

Dear [BOSS]:

This fall, Arudia will be hosting The Learning Collaborative Management Academy's Core Training in Managerial Excellence. I am requesting your approval to virtually join Academy on Thursdays from noon to 1:30 pm, September 16 through October 28, and a 30-minute webinar each month for the next ten months. If I join, I'll earn a Certificate in Managerial Excellence and a Certificate in Leadership Excellence. I am committed to developing my management and leadership skills and bringing those upgraded skills to bear on my work. I would appreciate your support. The cost is only \$575.

The Learning Collaborative Management Academy is year-long membership in a platform developed to upgrade its members' ability to lead, manage, and collaborate. Members amplify their resilience, objectivity, and awareness of self and others as they learn actionable approaches to people problems. The programming is live and virtual, with on-demand resources to meet the needs of busy people.

Joining the Learning Collaborative Management Academy would benefit the team/the organization by:

- [add project or initiative]
- [add project or initiative]
- [add project or initiative]

Thank you for considering my request.

All the best,

[NAME]