the village street repair and maint. fund. Agreement motion to approve McCafferty, Wharton, all in favor

## COMMITTEES

### PARK

Little League is hosting their tournament and wanted to know if they are required to pay additional tournament charges. Council feels that they will not require them this pay additionally this year.

### BUDGET

Budget commission meeting is set in Aug.

### SERVICE COMMITTEE

3 properties have been written up

McCafferty asked about a light needing fixed, it had already been taken care of prior to meeting

### DEVELOPMENT COMMUNITY IMPROVEMENTS

Scott Wharton has asked if he supplies the paint if we could get volunteers to help paint the American Legion. We will try to get ahold of some Legion reps to see if they can get enough volunteers.

Moore would like permission to begin Annexation process out to the new FMC facility. Motion to precede McCafferty, Rodney Martin, all in favor

### ZONING

n/a

### OLD BUSINESS

Moore and Ralph Martin have been looking in to possible future sites for new wellfields. Looking to identify land options and explore test wells to find viable future option in case we need to expand or need to use a different aquifer.

We would like to address the trees down by Ratcliffs next spring due to tree budget for this year has already been met

### NEW BUSINESS

#### PAY BILLS

Motion to pay the bills- McCafferty, Wharton, all in favor

### JOBES HENDERSON CONTRACT

R4- 2017 Engineering contract on as needed basis. Motion to accept contract McCafferty, Rodney Martin, all in favor

AUDIT CONTRACT

The auditor would like to know if would extend the contract with Julian Grube as our auditor without going out for bids. Motion to extend contract Fisher, McCafferty, all in favor

ADJOURN

Motion to adjourn Rodney Martin, Fisher, all in favor

# Agenda

8/7/2017

**Meeting called by:** MARK A MOORE  
**Type of meeting:** COUNCIL  
**Note taker:** FISCAL OFFICER CARRIE AYERS

**Attendees:** R MARTIN, T KIRCHGESSNER, F MCCAFFERTY, J WHITE,  
D WHARTON

**Absent:** C FISHER

## Agenda topics

### PLEDGE

**APPROVAL OF MINUTES**-MOTION TO APPROVE MINUTES WHARTON, MCCAFFERTY,  
VOTE 4 YEAS ONE ABSTAIN

FIREMAN'S FESTIVAL- SUBWAY DIDN'T WANT THEIR ACCESS BLOCKED – FESTIVAL  
MODIFYING THEIR AREA TO ACCOMMODATE BUSINESS. WILL NOT BE UP JOHNS ST.  
STILL NEED THEIR INSURANCE AND LETTER OF AGREEMENT FORM BUSINESSES  
THEY ALSO NEED TO MOVE FLOAT.

AMERICAN LEGION WAS INFORMED ABOUT SCOTT WHARTON'S OFFER TO PAINT  
ALSO MIDWEST COMMUNITY CARE DAY COULD HELP AS WELL

### **PEOPLE BEFORE COUNCIL-**

NOAH HENDERLY – WAS HERE TO SEE IF ANYTHING ELSE WAS DISCUSSED ABOUT THE  
PARKING ISSUE ON MOODY. NEIGHBOR COMPLAINTS ON WHERE HE PARKS. HE WAS  
ADVISED TO NOT PARK NEAR HYDRANT AND HE HAS MARKED THE LENGTH AWAY. AT  
THIS TIME WE DON'T FEEL HE IS IN VIOLATION OF ANY REGULATIONS AND WON'T BE  
ADDRESSING ANYTHING FURTHER.

DWAYNE VANNOY– WANTS TO USE THE PARK FOOD BOOTH TO PREP FOR FOOD FOR HIS  
CATERING BUSINESS. HE WANTS TO USE OUR LICENSE AND BUILDING TO PREP AND

WASH. WE INFORMED HIM THAT WE DON'T HAVE HEAT IN BUILDING AND IT IS CLOSED DOWN FOR WINTER AND WINTERIZED FROM NOV-APRIL 1<sup>ST</sup>. HE WASN'T AWARE OF THAT. THE COMMITTEE WILL HAVE TO ADDRESS THIS REQUEST IN A FUTURE MEETING.

WHITE'S- THEY RECEIVED A ZONING VIOLATION AND WOULD LIKE TO ADDRESS IT, IT'S A ZONING ISSUE AND HAS TO BE ADDRESSED WITH ZONING BOARD. HE FURTHER ASKED ABOUT WHAT OUR ZONING CLASSIFIES AS HOME OCCUPATION. OUR CURRENT- IF YOU OFFER A SERVICE (AS IN REAL ESTATE BROKER, LAWYER,) WHICH IS IS SERVICES NOT SELLING A PRODUCT. THEY HAVE AN ONLINE BUSINESS AND WANTS TO KNOW WHAT IT FALLS UNDER. MOORE SAID THAT WOULD BE SOMETHING TO ADDRESS WITH CORBIN

**RALPH MARTIN**- GARRETT CONCERNED ABOUT NO SIDEWALKS IN ROUTE TO ROLLER RINK.

VILLAGE WILL BEGIN SPRAYING ON THE 9<sup>TH</sup> FOR MOSQUITOS AND EVERY COUPLE OF WEEKS IN AUG AND SEPT. ALSO SPRAYING IN STOUTSVILLE.

**CHURCH ST PROJECT**-CHANGE ORDER TO ADD WIDENING THE EAST END OF CHURCH ST. BETWEEN LEIST AND SCHOOL. WILL ALSO REQUIRE AN EASEMENT OFF MCCAFFERTY. MOTION TO APPROVE WHITE, KIRCHGESSNER, ALL IN FAVOR

1AT DRAW \$31,940 MOTION TO APPROVE WHITE, WHARTON, ALL IN FAVOR

**FMC EXTENSION**-WE HAVE A FEW TENTATIVE ANNEX AGREEMENTS VERBALLY, AND WORKING ON EASEMENTS ACROSS DRIVES FOR LINES. HEDRICK IS READY FOR TO BEGIN HIS END OF THE HOOK UP, WE WILL BE HIRING AT LEASE ONE PERSON (SUBCONTRACTOR) TO HELP

COMMITTEES

**PARK**- TRICK OR TREAT WILL BE COMING UP ON OCT 28<sup>TH</sup>

**BUDGET**- HAD THE BUDGET COMMISSION MEETING AND THEY PASSED THE BUDGET HAD A COUPLE OF QUESTIONS MAINLY ABOUT OUR INCOME TAX. AND PARK IMPROVEMENT PROJECT FUND

**SERVICE COMMITTEE**-

STORM WATER ISSUES- THE ONE BY JOHNS WILL BE ADDRESSED THIS WEEK AND HIGH LATER DATE

STREET LIGHT ON CHURCH IS ONE AND OFF

**DEVELOPMENT & COMMUNITY IMPROVEMENT-**

NEED TO GET A MEETING TOGETHER TO DISCUSS WELL FIELD.

ANNEXATION PROCESS IS IN MOTION

ALL PROPERTY MAINT. COMPLAINTS ARE CLOSED ALL EXCEPT ONE AT 112 E MAIN ST

**ZONING-** 1 FENCE PERMIT

**PAY BILLS-** MOTION TO PAY BILLS WHARTON, MCCAFFERTY, ALL IN FAVOR

**ADJOURN-** MOTION TO ADJOURN KIRCHGESSNER, WHITE, ALL IN FAVOR

# COUNCIL MEETING AGENDA

Monday, September 11, 2017  
6.30 pm

- I. Call to Order-Mayor Mark A Moore
- II. Roll Call- Jim White, Tim Kirchgessner, Danny Wharton,  
Frank Mccafferty, Rodney Martin-----  
absent --Charlena Fisher
- III. Pledge
- IV. Approval of Last Meeting's Minutes  
Motion to approve Kirchgessner, Wharton, all in favor
- V. Ralph Martin  
Mosquito sprayer is leaking and is on its last leg needs  
replaced . motion to replace but check for off season  
deals White, Kirchgessner, all in favor

Trash company is constantly not picking up the 2<sup>nd</sup> pick up for dumpster trash service and not here during days and hours that is in our contract. Would like to seek a breach of contract and suspend their additional months on contract. Need to go through Corbin. We will need to also look in to a company that can temporarily take over

contract until we can go out for open bids and start a new contract. motion to contact Corbin to proceed ASAP.

White, Kirchgessner, all in favor

VI. Church St Project

They are still working on sidewalks and paving. Martin was approached about possibly making a section of church no parking it is currently parking on one side. recommendation to send survey to residents and get their opinion. Change order to Church St project motion White, Martin, all in favor

In addition to the regular church st project we are going to have paving company do a few patch works that need to be done.

Resolution R6-2017 to prepare application to participate in OPWC for Lutz Ave. Motion White, Wharton, all in favor

VII. FMC Project

They are boring under 22

We have finished Moody Extension

Inspector on site

Annexation is in process.

## Committes

### VIII. Park

Trick or Treat October 28<sup>th</sup> –5 pm community events and  
6-730 pm Trick or Treat

Need to contact Young to use their parking lot for  
costume contest.

Bench- Girls Scouts would like to know where we want to  
put it. We ask they give us picture and possible sites they  
would like to put it and we will discuss

Food booth- with the booth winterized part of the year we  
are not wanting to rent it out during that time and we need  
to contact the interested party.

### IX. Budget- n/a

### X. Service

Leaves will be coming soon make sure everyone knows  
where to put them and council wanted to make sure we  
still have a site to dump them

Bushes and tree branches in alleys need trimmed back

XI. Development and Community Improvements

n/a

XII. Zoning

n/a

XIII. Old Business

Audit Extension Paperwork- make Kirchgessner and Ayers as Designee for Contract with Audit. Motion White, Wharton, all in favor

XIV. New Business

Budget Commission Resolution of Rates- R5-2017 motion to set rates Kirchgessner, Wharton, all in favor

Mayor was approached that they had heard that we were wanting to add an additional % on our income tax. We TAMwant residents to know that the rumor is false. Our current income tax rate is not increasing; it is staying the same.

XV. Pay Bills

Motion to pay bills White, Kirchgessner, all in favor

XVI. Adjournment

Motion to adjourn Wharton, McCafferty, all in favor

# COUNCIL MEETING

## Agenda

I. Call to Order

II. Roll Call

Kirchgessner, White, McCafferty, Fisher, Martin

Absent - Wharton

III. Pledge

IV. Approval of Last Meeting's Minutes

Motion to approve White, Kirchgessner, all in favor

V. People Before Council

Mike Bigwood and The O'hare's –on Church St parking-council was approached about making the street no parking and last month we sent out letters to resident to get their opinion on the matter, we had 4 leave it alone, one doesn't matter, one one-way, and 0 no parking. They addressed their opinion. Mayor said this is why we asked residents because we are here for them and since no one wanted the no parking a motion by white to take off table and leave parking the way it is, second by Fisher, all in favor. Need to make sure there is proper signage.

VI. Ralph Martin

Cleaned wells and we discovered that well 4 has a whole in it. It can't be fixed. We need to move forward on

acquiring more land for a well field. Motion to move forward White, McCafferty, all in favor

VII. Church St

Axis still need to address man holes and valve boxes.

Hold last payment until finished

VIII. Fmc project- working in alley and by short road.

IX. Committee

X. Park- Girl Scout bench- bike trail near Fords, Simpson ca  
pour a pad for it to sit on

White would like some other suggestions for activities especially ones for older kids- suggestions of summer camp, square dance, or regular dance, skating, was given

XI. Trick or treat Oct28- we are doing a costume parade need donation. Moore will contact fire and sheriff to make sure they know when trick or treat is.

XII. Budget

n/a

XIII. Service

A few properties are partially complete

Rose is looking into 2018 update of PMC will let us know what he finds

XIV. Development and community improvements

Need to get Christmas lights down to check to see if any needs redone.

Light at entrance is out. We have already contacted them to no avail, Martin is to contact them again

XV. Old Business

Trash company- Corbin sent them a letter notifying then they were in breach of contract. they address the situation and so far everything is going ok, we are also talking to companies to see about if they go in breach again we would have someone to temporarily cover until we could go out for bids.

Our contract runs out in April

XVI. New Business

XVII. Hazardous Mitigation Resolution- FCEMA and the federal government has approved the hazardous mitigation plan all Fairfield County communities will adopt them.

Resolution to adopt R7-2017 motion by McCafferty, Kirchgessner, all in favor

XVIII. Epa report- final report for water tower- Mayor Moore to sign- motion to approve White, Kirchgessner, all in favor

XIX. Fema request for flood- final paperwork for partial reimbursement of flood damage expenses through the state. Motion to make Ayers the contact and Mayor Moore to sign letter of intent. Motion White, Mccafferty, all in favor

XX. PayBills-

motion to pay bills McCafferty, Fisher, all in favor

XXI. Adjournment

Motion to adourn Kirchgessner, McCafferty, all in favor

# COUNCIL MEETING

Monday, November 06, 2017

## Agenda

- I. Call to Order by Pres PRO Temp Tim Kirchgessner
- II. Roll Call- White, Fisher, McCafferty, Wharton, Martin  
Mayor absent surgery
- III. Approval of Last Meeting's Minutes  
Motion to approve minutes White, Fisher, all in favor
- IV. Pledge
- V. People Before Council- n/a
- VI. Ralph Martin  
Mosquito sprayer working on getting quotes would like to table.

Trash company had a few issue this past week with truck issues. Contract is up in April would like to post going out for bids in January, then open I February and award in March. This way whatever company get contract has a month to prepare

Lift station on church we are having issue with neighbors are creating mud everywhere. I'm going to send letter in the hopes to rectify issue. Council said if letter doesn't

work they will look into other option to keep residents off lot.

Fire department has asked if we would contribute to the candy for seniors they give out a Christmas. Motion to give \$100 White, McCafferty, all in favor.

VII. Church St project

Church St application for payment- motion to approve White, McCafferty, all in favor. They crew still needs to come to redo one driveway.

VIII. FMC Project

They haven't worked in a week or more due to weather  
Committees

IX. Park

Trick or treat and family events went well, we thank everyone who donated time, money or items to make this a success

Fisher is working on ideas for more community events.

American Legion painting project postponed until April

Bike rack was given back to us we need to see where we need it.

Friendship benches at school is in. Fisher heard we had a few benches if we have any extras could the girl scout troop use them for their friendship benches. Council agreed but not sure if we have any extra.

X. Budget

Meeting last week of month

XI. Zoning

Fence at Lower property- we have had a complaint by an anonymous person. Asking that Lower be written up for a property maintenance on his fence on height and look. I notified them that it was a zoning issue not a PM. I further let him know that the fence height was 6' which is in compliance and the areas he/she believes to be too high fence is actually part of a garage structure. That only thing I could get him on would be on the unified style. But further told him that the homeowner is currently in the process of siding the area in question and until he has completed the siding project. I was not going to inspect again. That after it was complete then I would inspect it to see if any violation still occurs. Since then I have received more anonymous emails and additional emails from another resident that he/she has riled up. In addition, a letter has been posted at the post office in an effort to get me removed from my job. They claim I'm not doing what I'm hired to do. At some point what was a complaint has

now turned into harassment. I have even had a council member go to the property with me to inspect and he agrees with my decision. I have stopped responding to the harassing complaints since I have already sent them my findings and explained my actions. At this point I would like to ask council what they suggest I do with the emails and slanderous postings as well as with the property in question. Council agreed with decision to wait until siding is complete to re-inspect. They also stated that we need to contact our solicitor and see what he suggests we do about the harassment as well if there was something zoning that you may have overlooked.

I received a letter from the State of Ohio asking for copies of our zoning laws and asked if we have any ordinances against the medical marijuana. I wanted to let you be aware of what I was given before I signed and sent them the information they are requesting. There is a person applying for a possible medical marijuana dispensary license which is now legal in the state of Ohio looking at a property in our area. The new law goes into effect at beginning of year.

## XII. Service

2018 property maint. code updates – Rose to end us updates for review. if we decide to adopt we can purchase the update after our decision.

XIII. Development and Community Improvements

Ralph Martin has contacted Lions Club who own the sign and South Central about the Amanda O sign. In hopes to get it lit back up to help drivers see our entrance to town.

Rod Martin will go to the next Lions Club meeting to address the issue in hope to get the sign illuminated.

XIV. Old Business

XV. New Business

XVI. Pay Bills

Motion to pay bills White, Fisher, all in favor

XVII. Adjournment

Motion to adjourn White, Martin, all in favor.

# COMMUNITY MEETING

Dec 4, 2019

## Agenda

- I. Call to Order
- II. Roll Call-  
White, Fisher, Kirchgessner, McCafferty,  
Martin-----Wharton absent
- III. Approval of Last Meeting's Minutes  
Motion to approve White, Kirchgessner, all in favor
- IV. Pledge
- V. People Before Council  
Brad Bussert- baseball association to work on replacing  
the fencing  
Wants to know if linseed oil is ok to put on spit rail- Martin  
is to make sure.  
Baseball and fireman Assoc to hold tournament again this  
year as long as they continue to cooperate and work with  
the village council will agree
- VI. Ralph Martin  
Church St- finalized the side walk and will have one more  
pay voucher  
We should know net month if we get the grant for Lutz st.

VII. FMC

Water line has been tested and is absent of bacteria, they still will have to reclaim and seed properties. Grand opening in January

VIII. Park

Fisher working on monthly events

IX. Budget

Still working on appropriations

X. Zoning

One garage

XI. Service

Now that subway drain is complete, we need to get on the one at High, Kirby

2018 property maint – Rose will purchase and submit check and get ready to approve next month.

Appropriations – 1<sup>st</sup> reading- Kirchgessner, McCafferty, all in favor

Drain project at McCafferty needs finished up

XII. Development & Community Improvements

Possible more benches- hedges fund??

XIII. Old Business

- a. Trash – went out for bids open and pass at January meeting, due to breach of contract with current contractor

XIV. New Business

End of December we would have 3 vacant seats. However, McCafferty and Kirchgessner has submitted request to retain seat. So we need to fill 1 seat. Already posted

XV. Pay bills

Motion to pay bills White, Kirchgessner, all in favor

XVI. Adjournment

Motion to adjourn McCafferty, Martin, all in favor

# COUNCIL MEETING

Monday, January 08, 2018

## Agenda

- I. Call to Order
- II. Roll Call  
Mccafferty, Kirchgessner to retain seat- took oath  
White, Martin, Fisher absent- 1 vacant seat
- III. Pledge
- IV. Letters of interest  
None- repost vacant seat
- V. Pres pro-Temp elections  
White nominates Kirchgessner and Martin seconded it, all in favor
- VI. Set dates and committees  
Keep dates and committees motion by Kirchgessner, McCafferty,  
all in favor
- VII. Approval of Last Meeting's Minutes  
Motion by Kirchgessner, Martin all in favor
- VIII. People Before Council  
Troy Brumfield- submitted plans to put modular on lot behind  
firehouse for sleeping quarters. He was informed that it does have  
to be put on permanent foundation. He was also informed that the  
proposed door facing does not agree with our regulations and he  
will have to file for a variance. Moore is to get together Zoning  
Board for meeting.
- IX. Ralph Martin

Final pay and change order- 13,398.10. This project came in under budget at 295,118.40 motion to approve change order and pay Kirchgessner, McCafferty, all in favor.

The water durilator due to the large time of not needing to pump uptown and the extreme freeze caused it to freeze up. Spent all weekend getting it back up and running. Plan to shorten next year's operating flow cycle to keep water flowing so it won't freeze up. Martin to give a thank you to Hedrick and Beck who worked diligently this weekend on the freeze.

X. Committees

XI. Park

Going to be working on Easter Egg Hunt

XII. Budget

Temp Appropriations – motion to approve Kirchgessner, McCafferty, all in favor

Meeting next month to go over final numbers and work on projected replacement schedule

XIII. Service

XIV. 2018 IPM Code- next month have ordinance to adopt updated International Property Maintenance Code

XV. Development

Need to get together with Brown about land for future wells

XVI. Zoning

none

XVII. Old business

XVIII. New business

Moore would like council to submit their goals for this year and Ayers to address digitizing our old records.

McCafferty would like to bring to the attention that at School and Church St. the cars parked at corner is hindering line of site. Martin to talk to renter to see if they could park slightly back to help with traffic control.

XIX. Pay bills

Motion to pay the bills McCafferty, Kirchgessner, all in favor

XX. Reminder of special meeting on the 16<sup>th</sup> 6:30 pm to address trash.

XXI. Adjournment- motion to adjourn McCafferty, Martin, all in favor

# COUNCIL MEETING

Monday, February 05, 2018

## Agenda

- I. Call to Order
- II. Pledge
- III. Roll Call- Fisher, Kirchgessner, McCafferty, White, Martin,  
1 vacant seat
- IV. Letters of Interest- no letters of interest
- V. Approval of Last Meeting's Minutes- motion to approve  
Kirchgessner, McCafferty,, all in favor
- VI. Ralph Martin- OPWC- Lutz project we were not picked for  
1<sup>st</sup> round, we have entered into the second round we will  
know soon. Would like to get a quote on paving School  
St. Also like to get a quote on sidewalks/bike path along  
right side of road. Martin is to get in touch with Brown on  
getting quote.
- VII. Committees
  - a. Park- Easter Egg Hunt- 31<sup>st</sup> at noon- will get together  
with churches
  - b. Need to get in touch with Bussert about his cleanup  
week
  - c. Budget- Julian Grube objection letter signed, they will  
also be sending out their fraud questionnaire to  
everyone in an email.

- d. Looking for dump truck to replace the old rusted small one.
- e. Service- Rose has one violation this month
- f. Zoning- need to look into possible compensation to the members when they have a meeting. Rose to see what other communities do.
- g. Firehouse has not submitted an application so no meeting has been set yet
- h. Development- Moore still working on sign
- i. Have a couple options on projected wellfield locations?

VIII. Old Business

- a. 2018 IMPC updated ordinance O1-2018- motion to suspend rules Kirchgessner, White, all in favor, motion to pass White, McCafferty, all in favor
- b. Still would like council to come up with wish list

IX. New Business

- a. Pay bills- motion to pay bills McCafferty, Martin, all in favor
- b. Ohio Basic Code adopt 2018 O2-2018- motion to suspend rules White, Fisher, all in favor, motion to pass Kirchgessner, Martin, all in favor
- c. Service committee to look at trash rates since the new contract prices are higher than old contract

- X. Adjournment- motion to adjourn Martin, Kirchgessner, all in favor

# COUNCIL MEETING

Monday, March 05, 2018

## Agenda

I. Call to Order

II. Pledge

III. Roll Call

Fisher, White, Martin, McCafferty, Kirchgessner and 1 vacant seat

IV. Approval of Last Meeting's Minutes

Motion to approve Kirchgessner, McCafferty, all in favor

V. Letters of Interest

none

VI. Ralph Martin

We found a dump truck with plow extra- we got 10,000 off for state contract – balance of 44,033.50 – purchased – the old dump that it replaced we need to determine how to dispose wither with open bids in house or do we go through state bid. Rose is to look to see how other municipalities procedures handle this.

Mosquito sprayer- Martin still getting prices

Simpson is asking for his mowers to be replaced. Right now we got a great deal on the grasshopper 8,000 with a trade in of 4,000 which is an outstanding deal. We currently have the grasshopper on the replacement schedule for next year and the tractor for 2020 however with such a great deal we would benefit from purchasing the grasshopper a year early and then we could move up the replacement schedule. Council agreed to purchase the grasshopper this year- Fisher, McCafferty, all in favor

## VII. Committees

a. Park- Easter Egg hunt – churches are stuffing eggs, it is posted. White needs a letter for donations. Need thing to fill baskets

Ball park clean up posted

Legion – painting need volunteers- white suggested to contact Midwest

Trees beside Ratcliff and Price that we said last year we will take care Contractor is coming in this week to address them. -

b. Budget-

Final appropriations – OR-2018 motion to approve  
White, Fisher, all in favor

c. Service-

Need to get price for school st overlay and possible option for side walk or walk path to trail

service committee trash rates-  
new contract price is higher than old contract we need  
to raise rates to cover the new rate and fees- Ayers  
and Martin has done the numbers and instead of  
raising it the full amount we think we can get by with a  
slightly lower overage for fees. residential will go up  
\$1.90 from 13.47 to \$15.37 and senior \$14.37 and as  
for dumpsters 8 yards didn't increase but 4 and 2 yards  
did – 2 to \$42 and 4 to \$65 motion to suspend the  
rules and waive 3 readings. Martin, Kirchgessner .  
Motion to approve McCafferty, Martin, all in favor

Well fields land- proceeding

Rose- submitted report – property has been closed-  
Rose would like council to know they can submit any  
violations straight to him by filling out a form online at  
village website

d. Development

Signs still looking in to it

Building extension – Simpson go a quote on a small  
12x32ft extension onto waterside of building to use for  
storage. Could would like to look in to a full building  
option as well as the addition to see which one is the  
best option and best location.

e. Zoning

none

VIII. Old Business

Salary evaluations employees have not had a raise in 9 years. before then they used to get a 3 percent cost of living. Service committee will look into option and affordability

IX. New Business

a. Pay bills motion to pay bills Fisher, Martin all in favor

X. Adjournment

Motion to pay the bills Martin, Fisher all in favor

# COUNCIL MEETING

Monday, April 02, 2018

## Agenda

MAYOR APPOINTED DANNY WHARTON TO FILL VACANT SEAT- TOOK OATH

- I. Call to Order
- II. Roll Call-  
Fisher, McCafferty, White, Kirchgessner, Martin, Wharton
- III. Approval of Last Meeting's Minutes  
Kirchgessner, McCafferty all in favor
- IV. Ralph Martin  
School St estimate is over 400,000, we need Brown to reevaluate

Mosquito sprayer- quote 6,300

V. Committees

a. Park

Easter egg hunt went well,  
plant exchange/community project paint and scrape  
legion hall May 5—Fisher is seeking donations and  
would like to purchase a 20-dollar gift card for a door  
prize, white suggested we get it donated. If we don't get  
a donation can we purchase- motion to approve White,  
Wharton, all in favor

Cleaning dates at park is April 7 & 14

Clean up week in June – Hometown hero no new so we won't have the block party this year

b. Budget

Auditor is finishing audit and will get 2019 budget underway next month

c. Service

4 properties

d. Zoning

Need to find a resident in Amanda that would like to sit on Zoning board

Fire Department has applied for a variance.

e. Development

n/a

VI. Old Business

a. Salary Evaluations- White- evaluations, price comparison, would recommend 3% and possibly more after evaluating results- Kirchgessner motion to table until all evaluations are in.

b. Dump truck submit for bids- mini 1,000 dealing the 20<sup>th</sup> open on the 23<sup>th</sup>

c. Lean-to verses Building still need prices and would like a site map to look over while we review

d. Storm sewer – will be complete as soon as weather breaks.

VII. New Business

a. Pay Bills- motion to pay Fisher, Wharton, all in favor

b. Carrie's PowerPoint- Village Bicentennial is 2019 we  
need to look into a celebration

VIII. Adjournment- motion to adjourn Martin, Wharton, all in  
favor

# COUNCIL MEETING

Thursday, May 03, 2018

## Agenda

- I. Call to Order
- II. Roll Call  
Kirchgessner, Fisher, Wharton, Martin, McCafferty  
White- Absent
- III. Approval of Last Meeting's Minutes  
Motion to approve minutes Fisher, McCafferty, all in favor
- IV. People Before Council
  - a. Wanda Stover and Joyce Blosser- Cruise-A-Palooza-  
June 9<sup>th</sup> 10-4 registration opens at 9:30—\$10 per car—  
free for general public, closure of Main St. —will need  
use of power pole plugs. Street closures from 7am-  
approx 6pm intelliwave will be installing a router for  
event. and will need dumpster. Estimating over 200  
cars this year. 52 bomber girls will be there.  
Hamburgers and hotdogs, DJ, etc.
  - b. Amy Johnson- just here to observe- would like to thank  
Fisher for her help on projects at Legion
- V. Ralph Martin

- a) We have had a few complaints about residents not obeying the no agricultural animals within the village limits. Would like approval to send letter about them being in violation of Ordinance 7-2014

The mayor would like to make a comment about the many anonymous letters we are receiving about property maintenance issues in town. Our procedure is we have to have a resident submit a violation. If it is marked anonymous we can't verify it was a resident that made the violation as well as if we have question we need to be able to contact the person who submitted the violation. We are still looking into each request, however, please don't feel you have to be anonymous we can be discreet. You can either write or come to one of the council members, our inspector would greatly appreciate it as well in case of any questions.

- b) Salt contract -100 tons R1-2018 state contract for salt motion to approve Kirchgessner, Wharton, all in favor
- c) Midwest has asked that a couple of parking spots from side door to main entrance to be no parking during the day to allow more fluent motion coming out of parking areas. Would like it say restricted parking –no parking from 7am-2pm and parking from 2pm- 7am this will only effect around 4 spots. Motion to pass Fisher—motion to waive three readings Kirchgessner, Wharton, all in favor. Motion to approve Martin, Wharton all in favor.
- d) Lutz St grant that we applied for the results for 2<sup>nd</sup> round will be out this week. Fingers crossed

## VI. Committees

- a) Park and Beautification-

- 1) 7 people showed up to plant exchange
- 2) Fisher would like to get ball rolling on Bicentennial Celebration – committee set up
- 3) Moore would like to have Kirchgessner and McCafferty come up with a tree type for the park so we can have a bicentennial tree dedication. Motion Martin, Wharton, all in favor

b) Zoning-n/a

c) Budget- meeting May 17 at noon

d) Service

- 1) 4 properties added to violation- 2 properties need further scrutiny on next complaint and we are looking into if it is still owned by owner of record
- 2) Catch basin lid by McCafferty's drain is gone
- 3) What is going on near Wears and Brubaker fence, Beck and Simpson was using hydro-vac and there is a small hole?

e) Development and Community Improvements

- 1) Lights on tower – electric company is busy and will get to it when not as busy
- 2) 2 bids on storage building waiting on another bid,

VII. Old Business

- a. Salary/Evaluations- Ralph Martin submitted evaluations and Service and Budget committee needs to get together to discuss Salary evaluations. Rod Martin wants to make sure we are looking at everyone.
- b. McCafferty said a resident asked about speed bumps. We have addressed this before; you can't plow or maint. roads as well as the liability issues.

VIII. New Business

- a) Pay Bills – motion to pay McCafferty, Wharton, all in favor

IX. Adjournment

Motion to adjourn Fisher, McCafferty, all in favor

# **Council Meeting**

6-4-2018

## **I. Call to order**

## **II. Roll call**

Fisher, Kirchgessner, McCafferty, Wharton, Martin-----White absent

## **III. Approval of Minutes**

Motion to approve minutes Kirchgessner, McCafferty all in favor

## **IV. Ralph Martin**

- i) We were awarded the grant/loan for Lutz St., Martin presented the plans for project and pointed out the new catch basin and ad curbs. Motion to go out for bids resolution R2-2018 motion to approve Kirchgessner, Fisher, all in favor. Will be going out for bids on the 18<sup>th</sup> of June, sign Contract with OPWC on July 2<sup>nd</sup> and award in August.
- ii) Contract for Engineering for Lutz St. with Jobes, Motion to approve McCafferty, Kirchgessner, all in favor.
- iii) Catch basin behind wears was fixed
- iv) New water line behind Young's on Main
- v) Need Pea gravel under swings at park
- vi) Have Alan give options sidewalk to trail form Lutz/Trail, asphalt vs concrete. Also options for School St paving
- vii) The cracks on Church, High and main will be addresses in the coming days
- viii) Cul-de-sac yellow is worn off the no parking area. Council said it is regular maintenance to go ahead and paint
- ix) Farm animal letters that went out we have had a few people complain about receiving the letters. Fisher removed herself from the seat and spoke as a resident who has chickens, she asked what could be done about allowing for a couple chickens in pens. They said she would have as for a amendment to the ordinances. Council we could look to see if any other city allows. The

concern is noise and manure smells and disposal. There might be only a few that wants it but there are possibly even more that doesn't we have to look at the whole. However, the original ordinance was in 1965 and the updated one was from 2004 which makes it illegal to have farm animals in town and the letters that was sent out the homeowners had 30 days that is now up. Need to see if the farm animals are mentioned in the zoning as well. Need permission to proceed with legal advice and enforce.

**V. Committees**

**VI. Park & Beautification**

Clean up week- fire department is cleaning out a gutter for a resident.

**VII. Zoning**

1 new addition

**VIII. Budget**

Kirchgessner presented the 2019 budget – motion to approve Fisher, Wharton all in favor

**IX. Service**

- i) Property Maintenance had 5 new property maintenance violations, and a yard that had already been mowed or possibly wrong address that wasn't wrote up. Rose would like council's approval to move to prosecute the properties that have not complied. A letter will be sent to residents that give them 10 days to comply or it will proceed to prosecution. Motion to approve Kirchgessner, Fisher, all in favor. Also would like to update code violation form to have required fields for complainant name, phone, email, and address/ motion to approve change. Fisher, Wharton, all in favor
- ii) Moore would like to firehouse to have their dumpster within the week
- iii) Bids on storage building nothing further at the present
- iv) Rod Martin asked Ralph Martin what did the water department decide to do to keep the duralator from freezing again this winter. Shorting the downtime lengths so it regents more often to keep water moving.

**X. Development – n/a**

## **XI. Old business**

- a) Salary Evaluations- Martin recommended giving a 4-5% raise now and then address raises based on evaluations at beginning of year. Kirchgessner said possibly 3% now we need to set up schedule for raises for beginning of year. Possible raise across the board instead of off evaluations. Martin and Kirchgessner to get together to discuss yearly increase before end of year. So we can implement each year at beginning at year. Motion for resolution on 3% wage increase for hourly and salary employees. Start with the beginning of this billing cycle. R-3-2018 Martin, Kirchgessner, all in favor
- b) Light on tower- getting bid form Frasier Electric

## **XII. New business**

- a) A few older trees back by the lagoon, Eric Young would like to log them and we get 50% of profit. Will need Corbin to draw up contract and certain trees will be marked. Take money for putting in more trees places. Motion to approve Kirchgessner, McCafferty, all in favor
- b) Pay Bills- motion to pay McCafferty, Wharton, all in favor
- c) Lancaster Public transit – to pay the donation and support for 1,000 for next year
- d) House bill 602 wanting to change the way we bill outside of service area. Need to call congressmen to look in to the bill
- e) Ralph Martin needs help with barricades this weekend for Cruise-A-Palooza. Moore said he would help

## **XIII. Adjournment**

Motion to adjourn – McCafferty, Martin, all in favor

# **Village of Amanda Meeting Minutes**

07-02-2018

## **I. Call to Order**

## **II. Pledge**

## **III. People Before Council**

Bussert- park baseball fencing they have been replacing. There is a gate that needs replaced, Martin is to look into best location. Their tournament is this week.

## **IV. Roll Call**

Kirchgessner, Wharton, Martin, McCafferty---- Fisher and White Absent

## **V. Approval of minutes from last meeting**

Motion to approve Kirchgessner, Martin, all in favor

## **VI. Ralph Martin**

- i) I have added 4 trees to removed next year
- ii) Water department has been fixing a few leaks in town.

## **VII. Lutz St Project**

- i) Opening bids on the 18<sup>th</sup> and will address at following meeting
- ii) Contract with OPWC for Lutz St. project 228,463 grant/loan motion to accept McCafferty, Kirchgessner, all in favor

## **VIII. Committees**

### **IX. Park & Beautification**

- i) Tree contract draft needs approval- Motion to accept Wharton, McCafferty,, all in favor
- ii) Fisher and Ayers to get together about bicentennial
- iii) Door to food booth will be replaced after season

## **X. Zoning**

1 contractor permit

**XI. Budget**

- i) Commission meeting coming up
- ii) Raises. —Moore addressed council --Last month we addressed raises after a 9 year hold giving them a 3% increase. It amounted to 42 cents this didn't even put the employees up to 15 an hour. I would like to change this to have a base at 15 with the 3% for Carrie, Don, Rick, and Ben and Rose from 154.50 a month to 175 a month, and Martin who is already way under paid up an additional \$300 a month. retroactive to beginning of month of June. motion to approve and make ordinance Wharton, McCafferty, vote 1 abstain, 3 yeas. Passed. Before passing council voted to go into executive session to talk to Ayers about working on getting old records computerized. Ayers told them that it isn't easy finding the time to accomplish this R Martin suggested that we allow her to work a few extra hours a week to work on scanning. Voted to come out of executive session. Vote to allow up to 5 hours a week McCafferty, Kirchgessner, all in favor

**XII. Service & Property Maintenance**

Rose submitted report

**XIII. Development**

Corbin updated us that annexation process is proceeding.

**XIV. Old Business**

none

**XV. New Business**

- Pay Bills – Motion to pay bills McCafferty, Martin, all in favor
- Intelliwave sign contract is up and they are asking to extend contract for another year. Motion to approve with same fee McCafferty, Kirchgessner, all in favor
- Work order- Would like to have work orders filled out for jobs and make it procedure. Martin, McCafferty, all in favor

- **Would like to Martin to talk to employees that if they don't want to use the village phone they can turn it in.**
- **The Mayor would like to reiterate that if you find water shut off for delinquent rents. I (mayor) and or council isn't responsible for collection of delinquent water. That all payments and or correspondence has to made to the village office during regular business hours to the fiscal officer or administrator and the water employees are the only one authorized to reconnect your once your water supply has been terminated.**

**XVI. Adjourn**

**Motion to adjourn McCafferty, Kirhgessner, all in favor**

**VILLAGE OF AMANDA  
COUNCIL MEETING**

8-6-18

I. Call to order

II. Roll Call- Kirchgessner, Wharton, Martin, White, McCafferty

Absent- Fisher

III. Approval of Minutes-

Motion to approve minutes Kirchgessner, McCafferty, vote 4 yeas and 1 abstain

IV. People Before Council

- a. Phyllis McKenzie- was asking if rates will continue to grow each year. Yes, we have 3% cost of living increase on rates to help cover the increase in expenses.
- b. Nicholas Root- tree in front of his house, multiple branches falling out, needs check for either trim or removal
- c. Mr and Mrs Wokins- own 48 acres outside of the village, considering possible annexation. If annex they would like village to consider adding an additional district of r1-3 to the zoning that requires smaller lot sizes. They are wanting possibly 6 lots per acre. Council and mayor has asked that they draw up their proposal and they could work with Martin, Corbin, Brown. Once they have a proposal Martin will present it to the Zoning Board.
- d. Jim Henson- Amanda township- would like the village to consider helping them with storing their salt. Martin and Ayers was concerned that if we buy the salt and store it and then there was a light year and they didn't require the amount they estimated that we would be liable for the expense. Henson said township could pay their amount upon delivery and just pay the village something to cover storage cost and use of equipment to load. Council would like Corbin to look in to it and draw up contract. White, Kirchgessner, all in favor
- e. Jeff Fix- Republican Nominee Commissioners- he is just out introducing himself to each community within Fairfield County. He also would like to know; in the

event he became elected what if any do we think needs addressed. Mayor pointed out that we need to check into more sheriff presence.

- f. Greg Keener- ATFD- Fireman's Festival- Sept 7 & 8 2 day event, would like to get permission to use the streets., still need to supply insurance – will need to close streets one day early to set up. keener said they will have blow-ups, Kiss tribute band, gospel, pro wrestling, food and craft venders. motion to approve White, Wharton, all in favor

#### V. Ralph Martin

- a) Lutz St— we added some storm sewer work to original project. request to proceed, resolution, notice of disbursement method, promissory note, notice of awards, project \$248,023.08 notice to award contact to Decker Construction only bid – motion to approve White, McCafferty, all in favor, OPWC notice to distribute motion to approve McCafferty, Kirchgessner, all in favor. Resolution of official intent – motion Kirchgessner, McCafferty, all in favor. Request to proceed White, Martin, all in favor.

#### VI. Committees

- a) Park and Beautification

- 1. Bicentennial – Ayers and Fisher met to get preliminary plans, would like permission to send letter to community asking for community participation in planning and facilitate us in event.

- b) Zoning

- 2 permits, Lasting Impression- addition and new build in lot near bank

- c) Budget

- Kirchgessner and Ayers attended Budget Commission meeting no issue they passed budget.

- d) Service

- 2 open property maint , some sent to prosecutor, updated good neighbor, and reinstalled the violation form on website

- Mosquito spraying need to get next date to spray

- e) Development – 2 bids for dry storage building, \$20,000 –\$25,000 motion to review bids and work on contract White, Wharton, all in favor

VII. Old Business

- a) Anonymous-Corbin results- Ordinance to regulate complaints- regulate in coming complaints to require name and address motion to suspend rules, Wharton, McCafferty, all in favor motion to approve guidelines McCafferty, Wharton all in favor

VIII. New Business

- a) Pay bills- motion to pay bills Kirchgessner, McCafferty, all in favor

IX. Adjourn

Motion to adjourn McCafferty, White, all in favor