

City of Otterville
Expenses by Vendor Detail
August 1 through September 2, 2022

Also the Unpaid Bills Detail

5

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Ag Coop Services Inc								
Bill	08/31/2022	6503121	cop	Fuel		Accounts Paya...	-48.00	-48.00
Bill	08/31/2022	6503121	cop	Fuel		Accounts Paya...	-48.00	-96.00
Bill	08/31/2022	6503121	cans	Fuel		Accounts Paya...	-16.82	-112.82
Bill	08/31/2022	6503121		Fuel		Accounts Paya...	-16.82	-129.64
Bill	08/31/2022	6503121		Fuel		Accounts Paya...	-16.84	-146.48
Bill	08/31/2022	6503121	truck	Fuel		Accounts Paya...	-30.09	-176.57
Bill	08/31/2022	6503121		Fuel		Accounts Paya...	-30.09	-206.66
Bill	08/31/2022	6503121		Fuel		Accounts Paya...	-30.09	-236.75
Bill	08/31/2022	6503121	can	Fuel		Accounts Paya...	-12.84	-249.59
Bill	08/31/2022	6503121		Fuel		Accounts Paya...	-12.84	-262.43
Bill	08/31/2022	6503121	can	Fuel		Accounts Paya...	-12.84	-275.27
Bill	08/31/2022	6503121		Fuel		Accounts Paya...	-12.86	-288.13
Bill	08/31/2022	6503121		Fuel		Accounts Paya...	-12.86	-300.99
Bill	08/31/2022	6503121	week killer/mo...	Chemicals		Accounts Paya...	-12.88	-313.87
Bill	08/31/2022	6503121	weed eater strin	Repairs & Maint		Accounts Paya...	-75.00	-388.87
Bill	08/31/2022	6503121		Repairs & Maint		Accounts Paya...	-4.99	-393.86
Bill	08/31/2022	6503121		Misc Parts and Sup...		Accounts Paya...	-4.99	-398.85
Bill	08/31/2022	6503121	chain to lock ...	Misc		Accounts Paya...	-5.01	-403.86
Bill	08/31/2022	6503121	parts for chain	Misc		Accounts Paya...	-12.90	-416.76
Bill	08/31/2022	6503121	batteries	Misc Parts and Sup...		Accounts Paya...	-1.92	-418.68
Bill	08/31/2022	6503121		Misc Parts and Sup...		Accounts Paya...	-1.66	-420.34
Bill	08/31/2022	6503121		Misc Parts and Sup...		Accounts Paya...	-1.66	-422.00
Bill	08/31/2022	6503121		Misc Parts and Sup...		Accounts Paya...	-1.67	-423.67
Total Ag Coop Services Inc								
							-423.67	-423.67
Ameren								
Bill	08/10/2022	02830...	city lights	Utilities		Accounts Paya...	-734.72	-734.72
Bill	08/31/2022	38830...	Lagoon	Utilities		Accounts Paya...	-324.70	-1,059.42
Bill	08/31/2022	24030...	maintenance shed	Utilities		Accounts Paya...	-6.37	-1,065.79
Bill	08/31/2022	24030...		Utilities		Accounts Paya...	-6.37	-1,072.16
Bill	08/31/2022	24030...		Utilities		Accounts Paya...	-6.37	-1,078.53
Bill	08/31/2022	67481...	water tower	Utilities		Accounts Paya...	-220.49	-1,299.02
Bill	08/31/2022	49381...	city park	Utilities		Accounts Paya...	-13.96	-1,312.98
Bill	08/31/2022	57481...	city hall	Utilities		Accounts Paya...	-20.46	-1,333.44
Bill	08/31/2022	57481...		Utilities		Accounts Paya...	-20.46	-1,353.90
Bill	08/31/2022	57481...		Utilities		Accounts Paya...	-20.48	-1,374.38
Total Ameren								
							-1,374.38	-1,374.38
Brydon, Swearngen & England P.C.								
Bill	08/22/2022	262060		Legal Fees		Accounts Paya...	-75.00	-75.00
Total Brydon, Swearngen & England P.C.								
							-75.00	-75.00

City of Otterville

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August 1 through September 2, 2022

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Bud's Fire Extinguisher								
Bill	08/30/2022	27232	yearly fire exti...	Misc		Accounts Paya...	-127.50	-127.50
Total Bud's Fire Extinguisher							-127.50	-127.50
city of Otterville General Checking								
Deposit	08/08/2022	5655	Yearly dues	Repairs & Maint		Replacement ...	4,752.00	4,752.00
Total city of Otterville General Checking							4,752.00	4,752.00
Co Mo Connect								
Bill	08/31/2022	9088300	Utilities	Utilities		Accounts Paya...	-42.50	-42.50
Bill	08/31/2022	9088300	Utilities	Utilities		Accounts Paya...	-42.50	-85.00
Bill	08/31/2022	9088300	Utilities	Utilities		Accounts Paya...	-42.52	-127.52
Total Co Mo Connect							-127.52	-127.52
Engineering Surveys and Services								
Bill	08/05/2022	100488	Testing	Testing		Accounts Paya...	-286.00	-286.00
Bill	08/29/2022	100568	Testing	Testing		Accounts Paya...	-286.00	-572.00
Total Engineering Surveys and Services							-572.00	-572.00
GFL Environmental								
Bill	08/09/2022	AQ17...	Trash Services	Trash Services		Accounts Paya...	-3,066.32	-3,066.32
Total GFL Environmental							-3,066.32	-3,066.32
Hach Company								
Bill	08/04/2022	13176...	Repairs & Maint	Repairs & Maint		Accounts Paya...	-172.48	-172.48
Total Hach Company							-172.48	-172.48
Hood and Associates CPA's PC								
Bill	08/02/2022	46950	Annual Audit/Accou...	Annual Audit/Accou...		Accounts Paya...	-958.33	-958.33
Bill	08/02/2022	46950	Annual Audit/Accou...	Annual Audit/Accou...		Accounts Paya...	-958.34	-1,916.67
Bill	08/02/2022	46950	Annual Audit/Accou...	Annual Audit/Accou...		Accounts Paya...	-958.33	-2,875.00
Total Hood and Associates CPA's PC							-2,875.00	-2,875.00
Laubert Municipal Law, LLC								
Bill	08/22/2022	1124.00	Legal Fees	Legal Fees		Accounts Paya...	-193.66	-193.66
Bill	08/22/2022	1124.00	Legal Fees	Legal Fees		Accounts Paya...	-193.66	-387.32
Bill	08/22/2022	1124.00	Legal Fees	Legal Fees		Accounts Paya...	-193.68	-581.00
Total Lauber Municipal Law, LLC							-581.00	-581.00

City of Otterville

Expenses by Vendor Detail

August 1 through September 2, 2022

Type	Date	Num	Memo	Account	Cir	Split	Amount	Balance
Liberty Utilities								
Bill	08/12/2022	46930...		Utilities		Accounts Paya...	-20.30	-20.30
Bill	08/12/2022	46930...		Utilities		Accounts Paya...	-20.30	-40.60
Bill	08/12/2022	46930...		Utilities		Accounts Paya...	-20.30	-60.90
Bill	08/12/2022	46930...		Utilities		Accounts Paya...	-16.66	-77.56
Bill	08/12/2022	46930...		Utilities		Accounts Paya...	-16.66	-94.22
Bill	08/12/2022	46930...		Utilities		Accounts Paya...	-16.68	-110.90
Total Liberty Utilities								
							-110.90	-110.90
Mid Mo Operations LLC								
Bill	09/02/2022	1027		Salary		Accounts Paya...	-2,000.00	-2,000.00
Total Mid Mo Operations LLC								
							-2,000.00	-2,000.00
Missouri State Auditor								
Bill	08/02/2022	17-97...		Audit Payment		Accounts Paya...	-1,200.00	-1,200.00
Total Missouri State Auditor								
							-1,200.00	-1,200.00
Otten Small Engine LLC								
Bill	08/25/2022	379142	chain saw cha...	Repairs & Maint		Accounts Paya...	-31.95	-31.95
Total Otten Small Engine LLC								
							-31.95	-31.95
Rick Ball Collision Center								
Bill	09/01/2022	9761	cop car repair	Repairs & Maint		Accounts Paya...	-3,212.07	-3,212.07
Total Rick Ball Collision Center								
							-3,212.07	-3,212.07
Security Bank Of Kansas City								
Bill	08/23/2022	11-00...	Bond payment	Bond Payment		Accounts Paya...	-15,628.56	-15,628.56
Bill	08/26/2022	11-00...		Bond Payment		Accounts Paya...	-6,516.48	-22,145.04
Total Security Bank Of Kansas City								
							-22,145.04	-22,145.04
UMB								
Bill	08/26/2022	4921	toner for printer	Office Supplies		Accounts Paya...	-52.66	-52.66
Bill	08/26/2022	4921		Office Supplies		Accounts Paya...	-52.66	-105.32
Bill	08/26/2022	4921		Office Supplies		Accounts Paya...	-52.67	-157.99
Bill	08/26/2022	4921	notary bond f...	Memberships		Accounts Paya...	-15.00	-172.99
Bill	08/26/2022	4921		Memberships		Accounts Paya...	-15.00	-187.99
Bill	08/26/2022	4921		Memberships		Accounts Paya...	-15.00	-202.99
Bill	08/26/2022	4921	karmax for lag...	Chemicals		Accounts Paya...	-54.95	-257.94
Bill	08/26/2022	4921	paper towels	Misc		Accounts Paya...	-16.01	-273.95
Bill	08/26/2022	4921	bracket for str...	Signs and Posts		Accounts Paya...	-39.79	-313.74
Bill	08/26/2022	4921	Quickbooks fee	Computer Software ...		Accounts Paya...	-2.00	-315.74
Bill	08/26/2022	4921		Computer Software ...		Accounts Paya...	-2.00	-317.74
Bill	08/26/2022	4921		Computer Software ...		Accounts Paya...	-2.00	-319.74
Bill	08/26/2022	4921	Quickbooks A...	Computer Software ...		Accounts Paya...	-158.00	-477.74
Bill	08/26/2022	4921		Computer Software ...		Accounts Paya...	-158.00	-635.74

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Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Bill	08/26/2022	4921		Computer Software ...		Accounts Paya...	-158.00	-793.74
Bill	08/26/2022	4921	Leanna Notary	Memberships		Accounts Paya...	-8.75	-802.49
Bill	08/26/2022	4921		Memberships		Accounts Paya...	-8.75	-811.24
Bill	08/26/2022	4921	on the clock	Memberships		Accounts Paya...	-3.50	-819.99
Bill	08/26/2022	4921		Computer Software ...		Accounts Paya...	-3.50	-823.49
Bill	08/26/2022	4921		Computer Software ...		Accounts Paya...	-3.50	-826.99
Bill	08/26/2022	4921		Computer Software ...		Accounts Paya...	-3.50	-830.49
Bill	08/26/2022	4921	park basketba...	Repairs & Maint		Accounts Paya...	-9.99	-840.48
Total UMB							-840.48	-840.48
Wisper Internet								
Bill	08/10/2022	70316...	lagoon	Utilities		Accounts Paya...	-35.00	-35.00
Bill	09/02/2022	70318...	lagoon	Utilities		Accounts Paya...	-35.00	-70.00
Total Wisper Internet							-70.00	-70.00
TOTAL							-34,253.31	-34,253.31

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09/02/22

City of Otterville
Check Detail
August 1 through September 2, 2022

Type	Num	Date	Name	Account	Class	Clr	Original Amount
Deposit		08/12/2022		Cash Drawer		*	
TOTAL							0.00
Liability C...	ach	08/10/2022	US Treasury	General Che...			-1,713.72
				Federal With...			581.00
				Social Security			459.01
				Social Security			459.01
				Medicare Tax			107.35
				Medicare Tax			107.35
TOTAL							1,713.72
Check	99	08/04/2022	City of Otterville	Meter Deposit			-111.41
				Sewer/Water ...	Water Fund		55.70
				Sewer/Water ...	Sewer Fu...		55.71
TOTAL							111.41
Check	100	08/04/2022	Jessica Catron	Meter Deposit			-88.59
				Sewer/Water ...	Sewer Fu...		44.29
				Sewer/Water ...	Water Fund		44.30
TOTAL							88.59
Paycheck	5656	08/10/2022	David John Schmidt	General Che...			-357.40
				Salary	General F...		387.00
				Payroll Tax	General F...		23.99
				Social Security			-23.99
				Social Security			-23.99
				Payroll Tax	General F...		5.61
				Medicare Tax			-5.61
				Medicare Tax			-5.61
TOTAL							357.40
Paycheck	5657	08/10/2022	Leanna M Summers	General Che...			-155.84
				Salary	General F...		56.25
				Salary	Sewer Fu...		56.25
				Salary	Water Fund		56.25
				Payroll Tax	General F...		3.48
				Payroll Tax	Sewer Fu...		3.49
				Payroll Tax	Water Fund		3.49
				Social Security			-10.46
				Social Security			-10.46
				Payroll Tax	General F...		0.81
				Payroll Tax	Sewer Fu...		0.82
				Payroll Tax	Water Fund		0.82
				Medicare Tax			-2.45
				Medicare Tax			-2.45
				Payroll Expen...	General F...		0.33
				Payroll Expen...	Sewer Fu...		0.34
				Payroll Expen...	Water Fund		0.34
				Payroll Liabilit...			-1.01
				Payroll Tax	Sewer Fu...		0.01

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City of Otterville
Check Detail
 August 1 through September 2, 2022

Type	Num	Date	Name	Account	Class	Clr	Original Amount
				Payroll Tax	Water Fund		0.01
				SUTA			-0.02
TOTAL							155.84
Paycheck	5658	08/10/2022	Micheal J Goyette	General Che...			-1,195.70
				Salary	General F...		703.00
				Salary	Sewer Fu...		584.25
				Salary	Water Fund		171.00
				Federal With...			-107.00
				Payroll Tax	General F...		43.59
				Payroll Tax	Sewer Fu...		36.22
				Payroll Tax	Water Fund		10.60
				Social Security			-90.41
				Social Security			-90.41
				Payroll Tax	General F...		10.19
				Payroll Tax	Sewer Fu...		8.47
				Payroll Tax	Water Fund		2.48
				Medicare Tax			-21.14
				Medicare Tax			-21.14
				State Withhold...			-44.00
TOTAL							1,195.70
Paycheck	5659	08/10/2022	Valarie D Main	General Che...			-1,321.48
				Salary	General F...		504.00
				Salary	Sewer Fu...		504.00
				Salary	Water Fund		504.00
				Salary	General F...		168.00
				Federal With...			-174.00
				Payroll Tax	General F...		41.66
				Payroll Tax	Sewer Fu...		31.25
				Payroll Tax	Water Fund		31.25
				Social Security			-104.16
				Social Security			-104.16
				Payroll Tax	General F...		9.74
				Payroll Tax	Sewer Fu...		7.31
				Payroll Tax	Water Fund		7.31
				Medicare Tax			-24.36
				Medicare Tax			-24.36
				State Withhold...			-56.00
TOTAL							1,321.48
Paycheck	5660	08/24/2022	David John Schmidt	General Che...			-398.95
				Salary	General F...		432.00
				Payroll Tax	General F...		26.78
				Social Security			-26.78
				Social Security			-26.78
				Payroll Tax	General F...		6.27
				Medicare Tax			-6.27
				Medicare Tax			-6.27
TOTAL							398.95

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City of Otterville
Check Detail
 August 1 through September 2, 2022

Type	Num	Date	Name	Account	Class	Clr	Original Amount
Paycheck	5661	08/24/2022	Leanna M Summers	General Che...			-966.90
				Salary	General F...		357.30
				Salary	Sewer Fu...		357.30
				Salary	Water Fund		357.30
				Payroll Tax	General F...		22.16
				Payroll Tax	Sewer Fu...		22.15
				Payroll Tax	Water Fund		22.15
				Social Security			-66.46
				Social Security			-66.46
				Payroll Tax	General F...		5.18
				Payroll Tax	Sewer Fu...		5.18
				Payroll Tax	Water Fund		5.18
				Medicare Tax			-15.54
				Medicare Tax			-15.54
				Payroll Expen...	General F...		2.15
				Payroll Expen...	Sewer Fu...		2.14
				Payroll Expen...	Water Fund		2.14
				Payroll Liabilit...			-6.43
				State Withhold...			-23.00
				Payroll Tax	General F...		0.04
				Payroll Tax	Sewer Fu...		0.03
				Payroll Tax	Water Fund		0.03
				SUTA			-0.10
TOTAL							966.90
Paycheck	5662	08/24/2022	Micheal J Goyette	General Che...			-1,228.17
				Salary	General F...		807.50
				Salary	Sewer Fu...		456.00
				Salary	Water Fund		237.50
				Federal With...			-112.00
				Payroll Tax	General F...		50.07
				Payroll Tax	Sewer Fu...		28.27
				Payroll Tax	Water Fund		14.72
				Social Security			-93.06
				Social Security			-93.06
				Payroll Tax	General F...		11.72
				Payroll Tax	Sewer Fu...		6.61
				Payroll Tax	Water Fund		3.44
				Medicare Tax			-21.77
				Medicare Tax			-21.77
				State Withhold...			-46.00
TOTAL							1,228.17
Paycheck	5663	08/24/2022	Valarie D Main	General Che...			-1,207.88
				Salary	General F...		509.25
				Salary	Sewer Fu...		509.25
				Salary	Water Fund		509.25
				Federal With...			-155.00
				Payroll Tax	General F...		31.58
				Payroll Tax	Sewer Fu...		31.57
				Payroll Tax	Water Fund		31.57
				Social Security			-94.72
				Social Security			-94.72
				Payroll Tax	General F...		7.39
				Payroll Tax	Sewer Fu...		7.38
				Payroll Tax	Water Fund		7.38
				Medicare Tax			-22.15

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City of Otterville
Check Detail
August 1 through September 2, 2022

Type	Num	Date	Name	Account	Class	Clr	Original Amount
				Medicare Tax			-22.15
				State Withhold...			-48.00
TOTAL							1,207.88
Bill Pmt -C...	5668	08/22/2022	Lauber Municipal Law, L...	General Che...			-581.00
Bill	112...	08/22/2022		Legal Fees	General F...		193.66
				Legal Fees	Sewer Fu...		193.66
				Legal Fees	Water Fund		193.66
TOTAL							581.00
Bill Pmt -C...	5669	08/22/2022	Brydon, Swearngen & E...	General Che...			-75.00
Bill	262...	08/22/2022		Legal Fees	General F...		75.00
TOTAL							75.00
Bill Pmt -C...	5670	09/01/2022	Security Bank Of Kansas...	General Che...			-15,628.56
Bill	11-...	08/23/2022		Bond Payment	Sewer Fu...		15,628.56
TOTAL							15,628.56
Bill Pmt -C...	5671	09/01/2022	Wisper Internet	General Che...			-35.00
Bill	703...	08/10/2022		Utilities	Sewer Fu...		35.00
TOTAL							35.00
Bill Pmt -C...	5672	09/01/2022	Security Bank Of Kansas...	General Che...			-6,516.48
Bill	11-...	08/26/2022		Bond Payment	Sewer Fu...		6,516.48
TOTAL							6,516.48
Bill Pmt -C...	5673	09/01/2022	Rick Ball Collision Center	General Che...			-3,212.07
Bill	9761	09/01/2022		Repairs & Ma...	General F...		3,212.07
TOTAL							3,212.07
Bill Pmt -C...	5674	09/01/2022	Otten Small Engine LLC	General Che...			-31.95
Bill	379...	08/25/2022		Repairs & Ma...	General F...		31.95
TOTAL							31.95
Bill Pmt -C...	5675	09/01/2022	Missouri State Auditor	General Che...			-1,200.00
Bill	17-...	08/02/2022		Audit Payment	General F...		1,200.00
TOTAL							1,200.00

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City of Otterville
Check Detail
 August 1 through September 2, 2022

Type	Num	Date	Name	Account	Class	Clr	Original Amount
Bill Pmt -C...	5676	09/01/2022	Liberty Utilities	General Che...			-110.90
Bill	469...	08/12/2022		Utilities	General F...		20.30
				Utilities	Sewer Fu...		20.30
				Utilities	Water Fund		20.30
Bill	469...	08/12/2022		Utilities	General F...		16.66
				Utilities	Sewer Fu...		16.66
				Utilities	Water Fund		16.68
TOTAL							110.90
Bill Pmt -C...	5677	09/01/2022	Hood and Associates CP...	General Che...			-2,875.00
Bill	46950	08/02/2022		Annual Audit/...	General F...		958.33
				Annual Audit/...	Sewer Fu...		958.34
				Annual Audit/...	Water Fund		958.33
TOTAL							2,875.00
Bill Pmt -C...	5678	09/01/2022	Hach Company	General Che...			-172.48
Bill	131...	08/04/2022		Repairs & Ma...	Sewer Fu...		172.48
TOTAL							172.48
Bill Pmt -C...	5679	09/01/2022	GFL Environmental	General Che...			-3,066.32
Bill	AQ...	08/09/2022		Trash Services	General F...		3,066.32
TOTAL							3,066.32
Bill Pmt -C...	5680	09/01/2022	Engineering Surveys an...	General Che...			-572.00
Bill	100...	08/05/2022		Testing	Sewer Fu...		286.00
Bill	100...	08/29/2022		Testing	Sewer Fu...		286.00
TOTAL							572.00
Bill Pmt -C...	5681	09/01/2022	Co Mo Connect	General Che...			-127.52
Bill	908...	08/31/2022		Utilities	General F...		42.50
				Utilities	Sewer Fu...		42.50
				Utilities	Water Fund		42.52
TOTAL							127.52
Bill Pmt -C...	5682	09/01/2022	Bud's Fire Extinguisher	General Che...			-127.50
Bill	27232	08/30/2022		Misc	General F...		127.50
TOTAL							127.50

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City of Otterville
Check Detail
August 1 through September 2, 2022

Type	Num	Date	Name	Account	Class	Clr	Original Amount
Bill Pmt -C...	5683	09/01/2022	Ameren	General Che...			-1,374.38
Bill	028...	08/10/2022		Utilities	General F...		734.72
Bill	388...	08/31/2022		Utilities	Sewer Fu...		324.70
Bill	240...	08/31/2022		Utilities	General F...		6.37
				Utilities	Sewer Fu...		6.37
				Utilities	General F...		6.37
Bill	674...	08/31/2022		Utilities	Water Fund		220.49
Bill	493...	08/31/2022		Utilities	General F...		13.96
Bill	574...	08/31/2022		Utilities	General F...		20.46
				Utilities	Sewer Fu...		20.46
				Utilities	Water Fund		20.48
TOTAL							1,374.38
Bill Pmt -C...	5684	09/01/2022	Ag Coop Services Inc	General Che...			-423.67
Bill	650...	08/31/2022		Fuel	General F...		48.00
				Fuel	General F...		48.00
				Fuel	Sewer Fu...		16.82
				Fuel	Water Fund		16.82
				Fuel	General F...		16.84
				Fuel	General F...		30.09
				Fuel	Sewer Fu...		30.09
				Fuel	Water Fund		30.09
				Fuel	Sewer Fu...		12.84
				Fuel	General F...		12.84
				Fuel	Water Fund		12.84
				Fuel	Sewer Fu...		12.86
				Fuel	General F...		12.86
				Fuel	Water Fund		12.88
				Chemicals	Sewer Fu...		75.00
				Repairs & Ma...	Sewer Fu...		4.99
				Repairs & Ma...	Water Fund		4.99
				Misc Parts an...	General F...		5.01
				Misc	Sewer Fu...		12.90
				Misc Parts an...	Sewer Fu...		1.92
				Misc Parts an...	Sewer Fu...		1.66
				Misc Parts an...	Water Fund		1.66
				Misc Parts an...	General F...		1.67
TOTAL							423.67
Bill Pmt -C...	5685	08/26/2022	UMB	General Che...			-841.65
Bill	4921	08/26/2022		Office Supplies	Water Fund		52.66
				Office Supplies	Sewer Fu...		52.66
				Office Supplies	General F...		52.67
				Memberships	General F...		15.00
				Memberships	Sewer Fu...		15.00
				Memberships	Water Fund		15.00
				Chemicals	Sewer Fu...		54.95
				Misc	General F...		16.01
				Signs and Po...	Street Fund		39.79
				Computer So...	Water Fund		2.00
				Computer So...	Sewer Fu...		2.00
				Computer So...	General F...		2.00
				Computer So...	General F...		158.00
				Computer So...	Sewer Fu...		158.00
				Computer So...	Water Fund		158.00
				Memberships	General F...		8.75
				Memberships	Sewer Fu...		8.75
				Memberships	Water Fund		8.75
				Computer So...	General F...		3.50
				Computer So...	Water Fund		3.50
				Computer So...	Sewer Fu...		3.50

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09/02/22

City of Otterville
Check Detail
August 1 through September 2, 2022

Type	Num	Date	Name	Account	Class	Clr	Original Amount
				Repairs & Ma...	General F...		9.99
				Sales Tax	General F...		1.17
TOTAL							841.65
Bill Pmt -C...	5686	09/02/2022	Mid Mo Operations LLC	General Che...			-2,000.00
Bill	1027	09/02/2022		Salary	Sewer Fu...		2,000.00
TOTAL							2,000.00
Bill Pmt -C...	5687	09/02/2022	City of Otterville	General Che...			-200.00
Bill		09/02/2022		Sewer/Water ...	Sewer Fu...		100.00
				Sewer/Water ...	Water Fund		100.00
TOTAL							200.00

City of Otterville
Balance Sheet
As of September 2, 2022

	Sep 2, 22
ASSETS	
Current Assets	
Checking/Savings	
Cash Drawer	250.00
General Checking	57,903.66
Meter Deposit	4,050.00
Water/Sewer ARPA	91,900.39
Well Pump	3,328.93
Total Checking/Savings	157,432.98
Accounts Receivable	
Accounts Receivable	150.00
Total Accounts Receivable	150.00
Other Current Assets	
General Savings Account	28,627.12
OCBS Construction	261.10
OCBS paper	2,179.06
Replacement & extension sewer	40,287.27
Street fund Savings	126,413.73
Water Tower Services	12,134.21
Total Other Current Assets	209,902.49
Total Current Assets	367,485.47
Other Assets	
CD 801411 Rate 1.4900%	18,939.75
CD 801413	58,073.72
Total Other Assets	77,013.47
TOTAL ASSETS	444,498.94
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	35.00
Total Accounts Payable	35.00
Other Current Liabilities	
Payroll Liabilities	
Federal Withholding	548.00
Medicare Tax	238.58
Social Security	1,020.08
State Withholding	211.00
SUTA	0.12
Payroll Liabilities - Other	328.59
Total Payroll Liabilities	2,346.37
Sewer/Water Meter Deposit	4,000.00
Total Other Current Liabilities	6,346.37
Total Current Liabilities	6,381.37
Total Liabilities	6,381.37

City of Otterville
Balance Sheet
As of September 2, 2022

	Sep 2, 22
Equity	
Opening Balance Equity	273,865.38
Retained Earnings	100,695.16
Net Income	63,557.03
Total Equity	438,117.57
TOTAL LIABILITIES & EQUITY	444,498.94

City of Otterville
Profit & Loss
August 1 through September 2, 2022

	Aug 1 - Sep 2, 22
Income	
Arpa disbursement	45,704.43
General	
Annual Dog Tags	26.00
ATV / UTV License	30.00
Audit Surcharges	1,350.00
Cigarette Tax	102.80
Community Building Rent	25.00
Dog Impound Fee	50.00
General Refunds	172.10
Interest	16.41
Late Fee	425.00
Lease Payment	345.00
Misc	3,148.79
Nichols Memorial Park	25.00
Property Tax	3,427.17
Sales Tax	12,105.09
Telecommunication Fee	377.55
Trash services	3,577.18
General - Other	46.90
Total General	25,249.99
Sewer	
Sewer Equipment and Maint	3,199.24
Sewer Gallons surcharge	14,882.78
Sewer - Other	597.27
Total Sewer	18,679.29
Street	1,755.13
Water	
Sales Tax on water sold	141.73
Water Primacy Fee	923.40
Water sold	6,109.20
Water - Other	61.92
Total Water	7,236.25
Total Income	98,625.09
Gross Profit	98,625.09
Expense	
General Fund	
Annual Audit/Accounting	958.33
Audit Payment	1,200.00
Computer Software & Maintnace	163.50
Fuel	120.63
Legal Fees	268.66
Memberships	23.75
Misc	143.51
Misc Parts and Supplies	6.68
Office Supplies	52.67
Payroll Tax	629.45
Repairs & Maint	3,254.01
Salary	3,924.30
Trash Services	2,991.14
Utilities	861.34
Total General Fund	14,597.97
Payroll Expenses	7.44

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09/02/22

Accrual Basis

City of Otterville
Profit & Loss
August 1 through September 2, 2022

	Aug 1 - Sep 2, 22
Sewer Fund	
Annual Audit/Accounting	958.34
Bond Payment	22,145.04
Chemicals	129.95
Computer Software & Maintnace	163.50
Fuel	120.61
Legal Fees	193.66
Memberships	23.75
Misc	12.90
Misc Parts and Supplies	3.58
Office Supplies	52.66
Repairs & Maint	-4,574.53
Salary	4,467.05
Testing	572.00
Utilities	500.99
Total Sewer Fund	24,769.50
Street Fund	
Signs and Posts	39.79
Total Street Fund	39.79
Water Fund	
Annual Audit/Accounting	958.33
Computer Software & Maintnace	163.50
Fuel	72.63
Legal Fees	193.68
Memberships	23.75
Misc Parts and Supplies	1.66
Office Supplies	52.66
Primacy Fee	-116.16
Repairs & Maint	4.99
Salary	1,835.30
Utilities	320.47
Total Water Fund	3,510.81
Total Expense	42,925.51
Net Income	55,699.58

July 1 through September 2, 2022

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City of Otterville

Profit & Loss Budget Performance

August through September 2022

	Aug - Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
Income					
Arpa disbursement	45,704.43		46,144.84		
Community Betterment Society					
Community Newspaper Yearly Dues	0.00		345.00		
Total Community Betterment Society	0.00		345.00		
General					
Advertisement	0.00	0.00	27.00	36.00	36.00
Annual Dog Tags	26.00	0.00	410.00	582.00	582.00
ATV / UTV License	30.00	0.00	240.00	660.00	660.00
Audit Surcharges	1,350.00	0.00	9,720.00	15,252.00	15,252.00
Business License	0.00	0.00	572.50	1,320.00	1,320.00
Cigarette Tax	102.80	0.00	740.00	1,016.00	1,016.00
Codification	0.00	0.00	0.00	0.00	0.00
Community Building Rent	25.00	0.00	75.00	25.00	25.00
Dog Boarding Fee	0.00	0.00	0.00	15.00	15.00
Dog Impound Fee	50.00	0.00	50.00	300.00	300.00
Dog Kennel License	0.00	0.00	435.00	100.00	100.00
General Refunds	172.10	0.00	175.59	2,000.00	2,000.00
Interest	16.41	0.00	1,804.51	4,275.00	4,275.00
Late Fee	425.00	0.00	3,887.50	7,403.57	7,403.57
Lease Payment	345.00	0.00	5,566.50		
Misc	3,148.79	0.00	3,156.82	0.00	0.00
Misc Tax	0.00	0.00	129.30		
Municipal Tickets and Fines	0.00	0.00	100.00	0.00	0.00
Nichols Memorial Park	25.00	0.00	25.00	0.00	0.00
NSF Check	0.00	0.00	30.00	150.00	150.00
NSF Fee	0.00	0.00	45.00	30.00	30.00
Paper Subscription	0.00	0.00	24.00	1,086.00	1,086.00
Property Tax	3,427.17	0.00	81,661.69	85,700.00	85,700.00
R & R Utility	0.00	0.00	21,774.52	20,000.00	20,000.00
Road and Bridge	0.00	0.00	2,182.66	2,500.00	2,500.00
Sales Tax	12,105.09	0.00	48,349.72	56,300.00	56,300.00
Scrap	0.00	0.00	0.00	1,500.00	1,500.00
Sunshine Request	0.00	0.00	8.70	5.00	5.00
Telecommunication Fee	377.55	0.00	18,390.02	24,000.00	24,000.00
Trash services	3,577.18	0.00	25,313.74	35,000.00	35,000.00
General - Other	46.90	0.00	46.90	0.00	0.00
Total General	25,249.99	0.00	224,941.67	259,255.57	259,255.57
Police					
Police Training	0.00		2.00		
Total Police	0.00		2.00		

City of Otterville

Profit & Loss Budget Performance

August through September 2022

	Aug - Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
Sewer					
Disconnect Fee	0.00	0.00	75.00	250.00	250.00
Hook Up	0.00	0.00	0.00	0.00	0.00
Meter Deposits	0.00	0.00	0.00	0.00	0.00
Reconnect Fee	0.00	0.00	25.00	150.00	150.00
Refunds	0.00	0.00	115.38	0.00	0.00
Reimbursement	0.00	0.00	0.00	0.00	0.00
Sewer Base fees (\$48.20)	0.00	0.00	0.00	215.00	0.00
Sewer Connection Fee	3,199.24		11,659.81		
Sewer Equipment and Maint	14,882.78	0.00	98,885.59	147,000.00	147,000.00
Sewer Gallons surcharge	597.27	0.00	597.27	0.00	0.00
Sewer - Other					
Total Sewer	18,679.29	0.00	111,358.05	147,615.00	147,615.00
Street					
Water	1,755.13	0.00	13,478.24	17,000.00	17,000.00
Disconnect Fee	0.00	0.00	75.00	250.00	250.00
Hook Up	0.00	0.00	0.00	0.00	0.00
Meter Deposits	0.00	0.00	0.00	0.00	0.00
Reconnect Fee	0.00	0.00	25.00	150.00	150.00
Refunds	0.00	0.00	3.50	0.00	0.00
Sales Tax on water sold	141.73	0.00	1,168.50	2,000.00	2,000.00
Water Equipment and Maint	0.00	0.00	10,948.70	36,350.00	36,350.00
Water Minimum Fee	0.00	0.00	0.00	0.00	0.00
Water Primacy Fee	923.40	0.00	1,018.44	670.00	670.00
Water sold	6,109.20	0.00	38,879.66	78,000.00	78,000.00
Water - Other	61.92	0.00	61.92	0.00	0.00
Total Water	7,236.25	0.00	52,180.72	117,420.00	117,420.00
Total Income	98,625.09	0.00	448,450.52	541,290.57	541,290.57
Gross Profit	98,625.09	0.00	448,450.52	541,290.57	541,290.57
Expense					
General Fund					
Advertising/Publication	0.00	0.00	0.00	175.00	175.00
Annual Audit/Accounting	958.33	0.00	2,808.32	2,600.00	2,600.00
Audit Payment	1,200.00	0.00	9,600.00	15,600.00	15,600.00
City Hall Maintenance	0.00	0.00	0.00	0.00	0.00
Codification	0.00	0.00	0.00	0.00	0.00
Computer Software & Maintenance	163.50	0.00	379.77	800.00	800.00
Continued Education/Training	0.00	0.00	262.38	145.00	145.00
Contract Labor	0.00	0.00	0.00	0.00	0.00
Dues and Fees	0.00	0.00	10.50	100.00	100.00
Dump Truck	0.00	0.00	68.00	135.00	135.00
Election Fees	0.00	0.00	355.49	400.00	400.00
Equipment Lease	0.00	0.00	8,028.00	9,000.00	9,000.00

City of Otterville

Profit & Loss Budget Performance

August through September 2022

	Aug - Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
Fuel	120.63	0.00	1,432.36	1,400.00	1,400.00
Insurance Liability	0.00	0.00	2,686.99	6,000.00	6,000.00
Late Fee	0.00		-120.63		
Legal Fees	268.66	0.00	4,141.15	6,000.00	6,000.00
Memberships	23.75	0.00	177.54	100.00	100.00
Misc	143.51	0.00	143.51	0.00	0.00
Misc Parts and Supplies	6.68		6.68		
NSF Check	0.00	0.00	45.00	100.00	100.00
Office Supplies	52.67	0.00	667.88	200.00	200.00
Payroll Tax	629.45	0.00	7,275.43	12,400.00	12,400.00
Postage	0.00	0.00	303.72	250.00	250.00
Repairs & Maint	3,254.01	0.00	6,232.12	3,500.00	3,500.00
Salary	3,924.30	0.00	30,438.27	45,000.00	45,000.00
Scrap	0.00	0.00	0.00	0.00	0.00
Sunshine Request Refund	0.00	0.00	0.00	0.00	0.00
Trash Services	2,991.14	0.00	24,996.44	40,000.00	40,000.00
Utilities	861.34	0.00	7,989.98	12,000.00	12,000.00
General Fund - Other	0.00	0.00	0.00	0.00	0.00
Total General Fund	14,597.97		107,928.90	155,905.00	155,905.00
Insurance Expense	0.00		111.00		
Payment From City for Savings	0.00		-6,000.00		
Payroll Expenses	7.44		762.79		
Police Fund					
Car Fuel	0.00	0.00	0.00	0.00	0.00
Car Maintenance	0.00	0.00	0.00	0.00	0.00
Misc	0.00	0.00	0.00	0.00	0.00
Salary	0.00	0.00	0.00	0.00	0.00
Total Police Fund	0.00		0.00	0.00	0.00
Sewer Fund					
Advertising/Publication	0.00	0.00	90.00	50.00	50.00
Annual Audit/Accounting	958.34	0.00	2,808.34	4,800.00	4,800.00
Bond Payment	22,145.04	0.00	85,039.71	87,500.00	87,500.00
Chemicals	129.95	0.00	760.02	800.00	800.00
City Hall Maintenance	0.00	0.00	0.00	0.00	0.00
Computer Software & Maintenance	163.50	0.00	1,527.28	600.00	600.00
Connection Fee	0.00	0.00	0.00	215.00	215.00
Continued Education/Training	0.00	0.00	37.38	150.00	150.00
Deposit Refund	0.00	0.00	0.00	0.00	0.00
Dues and Fees	0.00	0.00	0.00	100.00	100.00
Fuel	120.61	0.00	580.88	400.00	400.00
Insurance Liability	0.00	0.00	2,687.00	4,600.00	4,600.00
Legal Fees	193.66	0.00	3,345.35	6,000.00	6,000.00
Memberships	23.75	0.00	177.56	100.00	100.00

City of Otterville

Profit & Loss Budget Performance

August through September 2022

	Aug - Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
Misc	12.90	0.00	12.90	0.00	0.00
Misc Parts and Supplies	3.58	0.00	3.58	0.00	0.00
Office Supplies	52.66	0.00	374.89	200.00	200.00
Personal & Liability Insurance	0.00	0.00	0.00	0.00	0.00
Postage	0.00	0.00	343.33	500.00	500.00
Repairs & Maint	-4,574.53	0.00	1,352.36	15,000.00	15,000.00
Salary	4,467.05	0.00	32,809.96	50,000.00	50,000.00
Testing	572.00	0.00	4,350.00	8,000.00	8,000.00
Travel Expenses	0.00	0.00	0.00	100.00	100.00
Truck 2	0.00	0.00	0.00	0.00	0.00
Utilities	500.99	0.00	5,844.62	14,000.00	14,000.00
Total Sewer Fund	24,769.50	0.00	142,145.16	193,115.00	193,115.00
Street Fund					
Bond Payment	0.00	0.00	73,450.00	74,000.00	74,000.00
Dump Truck	0.00	0.00	0.00	0.00	0.00
Misc Parts and Supplies	0.00	0.00	0.00	0.00	0.00
Signs and Posts	39.79		39.79		
Total Street Fund	39.79	0.00	73,489.79	74,000.00	74,000.00
Water Fund					
Advertising/Publication	0.00	0.00	0.00	35.00	35.00
Annual Audit/Accounting	958.33	0.00	2,808.34	4,800.00	4,800.00
Chemicals	0.00	0.00	428.33	1,200.00	1,200.00
City Hall Maintenance	0.00	0.00	0.00	0.00	0.00
Computer Software & Maintenance	163.50	0.00	1,527.30	600.00	600.00
Continued Education/Training	0.00	0.00	37.39	100.00	100.00
Deposit Refund	0.00	0.00	0.00	0.00	0.00
Dues and Fees	0.00	0.00	0.00	100.00	100.00
Fuel	72.63	0.00	412.91	400.00	400.00
Insurance Liability	0.00	0.00	2,687.01	4,600.00	4,600.00
Legal Fees	193.68	0.00	3,345.35	6,000.00	6,000.00
Memberships	23.75	0.00	177.55	100.00	100.00
Misc	0.00	0.00	0.00	0.00	0.00
Misc Parts and Supplies	1.66	0.00	1.66	0.00	0.00
Office Supplies	52.66	0.00	326.26	100.00	100.00
Postage	0.00	0.00	343.35	500.00	500.00
Privacy Fee	-116.16	0.00	855.30	700.00	700.00
Repairs & Maint	4.99	0.00	35,522.67	3,400.00	3,400.00
Salary	1,835.30	0.00	12,781.92	22,000.00	22,000.00
Sales Tax	0.00	0.00	2,123.22	2,200.00	2,200.00
Testing	0.00	0.00	0.00	0.00	0.00

City of Otterville

Profit & Loss Budget Performance

August through September 2022

	Aug - Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
Utilities	320.47	0.00	3,077.29	6,000.00	6,000.00
Water Tower maint/replace	0.00	0.00	0.00	6,000.00	6,000.00
Total Water Fund	3,510.81	0.00	66,455.85	58,835.00	58,835.00
Total Expense	42,925.51	0.00	384,893.49	481,901.68	481,901.68
Net Income	55,699.58	0.00	63,557.03	59,388.39	59,388.89

Employee Name	Week of	Overtime Hours	Comptime Hours earned	Total Hours used	comp time cannot accrue more than 80 hours
Val Main	8-16 thru 8-22-2020	3.5	5.25		
	8-30 thru 9-5-2020	4	6		
	10-5 thru 10-10-2020		0	4	
	10-12 thru 10-17-2020	3.5	5.25		
	10-19 thru 10-23-2020	1.5	2.25		
	10-25 thru 10-30-2020	2	3		
	11-2 thru 11-7-2020	5	7.5		
					not time and half hours since it was Veterans Day Holiday didn't accrue as time and a half
	11-9 thru 11-14-2020	3	3		
	11-30 thru 12-5-2020	6	9		
	12-7 thru 12-11-2020	0	0		
	12-14 thru 12-18-2020	0	0		
	12-21 thru 12-25-2020	0	0		
	12-28 thru 1-2-2021	0	0		
	1-4 thru 1-8-2021	8.5	12.75		
	1-11 thru 1-16-2021	0	0		
	1-18 thru 1-22-2021	0	0		
	1-25 thru 1-29-2021	0	0		
	2-1 thru 2-6-2021	3.5	5.25		
	2-8 thru 2-12-2021	0	0		
	2-15 thru 2-19-2021	0	0	2.5	
	2-22 thru 2-26-2021	0	0		
	3-1 thru 3-6-2021	4	6		
	3-8 thru 3-12-2021	0	0		
	3-15 thru 3-19-2021	0	0		
	3-22 thru 3-26-2021	0	0		
	3-29 thru 4-2-2021	0	0		
	4-5 thru 4-9-2021	1	1.5		
	4-12 thru 4-16-2021	0	0		
	4-19 thru 4-23-2021	0	0		

	4-26 thru 4-30-2021		0		0					
	5-3 thru 5-7-2021		0.25		0.375					
	5-10 thru 5-14-2021		1		1.5					
	5-17 thru 5-21-2021		0.5		0.75					
	5-24 thru 5-28-2021		0		0					
	5-31 thru 6-4-2021		0.5		0.5					Straight Time due to Memorial Holiday
	6-7 thru 6-11-2021		2.25		3.375					
	6-14 thru 6-18-2021				0	6				
	6-21 thru 6-25		0		0					
	6-28 thru 7-2-21		0		0					
	7-5 thru 7-9-21		1.75		1.75					Straight Time due to 4th of July Holiday
	7-12thru 7-16-21		4.25		6.375					
	7-19 thru 7-23-21		7.4		11.1					shorted .1 hours due to 80 hour cap
	7-26 thru 7-30-21				1					
	8-2 thru 8-6-21				0					
	8-9 thru 8-13-21									paid overtime as hours capped
	8-16 thru 8-20-21									paid overtime as hours capped
	8-23 thru 8-27-21		.75		1.125					
	8-30 thru 9-3-21				8.25					
	9-6 thru 9-10-21		1.25		1.25					Not overtime due to Labor Day Holiday
	9-13 thru 9-17-21				10.25					
	9-20 thru 9-24-21				14					
	9-27 thru 10-1-21		3.75		5.625					
	10-4 thru 10-8-21				0.25					
	10-11 thru 10-15-21				2.25					
	10-18 thru 10-22-21		0							
	10-24 thru 10-29-21		11		16.5					
	11-1 thru 11-5-21		0							
	11-8 thru 11-12-21		0.75		0.75					No overtime due to Veterans Day Holiday

	11-15 thru 11-19-21				6.75			Camdens field trip
	11-22 thru 11-26-21	0						
	11-29 thru 12-3-21	0.25		0.375				
	12-6 thru 12-10-21	0						
	12-13 thru 12-17-21	0.25		0.375				
	12-20 thru 12-24-21				7			
	12-26 thru 1-1-22	0						
	1-2 thru 1-8-22	0						
	1-9 thru 1-15-22	2		3				
	1-16 thru 1-22-22	0.25		0.375				
	1-24 thru 1-28-22	2.5		3.75				
	1-31 thru 2-4-22				7.5			Snow Days
	2-6 thru 2-12-22	2.25		3.375				
	2-13 thru 2-19-22				4			Snow Days
	2-20 thru 2-26-22	0						
	2-27 thru 3-5-22				2			Vacation Car Pick up
	3-6 thru 3-12-22	0						
	3-13 thru 3-19-22	3.5		5.25				Clerks Conference
	3-20 thru 3-26-22				1.5			
	3-27 thru 4-2-22				6.25			
	4-3 thru 4-9-22	0.75		1.125				
	4-10 thru 4-16-22	0.25		0.375				
	4-17 thru 4-23-22				3.5			
	4-24 thru 4-30-22	1		1.5				
	5-1 thru 5-7-22				4.75			Chemo
	5-8 thru 5-14-22	0.5		0.75				
	5-15 thru 5-21-22	1.5		2.25				
	5-22 thru 5-28-22	0						
	5-29 thru 6-4-22	0						
	6-5 thru 6-11-22	0.5		0.75				
	6-12 thru 6-18-22	0.25		0.375				

	6-19 thru 6-25-22			1.5		2.25				
	6-26 thru 7-2-22						2.25			
	7-3 thru 7-9-22						4			
	7-10 thru 7-16-22						27		Vals family vacay	
	7-17 thru 7-23-22					0				
	7-24 thru 7-30-22			0.5		0.75				
	7-31 thru 8-06-22			0.75		0.75			used 8 hrs sick time not overtime	
	8-7 thru 8-13-22			0		0			short	
	8-14 thru 8-20-22									
Totals						145.1	125	20.1	Available	

Employee Name	Week of	Overtime Hours	Comptime		Total		comp time cannot accrue more than 80 hours
			Hours earned	Hours used			
Michael Goyette	10-11 thru 10-15-21		0				
	10-18 thru 10-22-21	0.25	0.375				
	10-25 thru 10-29-21		0	0.25			
	11-1 thru 11-5-21	1	1.5				
	11-8 thru 11-12-21	1	1			No overtime due to Veterans Day Holiday	
	11-15 thru 11-19-21	.25	0.375				
	11-22 thru 11-26-21	0	0				
	11-29 thru 12-3-21			0.25			
	12-6 thru 12-10-21	0					
	12-13 thru 12-17-21	0					
	12-20 thru 12-24-21			2.25			
	12-26 thru 1-1-22	0					
	1-2 thru 1-8-22	0					
	1-9 thru 1-15-22	0					
	1-16 thru 1-22-22	0.5	0.75				
	1-24 thru 1-28-22	0					
	1-31 thru 2-4-22	0					
	2-6 thru 2-12-22	0					
	2-13 thru 2-19-22	0					
	2-20 thru 2-26-22	0					
	2-27 thru 3-5-22	0					
	3-6 thru 3-12-22	0					
	3-13 thru 3-19-22	0					
	3-20 thru 3-26-22			1.5			
	3-27 thru 4-2-22	1.75	2.625				
	4-3 thru 4-9-22	0.75	1.125				
	4-10 thru 4-16-22			1			
	4-17 thru 4-23-22	0.25	0.375				

	4-24 thru 4-30-22		0					
	5-1 thru 5-7-22		0					
	5-8 thru 5-14-22		0					
	5-15 thru 5-21-22		0					
	5-22 thru 5-28-22		0.25		0.375			
	5-29 thru 6-4-22		0					
	6-5 thru 6-11-22		0.75		1.125			
	6-12 thru 6-18-22		0.5		0.75			
	6-19 thru 6-25-22		0.75		1.125			
	6-26 thru 7-2-22		1		1.5			
	7-3 thru 7-9-22		0		0			
	7-10 thru 7-16-22					7.25		
	7-17 thru 7-23-22							
	7-24 thru 7-30-22		0					
	7-31 thru 8-6-22		0					
	8-7 thru 8-13-2022		0					
	8-14-8-20-22		0					
Totals					13	12.5	0.5	Available

[illegible]

	10-11 thru 10-17-2020		7.75		11.625				
	10-18 thru 10-23-2020		1.5		2.25				
	10-26 thru 10-31-2020		0.25		0.375				
	11-1 thru 11-6-2020		1.75		2.625				
	11-8 thru 11-14-2020		2		2				no time and half hours since it was Veterans Day Holiday didn't accure as time and a half
	11-16 thru 11-21-2020				0		38		
	11-23 thru 11-28-2020		2		2				not time and a half since it was Thanksgiving
	11-30 thru 12-4-2020		0.5		0.75				
	12-6 thru 12-11-2020		2.5		3.75				
	12-14 thru 12-18-2020		0		0		2.5		
	12-21 thru 12-25-2020		0		0				
	12-28 thru 1-4-2021		1.5		2.25				
	1-4 thru 1-8-2021		0		0				
	1-11 thru 1-15-2021		0		0		4		
	1-18 thru 1-22-2021		0		0				
	1-25 thru 1-29-2021		0		0				
	2-1 thru 2-6-2021		0.5		0.75				
	2-8 thru 2-13-2021		0.5		0.75				
	2-14 thru 2-18-2021		1.5		2.25				
	2-22 thru 2-26		0		0				
	3-1 thru 3-5		0		0				
	3-8 thru 3-14-2021		1		1.5				
	3-15 thru 3-21-2021		0		0				
	3-22 thru 3-26-2021		0		0				
	3-29 thru 4-2-2021		0.75		1.125				
	4-5 thru 4-11-2021		1.25		1.875				
	4-12 thru 4-16-2021		0		0		0.5		
	4-19 thru 4-25-2021		1		1.5				
	4-26 thru 4-30-2021				0		4.5		
	5-3 thru 5-8-2021				0		0.75		
	5-9 thru 5-14-2021		5.5		8.25				

	5-17 thru 5-21-2021		0.25		0.375					
	5-24 thru 5-28-2021		0		0	7				
	5-31 thru 6-4-2021		0.25		0.25				Straight Time due to Memorial Holiday	
	6-7 thru 6-11-2021		0		0					
	6-14 thru 6-18-2021		5.25		7.875					
	6-21 thru 6-25-2021		0.25		0.375					
	6-28 thru 7-2-21		0.25		0.375					
	7-5 thru 7-9-21		0.75		0.75				Straight Time due to 4th of July Holiday	
	7-12 thru 7-16-21		3.75		5.625					
	7-19 thru 7-23-21					9.25				
	7-26 thru 7-30-2021					20			Out sick	
	8-2 thru 8-6-21					1.69			Out sick	
	8-9 thru 8-13-21					2.685				
	8-16 thru 8-20-21									
Totals					92.375	92.38	0	Available		

Otterville

Management Report 08/31/2022

Number of accounts: 1

Sales \$	Period Sales
\$0.36	County tax 1
\$0.14	Local tax 1
\$13.22	Sewer equipment and maintenance 1
\$6.00	Water Utility Audit Surcharge 1
\$18.08	Water 2032
\$61.08	Sewer 1
\$12.53	Trash 1
\$111.41	Total Charges
\$146.19	Previous Balance
\$5216.78	Payments Received
\$0.00	Credits Issued
\$-4959.18	Balance Due

Otterville

Management Report 08/26/2022

Number of accounts: 203

Sales \$	Period Sales
\$106.46	County tax 192
\$39.99	Local tax 192
\$185.08	MDU Sewer Equipment and Maintenance 1
\$2511.80	Sewer equipment and maintenance 190
\$39.24	State tax 12
\$1200.00	Water Utility Audit Surcharge 200
\$5412.84	Water 869788
\$13072.86	Sewer 190
\$3156.32	Trash 180
\$25724.59	Total Charges
\$-1037.80	Previous Balance
\$1756.24	Payments Received
\$0.00	Credits Issued
\$22930.55	Balance Due

Monthly Water Loss

Amount of Gallons Pumped

953100

Accounted For Usage in Gallons:

Gallons of Water Sold:	871820
Flushing:	0
Leaks:	0
Fire Department Usage:	0
Unmetered Accounts:	0
Water / WW Plant Usage:	0
Meter Wear (System Specific):	0
Theft:	0
Tower Overflows:	0
Other:	0
Other:	0

Total Gallons Accounted For: 871,820

% of Water Loss: 8.53%

Amount of Water Lost: 81,280

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TASK ORDER NO. Enter Number 1

This Task Order No. 1 is issued relative to and in accordance with the Master Agreement (hereafter referred to as the "Agreement") for Professional Services between the City of Otterville, MO ("Client") and Bartlett & West, Inc. ("Consultant") as dated 8/1/2022 and as further modified herein.

The Provisions of this Task are as follows:

- A. Definitions and Rules of Interpretation. For purposes of this Task Order, definitions and rules of interpretation as outlined within the Agreement, or within preceding Task Orders, shall apply unless exception or redefinition to any previously provided terms are expressly noted by this Task Order.
- B. Scope of Work. Consultant shall perform services under the Task Order for the purpose of developing a facility plan for the wastewater treatment facility and as more fully described herein.
 - 1. Task 1. – See Exhibit A, attached.
- C. Time of Performance for Services. The services will be completed within 120 days of notice to proceed. If no date is entered then the time of performance is as outlined in the Agreement.
- D. Compensation for Services. The services contained in this Task Order shall be performed for the lump sum fee of \$47,529.

The Services contained in this Task Order shall be billed as follows:

- 1. An amount equal to the cumulative hours charged to complete the Services by each class of Consultant's employees times the standard hourly charge rates for each applicable billing class as per the attached schedule of hourly charges ("schedule"). Overtime for non-exempt staff will be billed at 1.35 times the rates listed in the schedule. The schedule will be adjusted at the beginning of each calendar year.
 - 2. Reimbursable expense items will be billed at the current charge rates and are subject to adjustment at the beginning of each calendar year.
 - 3. Subcontracted services will be billed at actual cost plus 10%.
- E. Client's Responsibilities. Client's responsibilities in the completion of this Task Order are as follows:
 - 1. Provide as-built (record) drawings of existing sewer collection and treatment systems, if available
 - 2. Provide sewer system financial information as requested in the initial data request
 - 3. Provide suspected locations of I&I and any flow data available
 - 4. Timely reviews of draft documents
- F. Special Items. Special items relative to this Task Order are as follows:

1. Consultant and Client agree that the Agreement and this Task Order may be changed by mutual written consent of both Consultant and Client.
- G. Authorization Acknowledgement and Acceptance: All services herein offered are subject to the terms of the Agreement, unless otherwise specifically provided for herein. Signature hereto by both Parties constitutes an offer by Consultant to perform such services listed herein and an authorization by Client for Consultant to proceed with the services.

CLIENT:

CITY OF OTTERVILLE, MO

CONSULTANT:

BARTLETT & WEST, INC.

By: _____

Print Name: _____

Title: _____

Date Signed: _____

By: _____

Print Name: _____

Title: _____

Date Signed: _____

BARTLETT & WEST, INC.

MASTER AGREEMENT FOR PROFESSIONAL SERVICES

This is a Master Agreement (hereafter referred to as the "Agreement") by and between the City of Otterville, MO ("Client"), located at 203 BB Hwy, PO Box 58, Otterville, MO 65348 and Bartlett & West, Inc. ("Consultant"), located at 1719 Southridge Drive, Suite 100, Jefferson City, MO 65109.

WHEREAS, Client intends to engage Consultant in a variety of projects, performing certain professional services. Details of the projects will be included in individual Task Orders to be attached to and made a part of this Master Agreement.

Client and Consultant therefore agree as follows:

ARTICLE I – DEFINITIONS AND RULES OF INTERPRETATION

- A. The agreement between Client and Consultant consists of this Master Agreement for Professional Services, the Standard Provisions of Agreement for Professional Services attached as Exhibit A, and any subsequent executed Task Orders. All such items together shall be referenced herein as the "Agreement."
- B. Task Orders will describe the specific services requested by Client, the budget, and the time. Each Task Order will be sequentially numbered and will be considered as an exhibit to this Agreement. The Task Order shall be executed by both Client and Consultant before any work proceeds. A sample Task Order is attached as Exhibit B.
- C. In the event of any conflict in the language of this Agreement with the Standard Provisions of Agreement attached hereto, the language of the Standard Provisions of Agreement shall control unless this Agreement specifically provides to the contrary. In the event of any conflict in the language of any Task Order attached hereto with said Standard Provisions of Agreement, the language of the Task Order shall control.
- D. This Agreement, including any Task Orders, represents the entire and integrated agreement between Client and Consultant and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Client and Consultant.
- E. This Agreement shall be governed by the laws of the state of Missouri.

ARTICLE II – SCOPE OF WORK

- A. Consultant's services will be detailed in a duly executed Task Order for each Specific Project. Each Task Order will indicate the specific tasks and functions to be performed and deliverables to be provided.
- B. Consultant shall not be obligated to perform any prospective Task Order unless and until Client and Consultant agree to the particulars of the Specific Project, Consultant's services, Consultant's compensation, and all other appropriate matters.

ARTICLE III – CLIENT’S RESPONSIBILITIES

In addition to other responsibilities which may be set forth in this Agreement or Task Order, Client shall:

- A. Provide Consultant with all criteria and full information as to Client’s requirements for the Project, including design objectives, capacity, performance requirements, and budgetary limitations upon which Consultant may rely. Consultant shall be entitled to rely, without liability, on the accuracy and completeness of any and all information provided by Client, Client’s consultants and contractors, and information from public records, without the need for independent verification.
- B. Furnish available information pertinent to the Project including reports and data relative to previous designs, or investigation at or adjacent to the site.
- C. Arrange for safe access to and make all provisions for Consultant to enter upon public and private property as required to perform services under this Agreement.
- D. Examine alternative solutions, reports, drawings, specifications, and other documents presented by Consultant and render timely decisions pertaining to the documents.
- E. Provide timely reviews, approvals, and permits from all governmental authorities having jurisdiction over components or phases of the Project.
- F. Participate in conferences, meetings, bid openings, and other similar aspects of the Project as requested by Consultant.

ARTICLE IV – TIME OF PERFORMANCE FOR SERVICES

- A. The services under each Task Order have been agreed to in anticipation of the orderly progress of that Project through completion. Unless a specific time of performance for services is specified in a Task Order, Consultant’s obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services. If a specific time of performance is provided in a Task Order, and if Client has requested changes in the scope or character of the project, the time of performance shall be adjusted equitably.

ARTICLE V – PAYMENT PROVISIONS

- A. Client shall pay Consultant for services as described in each individual Task Order.
- B. Fees will be billed monthly based upon the form of compensation selected and described under each individual Task Order.

ARTICLE VI – INSURANCE

- A. Consultant shall purchase and maintain insurance as set forth below:
 - 1. Commercial General Liability insurance with a limit of \$1,000,000 for each occurrence and \$2,000,000 general aggregate.
 - 2. Automobile Liability insurance with a limit of \$1,000,000 for each accident, combined single limit for bodily injury and property damage.

3. Workers Compensation and Employer's Liability insurance in accordance with statutory requirements, with a limit of \$1,000,000 for each accident.
4. Professional Liability insurance on a claims-made basis in the amount of \$3,000,000 per claim and \$3,000,000 annual aggregate.
5. Commercial Umbrella, with a limit of \$2,000,000 each occurrence and aggregate.

ARTICLE VII – DISPUTE RESOLUTION

- A. The parties shall endeavor to resolve disputes in accordance with paragraph 10 of the Standard Provisions of Agreement. Should that not be successful, any claim, dispute or other matter in question arising out of or related to this Agreement shall move to litigation and be brought only in the district court of Callaway County, Missouri. The parties agree to this venue and to jurisdiction by this court.

ARTICLE VIII – INDEMNITY

- A. Indemnity by Consultant. Consultant agrees to indemnify and hold harmless Client from and against damages, losses, costs or expenses (including reasonable attorney's fees) actually incurred by Client but only to the extent caused by the negligent performance of Consultant. In no event shall the indemnification obligation extend beyond the date when the institution of legal or equitable proceedings for professional negligence would be barred by any applicable statute of repose or statute of limitations. If Client and Consultant are both at fault for certain damages, then each party shall bear liability for its own respective percentage of fault.
- B. Consultant will not be required to indemnify Client for claims caused or alleged to be caused in whole or in part by the acts or omissions of Client or other third parties for whom Consultant is not responsible.
- C. Consultant's obligation to indemnify Client is limited by Article IX –Limitation of Liability provisions.
- D. Under no circumstances shall Consultant be required to pay the defense costs of Client, unless Consultant is adjudged to be negligent by a court of law, and such defense costs are included as damages in the award. Consultant's obligation to pay defense costs, if awarded by a court, is limited by Article IX –Limitation of Liability provisions, if any such provisions are part of this Agreement.
- A. LIMITATION OF LIABILITY. To the fullest extent permitted by law, Client agrees to limit the total liability, in the aggregate, of Consultant's officers, directors, employees, agents and independent professional associates and consultants, and any of them, to Client, anyone claiming by, through or under Client, for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to Consultant's services, the Project or this Agreement from any cause or causes whatsoever, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of Consultant's officers, directors, employees, agents or independent professional associates or consultants, or any of them. Such liability shall be limited to the fee established by each individual Task Order under this Agreement.
- B. Client and Consultant agree that specific and adequate consideration has been given for this limitation of liability.

ARTICLE X – TERM OF AGREEMENT

- A. This Agreement shall become effective upon signatures by both Parties. There is no term for this Agreement as the Parties intend on establishing a multi-year Agreement as services are required.
- B. Either Party may establish a term, upon written Amendment to this Agreement signed by both Parties.
- C. The Parties agree and understand that hourly rates may be increased on an annual basis without written amendment to this Agreement.

CLIENT:

CITY OF OTTERVILLE, MO

CONSULTANT:

BARTLETT & WEST, INC.

By: _____

Print Name: _____

Title: _____

Date Signed: _____

By: _____

Print Name: _____

Title: _____

Date Signed: _____

EXHIBIT A

STANDARD PROVISIONS OF AGREEMENT FOR PROFESSIONAL SERVICES

Client and Bartlett & West, Inc. (referred to as Consultant), agree that the following provisions shall be part of this Agreement.

1. Payment. Unless stated otherwise in this Agreement, fees and all other charges will be billed monthly as the work progresses, and the net amount shall be due at the time of billing. If Client does not pay invoices within thirty (30) days of the billing date, Consultant may, upon written notice to Client, suspend further work until payment is current. Client agrees to indemnify and hold Consultant harmless from any claim or liability resulting from such suspension. Interest not exceeding the maximum rate allowable by law will be payable on any amounts not paid within thirty (30) days of the billing date, payment thereafter applied first to accrued interest and then to the principal unpaid amount. If Client fails to pay Consultant pursuant to this section, Client shall be liable for and shall reimburse Consultant for expenses incurred by Consultant in connection with or in any way relating to Client's failure to pay. Such expenses shall include, without limitation, reasonable attorneys' fees, legal expenses, and court costs. In the event Client fails to pay Consultant within ninety (90) days after the billing date, then Client agrees that Consultant shall have the right to consider such failure as a substantial breach of this Agreement and the duties of Consultant under this Agreement may be terminated at the election of Consultant upon five (5) days written notice.

2. Taxes. Compensation payable to Consultant pursuant to this Agreement shall be in addition to taxes that may be assessed against Consultant by any state or political subdivision directly on services performed or payments for services performed by Consultant. Such taxes that Consultant may be required to collect or pay shall be added by Consultant to invoices submitted to Client pursuant to this Agreement.

3. Suspension. In the event all or any portion of the work prepared or partially prepared by Consultant is suspended, abandoned, or terminated, Client shall pay Consultant for the work performed on an hourly basis, not to exceed any maximum contract amount specified herein.

4. Termination. This Agreement may be terminated by Client or Consultant upon thirty (30) days written notice in the event of substantial failure of the other party to perform in accordance with the terms of this Agreement. Client expressly agrees to hold Consultant harmless from any liability arising out of Consultant's termination of its services hereunder due to Client's failure to perform and/or pay in accordance with the provisions of this Agreement. In the event of termination of this Agreement, Client shall promptly pay Consultant for all fees, charges, and services performed by Consultant in accordance with the compensation arrangements under this Agreement or on an agreed hourly basis.

If Consultant files suit for breach of contract, all attorney fees, court costs, and other related costs will be paid by Client if a Court finds Client has breached its contract with Consultant.

5. Delay. All agreements on Consultant's part are contingent upon, and Consultant shall not be responsible for damages or be in default, or be deemed to be in default, by reason of delays in performance of others by reason of strikes, lock-outs, accidents, acts of God, widespread infectious disease outbreaks (including, but not limited to, epidemics and pandemics), and other delays unavoidable or beyond Consultant's reasonable control, or due to shortages or unavailability of labor at established area wage rate or delays caused by failure of Client or Client's agents to furnish information or to approve or disapprove Consultant's work promptly, or due to late or slow, or faulty performance by Client, other contractors or governmental agencies, the performance of whose work is precedent to or concurrent with the performance of Consultant's work. In the case of the happening of any such cause of delay, the time of completion shall be extended accordingly.

6. Client Changes. In the event any changes are made in the work to be performed hereunder, by Client or persons other than Consultant, and which affect Consultant's work, any and all liability arising out of such changes is waived as against Consultant and Client assumes full responsibility for such changes unless Client has given Consultant prior notice and has received from Consultant written consent for such changes.

7. Third Party Information. Consultant is not responsible, and liability is waived by Client as against the Consultant, for use by Client or any other person of any data, reports, plans or drawings not prepared by Consultant.

8. Waiver of Consequential Damages. Neither Client nor Consultant shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of, or connected in any way to the Project or this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, unrealized savings or diminution of property value and shall apply to any cause of action including negligence, strict liability, breach of contract and breach of warranty.

9. Completion. In no event shall any statute of limitations commence to run any later than the date when Consultant's services are substantially completed, and any cause of action against Consultant arising from or pertaining to this Agreement must be initiated no later than two (2) years after the date when Consultant's services are substantially completed.

10. Disputes. If a claim, dispute or other matter in question arises out of or related to this Agreement, the parties shall first try to resolve the issue through prompt negotiations conducted by an officer authorized to make decisions on behalf of each party. If the dispute is not resolved within sixty (60) calendar days of the commencement of negotiations, the parties shall appoint a qualified, neutral, third-party mediator, as a condition precedent to the institution of litigation. If the parties are unable to agree upon a mediator, Consultant shall present a list of three prospective mediators to Client, who shall choose the mediator. In the event of failure on the part of Client to do so within ten (10) days of receipt of the list, Consultant shall choose the mediator. The mediator's fees shall be shared equally and shall be held at the offices of Client or Consultant as selected by the mediator.

11. Waiver of Subrogation. To the extent any damage or claim is covered by property insurance, Client and Consultant waive all rights against each other and against the contractors, consultants, and employees of the other for damages, except such rights as they may have to the proceeds of such property insurance. Client or Consultant, as applicable, shall require of the contractors, consultants, agents, and employees of any of them similar waivers in favor of the other parties enumerated herein.

12. Standard of Care. Consultant's services shall be performed in a manner consistent with that degree of skill and care exercised by practicing professionals performing similar services at the same time, at the same locality, and under the same or similar circumstances and conditions. Consultant makes no other representations or any warranties, whether expressed or implied, with respect to the services rendered hereunder.

13. Consultant Data. All reports, plans, specifications, computer files, data resulting from laser scanning, survey notes, and other original documents are instruments of service and shall remain the property of Consultant. Consultant may sell said instruments of service to third-party sources.

14. Software Ownership. Consultant has and will retain all ownership rights in its software and in any software developed under this Agreement, including all patent rights, copyrights, trade secrets, trademarks, and service marks.

15. Work Product Ownership. Work Products shall be defined as any deliverable provided to Client as a result of services provided under this Agreement, including but not limited to software applications, drawings, databases, specifications, and any and all deliverables provided by Consultant per this Agreement. Work Product is owned exclusively by Consultant and are protected by United States copyright laws, trademark laws, and applicable international treaties and/or conventions. In consideration of the rights granted herein, Client agrees to retain all Work Product delivered or provided to Client in strict confidence. Client shall not sell, transfer, lease, lend, assign, time-share, sublicense, publish, disclose, display, or otherwise make available Consultant's Work Product in any form to any other person or entity other than the parties to this Agreement without the express

written permission of Consultant. Client shall secure and protect the Work Product in the same manner and to the same degree it protects its own proprietary information, using no less than a reasonable standard of care. Client shall not decompile or reverse engineer any of Consultant's software that may be contained in Consultant's Work Product. Client shall not make any modifications or derivative works from Work Product.

16. Ownership. All error corrections, enhancements, new releases, and any other Work Product of work created by Consultant as a result of services provided under this Agreement are and shall remain the exclusive property of Consultant, regardless of whether Client, its employees, or agents may have contributed to the conception, joined in its development, or paid Consultant for the development or use of said Work Product.

17. Confidentiality. All information relating to Client that is known to be confidential or proprietary, or which is clearly marked as such, shall be held in confidence by Consultant and shall not be disclosed or used by Consultant except to the extent that such disclosure or use is reasonably necessary to the performance of Consultant's services. All information relating to Consultant that is known to be confidential or proprietary, or which is clearly marked as such, shall be held in confidence by Client. These obligations of confidentiality shall extend after the termination of this Agreement, but shall not apply with respect to information that is independently developed by the parties, lawfully becomes a part of the public domain, or of which the parties gained knowledge or possession free of any confidentiality obligation.

18. Fees. When applicable to the project, Client shall pay the costs of inspection fees, zoning and annexation application fees, assessment fees, soils engineering fees, soils testing fees, aerial photography fees, and all other fees, permits, bond premiums, title company charges, and reproductions, and all other charges not specifically covered by the terms of this Agreement.

19. Construction Costs. If any opinion is prepared by Consultant as to anticipated construction costs, such opinion represents a judgment as a professional and is supplied for the general guidance of Client. Since Consultant has no control over the cost of labor and material, or over competitive bidding or market conditions, Consultant does not guarantee the accuracy of such opinion as compared to contractor bids or actual cost to Client.

20. Job Site. If the work involves construction services, Client agrees that in accordance with generally accepted construction practices, the construction contractor will be required by Client to assume sole and complete responsibility for job site conditions during the course of construction of the project, including safety of all persons and property and that this requirement shall be made to apply continuously and not be limited to normal working hours. Consultant does not assume responsibility for the safety of persons or property on or about the project site.

20.1 Job Site - Confined Space and/or Permit Required Entry. If confined space and/or permit required entry is required for the services to be provided, Owner/general contractor shall provide subcontractor and Consultant with a completed Confined Space Pre-Entry checklist that complies with 29 CFR 1910.146 and 29 CFR 1926.1200 AA standards for construction as amended and applicable state laws and regulations. Owner/general contractor, at its expense, shall obtain any and all required permits and equipment for such entry. Owner/general contractor shall determine if the job requires anyone to enter manholes, vaults, lift station, piping, tanks or other confined spaces. Before work at a worksite, Owner/general contractor must ensure that a competent person identifies all confined spaces in which one or more of the persons it directs may work, and identifies each space that is a permit space, through consideration and evaluation of the elements of that space, including testing as necessary. If the workplace contains one or more permit spaces, Owner/ general contractor who identifies, or who receives notice of, a permit space must:

- (1) Inform exposed persons by posting danger signs or by any other equally effective means, of the existence and location of, and the danger posed by, each permit space; and a sign reading "DANGER – PERMIT REQUIRED CONFINED SPACE, DO NOT ENTER" or using other similar language would satisfy the requirement for a sign.
- (2) Inform, in a timely manner and in a manner other than posting, its employees' authorized representatives and the controlling contractor of the existence and location of, and the danger posed by, each permit space.

If Owner/general contractor determines any person will enter a permit space, that host employer must have a written permit space program that complies with §1926.1204 implemented at the construction site. Contractor shall provide appropriate air monitoring equipment, employee training, permit forms, rescue procedures, personnel, and other means necessary to safely and independently enter confined spaces. The written program and permit must be made available prior to and during entry operations for inspection by person(s) who need to enter the space for work or inspection.

20.2. Job Site - Fall Protection and Rescue Plans. In the event personal fall arrest systems are used, the following rescue considerations shall apply. Owner/general contractor must assure that persons can be promptly rescued or can rescue themselves should a fall occur. The availability of rescue personnel, ladders, or other rescue equipment should be evaluated. In some situations, equipment that allows employees to rescue themselves after the fall has been arrested may be desirable, such as devices that have descent capability. All new persons on site shall be given instructions on the proper use of fall protection devices before they begin work, as well as rescue procedures. The written fall protection plan will be reviewed before work begins on the job site. Fall protection equipment use will be reviewed regularly at the weekly safety meetings.

21. Construction Site Visits. If applicable, Consultant shall make periodic visits to the project site to observe the progress and

quality of the executed work and to generally review whether the work is proceeding in accordance with plans and specifications. Consultant shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of work and does not assume responsibility for construction techniques, procedures, sequences and schedules or for the conduct, action, errors or omissions of any construction contractor, subcontractor, or material supplier, their agents or employees.

22. Resident Project Representation. When applicable, and by separate attachment executed by Client and Consultant, Consultant may provide resident project representation under Consultant's supervision that will be paid for by Client as indicated in such separate agreement and that will be intended to give Client further assurance with regard to the finished work, but will not involve Consultant in the construction means, methods, techniques, sequences or procedures or safety precautions or programs nor provide to Client any guarantee by Consultant of the accuracy, quality or timeliness of performance by any contractor, subcontractor, or material supplier.

23. Hazardous Materials. In the event that Consultant or any other party encounters asbestos or hazardous or toxic materials at the job site, or should become known in any way that certain materials may be present at the job site or any adjacent areas that may affect the performance of Consultant's services, Consultant may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultants or contractors to identify, abate and/or remove the asbestos or hazardous or toxic material, and warrant that the job site is in full compliance with applicable laws and regulations.

24. Assignment / Third Party Reliance / Certification. Neither Client nor Consultant shall assign its interest in this Agreement without the written consent of the other. The services to be provided pursuant to this Agreement are being performed solely for the benefit of Client, and no benefit is meant to be conferred upon any person or entity not a party to this Agreement, and no such person or entity should rely upon Consultant's performance of those services to Client; and no claim against Consultant shall accrue to any contractor, subcontractor, consultant, engineer, supplier, fabricator, manufacturer, lender, tenant, surety, homeowner's association or any other third-party as a result of this Agreement or the performance or non-performance of services on the project. Consultant shall not be required to sign any documents, no matter by whom requested, that would result in Consultant's having to certify, guaranty, or warrant the existence of conditions that Consultant cannot ascertain.

25. Client Representative. Client shall designate an individual with authority to act on behalf of Client as to all aspects of the project, shall examine and respond promptly to submissions from Consultant, shall give prompt written notice to Consultant if Client becomes aware of any defect in the project, and shall otherwise fully cooperate as may be required or appropriate in connection with the project.

26. Equal Opportunity. Consultant shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a), and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

27. Severability. Should any provision herein be found or deemed to be invalid, this Agreement shall be construed as not containing such provision and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end, the provisions of this Agreement are declared to be severable.

AN ORDINANCE LEVING AND PROVIDING FOR THE COLLECTION OF TAXES FOR THE YEAR 2022 AND ESTABLISHING THE RATE THEREON FOR THE CITY OF OTTERVILLE, MISSOURI.

BE IT ORDAINED by the Board of Alderman of the City of Otterville, Missouri, as follows:

1. There is hereby levied for the year of 2022 for the following rate of Missouri, not exempt from taxation, as shown by the county assessor's valuation thereon as follows:
 - a. For the purpose of defraying the expenses of the City of Otterville, Missouri a city of fourth class, for General Revenue purposes the sum of \$.8414 of the \$100 valuation
 - b. Debt service of \$1.8327 of the \$100 valuation
2. This Ordinance or parts of this Ordinance which are in conflict with this Ordinance are hereby repealed.
3. This Ordinance shall be in full force and effect from and after its passage and approval.

First Reading: ____ day of _____, 2022.

Read for the second time and passed by the Board of Alderman of the City of Otterville, Missouri this ____ day of _____, 2022.

Approved this ____ day of _____, 2022.

Mayor – Deborah Lake

ATTEST:

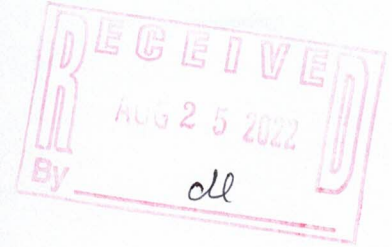
City Clerk – Leanna Summers



NICOLE GALLOWAY, CPA
Missouri State Auditor

CERTIFICATION LETTER

August 18, 2022



County Clerk
Cooper County
200 Main St., Room 23
Boonville, MO 65233-0000

RE: 09-027-0004 City of Otterville

Dear County Clerk:

We have received information to substantiate compliance with Missouri law for the 2022 property tax rates for the above-captioned taxing authority. Section 137.073.6, RSMo, requires the State Auditor to examine such information and return to the county clerk our findings regarding the property tax rate ceilings and the debt service levy, if applicable. The State Auditor's Office has relied on information presented and representations made by the taxing authority for our review of the tax rate ceiling(s) and actual property tax rate(s) levied. Our findings are based upon existing constitutional provisions, statutes, rulings, and court decisions.

We understand that the taxing authority's property tax rate ceiling(s) and actual property tax rate(s) levied for 2022 to be as follows:

Purpose	Tax Rate Ceiling or Maximum Allowable Debt Service	Sales Tax Reduction	20% Required Reduction 1st Class Charter County Political Subdivision Not Submitting Estimate Non-Binding Tax Rate	Voluntary Reduction	Recoupment Rate	CERTIFIED RATE	Taxing Authority's Proposed Rate	Complies with MO Laws Yes/No
General Revenue	0.8414	0.0000	0.0000	0.0000	0.0000	0.8414	0.8414	Yes
Debt Service	1.8327	0.0000	0.0000	0.0000	0.0000	1.8327	1.8327	Yes

Based on the information submitted by the taxing authority we find the CERTIFIED RATE(S) for the taxing authority as listed above, complies or does not comply with the provisions Section 137.073, RSMo, as indicated above. Any taxing authority levying a rate(s) higher than the certified rate(s) is/are not in compliance with Missouri laws. All tax levies not in compliance will receive a Notification of Non-Compliance Letter sent certified mail, will be referred to the Missouri Attorney General's Office pursuant to Section 137.073.6(2), RSMo, and will also be noted in our Review of 2022 Property Tax Rates report. A copy of this letter must be sent by your office to the above captioned political subdivision to comply with Section 137.073.6, RSMo.

**PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED**

8/2/2022

Form A

(2022)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Otterville

09-027-0004

General Revenue

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political
Subdivision Use in
Calculating its Tax
Rate

9. **Percentage increase in adjusted valuation** of existing property in the current year over the prior year's assessed valuation

(Line 4 - Line 8 / Line 8 x 100)

2.1473%

10. **Increase in Consumer Price Index (CPI)**

certified by the State Tax Commission

7.0000%

11. **Adjusted prior year assessed valuation**

(Line 8)

3,489,420

12. **(2021) Tax rate ceiling from prior year**

(Summary Page, Line A)

0.8414

13. **Maximum prior year adjusted revenue**

from property that existed in both years (Line 11 x Line 12 / 100)

29,360

14. **Permitted reassessment revenue growth**

The percentage entered on Line 14 should be the lower of the actual growth (Line 9), the CPI (Line 10) or 5%. A negative figure on Line 9 is treated as a 0 for Line 14 purposes. Do not enter less than 0 or more than 5%.

2.1473%

15. **Additional revenue permitted**

(Line 13 x Line 14)

630

16. **Total revenue permitted in current year ***

from property that existed in both years (Line 13 + Line 15)

29,990

17. **Adjusted current year assessed valuation** (Line 4)

3,564,350

18. **Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo**

(Line 16 / Line 17 x 100)

Round a fraction to the nearest one/one hundredth of a cent.

Enter this rate on the Summary Page, Line B

0.8414

* To compute the total property tax revenues billed for the current year (including revenues from all new construction and improvements and annexed property), multiply Line 1 by the rate on Line 18 and divide by 100. The property tax revenues billed would be used in estimating budgeted revenues.



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/2/2022

Form A

(2022)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Otterville

09-027-0004

General Revenue

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Computation of reassessment growth and rate for compliance with Article X, Section 22, and Section 137.073, RSMo.

1. (2022) Current year assessed valuation

Include the current state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

(a)	2,662,816	+	(b)	1,207,217	=	3,870,033
	(Real Estate)			(Personal Property)		(Total)

2. Assessed valuation of new construction & improvements

2(a) - Obtained from the county clerk or county assessor

2(b) - increase in personal property, use the formula listed under Line 2(b)

(a)	340	+	(b)	305,343	=	305,683
	(Real Estate)			Line 1(b) - 3(b) - 5(b) + 6(b) + 7(b) If Line 2b is negative, enter zero		(Total)

3. Assessed value of newly added territory

obtained from the county clerk or county assessor

(a)	0	+	(b)	0	=	0
	(Real Estate)			(Personal Property)		(Total)

4. Adjusted current year assessed valuation

(Line 1 total - Line 2 total - Line 3 total)

3,564,350

5. (2021) Prior year assessed valuation

Include prior year state and locally assessed valuation obtained from the county clerk, county assessor, or comparable office finalized by the local board of equalization.

NOTE: If this is different than the amount on the prior year Form A, Line 1, then revise the prior year tax rate form to recalculate the prior year tax rate ceiling. Enter the revised prior year tax rate ceiling on this year's Summary Page, Line A.

(a)	2,587,546	+	(b)	901,874	=	3,489,420
	(Real Estate)			(Personal Property)		(Total)

6. Assessed value of newly separated territory

obtained from the county clerk or county assessor

(a)	0	+	(b)	0	=	0
	(Real Estate)			(Personal Property)		(Total)

7. Assessed value of property locally assessed in prior year, but state assessed in current year

obtained from the county clerk or county assessor

(a)	0	+	(b)	0	=	0
	(Real Estate)			(Personal Property)		(Total)

8. Adjusted prior year assessed valuation

(Line 5 total - Line 6 total - Line 7 total)

3,489,420



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/2/2022

Summary Page

(2022)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Otterville

09-027-0004

General Revenue

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

The final version of this form MUST be sent to the county clerk.

The information to complete the Summary Page is available from prior year forms, computed on the attached forms, or computed on this page. Information on this page takes into consideration any voluntary reduction(s) taken in previous even numbered year(s). If in an even numbered year, the political subdivision wishes to no longer use the lowered tax rate ceiling to calculate its tax rate, it can hold a public hearing and pass a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate. The information in the Informational Data, at the end of these forms, provides the rate that would be allowed had there been no previous voluntary reduction(s) taken in an even numbered year(s).

For Political
Subdivision Use
in Calculating
its Tax Rate

A. **Prior year tax rate ceiling** as defined in Chapter 137, RSMo, revised if the prior year data changed or a voluntary reduction was taken in a non-reassessment year (Prior year Summary Page, Line F minus Line H in odd numbered year or prior year Summary Page, Line F in even numbered year)

0.8414

B. **Current year rate computed** pursuant to Article X, Section 22, of the Missouri Constitution and Section 137.073, RSMo, if no voter approved increase (Form A, Line 18)

0.8414

C. **Amount of rate increase authorized by voters for current year** if same purpose. (Form B, Line 7)

D. **Rate to compare to maximum authorized levy to determine tax rate ceiling** (Line B if no election, otherwise Line C)

0.8414

E. **Maximum authorized levy** the most recent voter approved rate

1.0000

F. **Current year tax rate ceiling** maximum legal rate to comply with Missouri laws Political subdivisions tax rate (Lower of Line D or E)

0.8414

G1. **Less required sales tax reduction** taken from tax rate ceiling (Line F), if applicable

G2. **Less 20% required reduction 1st class charter county political subdivision NOT submitting an estimated non-binding tax rate to the county(ies)** taken from tax rate ceiling (Line F)

H. **Less voluntary reduction by political subdivision** taken from the tax rate ceiling (Line F)

WARNING: A voluntary reduction taken in an even numbered year will lower the tax rate ceiling for the following year.

I. **Plus allowable recoupment rate** added to tax rate ceiling (Line F) If applicable, attach Form G or H.

J. **Tax rate to be levied** (Line F - Line G1 - Line G2 - Line H + Line I)

0.8414

AA. **Rate to be levied for debt service**, if applicable (Form C, Line 10)

1.8327

BB. **Additional special purpose rate authorized by voters** after the prior year tax rates were set. (Form B, Line 7 if a different purpose)

Certification

I, the undersigned, Deborah Lake Mayor (Office) of Otterville MO (Political Subdivision) levying a rate in Casper (County(ies)) do hereby certify that the data set forth above and on the accompanying forms is true and accurate to the best of my knowledge and belief.

Please complete Line G through BB, sign this form, and return to the county clerk(s) for final certification.

8-17-2022	Deborah Lake	660-366-4613
(Date)	(Signature)	(Telephone)

Proposed rate to be entered on tax books by county clerk

based on certification from the political subdivision: Lines

J

AA

BB

Section 137.073.7 RSMo, states that no tax rate shall be extended on the tax rolls by the county clerk unless the political subdivision has complied with the foregoing provisions of this section.

(Date)	(County Clerk's Signature)	(County)	(Telephone)



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/2/2022

Form C

(2022)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Otterville

09-027-0004

Debt Service

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

The final version of this form MUST be sent to the county clerk.

Debt Service Calculation for General Obligation Bonds Paid for with Property Taxes

The tax rate for debt service will be considered valid if, after making the payment(s) for which the tax was levied, the bonds remain outstanding, and the debt fund reserves do not exceed the following year's payments.

Since the property taxes are levied and collected on a calendar year basis (January - December), it is recommended that this levy be computed using calendar year data.

1. **Total current year assessed valuation** obtained from the county clerk or county assessor
(Form A, Line 1 total) 3,870,033
2. **Amount required to pay debt service requirements during the next calendar year**
(i.e. Assuming the current year is year 1, use January - December year 2 payments to complete the year 1 Form C) Include the principal and interest payments due on outstanding general obligation bond issues plus anticipated fees of any transfer agent or paying agent due during the next calendar year. 71,290
3. **Estimated costs of collection and anticipated delinquencies (i.e. collector fees & commissions & assessment fund withholdings)**
Experience in prior years is the best guide for estimating uncollectible taxes.
It is usually 2% to 10% of Line 2 above. 7,129
4. **Reasonable reserve up to one year's payment**
(i.e. Assuming the current year is year 1, use January - December year 3 payments to complete the year 1 Form C) It is important that the debt service fund have sufficient reserves to prevent any default on the bonds.
Include payments for the year following the next calendar year, accounted for on Line 2. 69,520
5. **Total required for debt service** (Line 2 + Line 3 + Line 4) 147,939
6. **Anticipated balance at end of current calendar year**
Show the anticipated bank or fund balance at December 31st of this year (this will equal the current balance minus the amount of any principal or interest due before December 31st plus any estimated investment earning due before December 31st). Do not add the anticipated collections of this tax into this amount. 77,013
7. **Property tax revenue required for debt service** (Line 5 - Line 6)
Line 6 is subtracted from Line 5 because the debt service fund is only allowed to have the payments required for the next calendar year (Line 2) and the reasonable reserve of the following year's payment (Line 4). Any current balance in the fund is already available to meet these requirements so it is deducted from the total revenues required for debt service purposes. 70,926
8. **Computation of debt service tax rate** (Line 7 / Line 1 x 100)
Round a fraction to the nearest one/one hundredth of a cent. 1.8327
9. **Less voluntary reduction by political subdivision** 0
10. **Actual rate to be levied for debt service purposes *** (Line 8 - Line 9)
Enter this rate on Line AA of the Summary Page. 1.8327

* The tax rate levied may be lower than the rate computed as long as adequate funds are available to service the debt requirements.



PRO FORMA - STATE AUDITOR'S REVIEW OF DATA SUBMITTED

8/2/2022

Informational Data

(2022)

For Political Subdivisions Other Than School Districts Levying a Single Rate on All Property

City of Otterville

09-027-0004

General Revenue

Name of Political Subdivision

Political Subdivision Code

Purpose of Levy

This page shows the information that would have been on the line items for the Summary Page, Form A, and/or Form B had no voluntary reduction(s) been taken in prior even numbered year(s). The information on this page should not be used in the current year unless the taxing authority wishes to reverse any voluntary reduction(s) taken in prior even numbered year(s) and follows the following steps in an even numbered year.

- Step 1 The governing body should hold a public hearing and adopt a resolution, a policy statement, or an ordinance justifying its action prior to setting and certifying its tax rate.
- Step 2 Submit a copy of the resolution, policy statement, or ordinance to the State Auditor's Office for review.

Based on Prior
Year Tax Rate
Ceiling as if No
Voluntary
Reductions
were Taken

Informational Summary Page

A. Prior year tax rate ceiling (Prior year Informational Summary Page, Line F)	0.8414
B. Current year rate computed (Informational Form A, Line 18 below)	0.8414
C. Amount of increase authorized by voters for current year (Informational Form B, Line 7 below)	
D. Rate to compare to maximum authorized levy (Line B if no election, otherwise Line C)	0.8414
E. Maximum authorized levy most recent voter approved rate	1.0000
F. Tax rate ceiling if no voluntary reductions were taken in a prior even numbered year (Lower of Line D or E)	0.8414

Informational Form A

9. Percentage increase in adjusted valuation (Form A, Line 4 - Line 8 / Line 8 x 100)	2.1473%
10. Increase in Consumer Price Index (CPI) certified by the State Tax Commission	7.0000%
11. Adjusted prior year assessed valuation (Form A, Line 8)	3,489,420
12. (2021) Tax rate ceiling from prior year (Informational Summary Page, Line A from above)	0.8414
13. Maximum prior year adjusted revenue from property that existed in both years (Line 11 x Line 12 / 100)	29,360
14. Permitted reassessment revenue growth The percentage entered on Line 14 should be the lower of the actual growth (Line 9), the CPI (Line 10), or 5%. A negative figure on Line 9 is treated as a 0 for Line 14 purposes. Do not enter less than 0, nor more than 5%.	2.1473%
15. Additional reassessment revenue permitted (Line 13 x Line 14)	630
16. Total revenue permitted in current year from property that existed in both years (Line 13 + Line 15)	29,990
17. Adjusted current year assessed valuation (Form A, Line 4)	3,564,350
18. Maximum tax rate permitted by Article X, Section 22, and Section 137.073, RSMo, if no voluntary reduction was taken (Line 16 / Line 17 x 100)	0.8414

Informational Form B

6. Prior year tax rate ceiling to apply voter approved increase to (Informational Summary Page, Line A if increase to an existing rate, otherwise 0)	
7. Voter approved increased tax rate to adjust (If an "increase of/by" ballot, Form B, Line 5a + Line 6, if an "increase to" ballot, Form B, Line 5b)	



NICOLE GALLOWAY, CPA
Missouri State Auditor

CERTIFICATION LETTER

August 18, 2022

County Clerk
Cooper County
200 Main St., Room 23
Boonville, MO 65233-0000

RE: 09-027-0004 City of Otterville

Dear County Clerk:

We have received information to substantiate compliance with Missouri law for the 2022 property tax rates for the above-captioned taxing authority. Section 137.073.6, RSMo, requires the State Auditor to examine such information and return to the county clerk our findings regarding the property tax rate ceilings and the debt service levy, if applicable. The State Auditor's Office has relied on information presented and representations made by the taxing authority for our review of the tax rate ceiling(s) and actual property tax rate(s) levied. Our findings are based upon existing constitutional provisions, statutes, rulings, and court decisions.

We understand that the taxing authority's property tax rate ceiling(s) and actual property tax rate(s) levied for 2022 to be as follows:

Purpose	Tax Rate Ceiling or Maximum Allowable Debt Service	Sales Tax Reduction	20% Required Reduction 1st Class Charter County Political Subdivision Not Submitting Estimate Non-Binding Tax Rate	Voluntary Reduction	Recoupment Rate	CERTIFIED RATE	Taxing Authority's Proposed Rate	Complies with MO Laws Yes/No
General Revenue	0.8414	0.0000	0.0000	0.0000	0.0000	0.8414	0.8414	Yes
Debt Service	1.8327	0.0000	0.0000	0.0000	0.0000	1.8327	1.8327	Yes

Based on the information submitted by the taxing authority we find the CERTIFIED RATE(S) for the taxing authority as listed above, complies or does not comply with the provisions Section 137.073, RSMo, as indicated above. Any taxing authority levying a rate(s) higher than the certified rate(s) is/are not in compliance with Missouri laws. All tax levies not in compliance will receive a Notification of Non-Compliance Letter sent certified mail, will be referred to the Missouri Attorney General's Office pursuant to Section 137.073.6(2), RSMo, and will also be noted in our Review of 2022 Property Tax Rates report. A copy of this letter must be sent by your office to the above captioned political subdivision to comply with Section 137.073.6, RSMo.



NICOLE GALLOWAY, CPA
Missouri State Auditor

CERTIFICATION LETTER

August 18, 2022

County Clerk
Cooper County
200 Main St., Room 23
Boonville, MO 65233-0000

RE: 09-027-0004 City of Otterville

Dear County Clerk:

We have received information to substantiate compliance with Missouri law for the 2022 property tax rates for the above-captioned taxing authority. Section 137.073.6, RSMo, requires the State Auditor to examine such information and return to the county clerk our findings regarding the property tax rate ceilings and the debt service levy, if applicable. The State Auditor's Office has relied on information presented and representations made by the taxing authority for our review of the tax rate ceiling(s) and actual property tax rate(s) levied. Our findings are based upon existing constitutional provisions, statutes, rulings, and court decisions.

We understand that the taxing authority's property tax rate ceiling(s) and actual property tax rate(s) levied for 2022 to be as follows:

Purpose	Tax Rate Ceiling or Maximum Allowable Debt Service	Sales Tax Reduction	20% Required Reduction 1st Class Charter County Political Subdivision Not Submitting Estimate Non-Binding Tax Rate	Voluntary Reduction	Recoupment Rate	CERTIFIED RATE	Taxing Authority's Proposed Rate	Complies with MO Laws Yes/No
General Revenue	0.8414	0.0000	0.0000	0.0000	0.0000	0.8414	0.8414	Yes
Debt Service	1.8327	0.0000	0.0000	0.0000	0.0000	1.8327	1.8327	Yes

Based on the information submitted by the taxing authority we find the CERTIFIED RATE(S) for the taxing authority as listed above, complies or does not comply with the provisions Section 137.073, RSMo, as indicated above. Any taxing authority levying a rate(s) higher than the certified rate(s) is/are not in compliance with Missouri laws. All tax levies not in compliance will receive a Notification of Non-Compliance Letter sent certified mail, will be referred to the Missouri Attorney General's Office pursuant to Section 137.073.6(2), RSMo, and will also be noted in our Review of 2022 Property Tax Rates report. A copy of this letter must be sent by your office to the above captioned political subdivision to comply with Section 137.073.6, RSMo.



NICOLE GALLOWAY, CPA
Missouri State Auditor

CERTIFICATION LETTER

August 18, 2022

County Clerk
Cooper County
200 Main St., Room 23
Boonville, MO 65233-0000

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CITY OF OTTERVILLE

CITIZENS REQUEST TO BE PLACED ON AGENDA FOR MONTHLY MEETING

Purpose:

The citizens of Otterville have the right to speak concerns at a regular monthly meeting. In order to obtain order at a City of Otterville Business Meeting the below is the City of Otterville, Missouri Policy. As per Sunshine Law the Agenda for the General Meeting shall be posted on later than 24 hours before the General Meeting.

General Guidelines:

1. Alderman will receive their packet with the meeting agenda and information needed to be prepared for the meeting on the Friday evening before the Regular Meeting.

Rules and Procedure:

1. Any citizen who wish to speak at the meeting has that right.
2. To be placed on the Agenda the citizen must contact City Hall via telephone or via email at summers@ottervillemo.gov or dlake@ottervillemo.gov NO later than the Friday at noon before the regular scheduled meeting.
3. Each citizen that has requested to be placed on the agenda must give the concern for the reason they wish to speak.
4. Each citizen will be given 3 minutes to speak. While speaking no comments or interruptions will be allowed by anyone attending the meeting.
5. All concerns and/or questions will be taken under advisement by the board. And if concerns/ questions cannot be answered at the regular meeting the board will that these issues under advisement and will respond at the next regular meeting.

Documentation:

1. If the information that is requested requires a Sunshine Law Request, a formal sunshine request form must be filled at (available at City Hall).
2. Contract will be signed at the time of request and a deposit for the request will be required of \$5.00 (five dollars) per line item.
3. The charge for obtaining printed records from the City of Otterville will be \$17.00 per hour for research and 10 cents per copy.

This policy will be in effect:

Date

Deborah Lake

(seal)

Amended policy 2022 from prior 2020

Email update

RESOLUTION NO 9-2022a

A RESOLUTION OF THE BOARD OF ALDERMAN OF THE CITY OF OTTERVILLE, APPOINTING THE CUSTODIAN OF RECORDS FOR THE CITY OF OTTERVILLE, MISSOURI AND PROVIDING AN EFFECTIVE DATE THEREFORE,

WHEREAS, the City of Otterville, Missouri appoint the City Clerk of Otterville, Missouri as the custodian of records for the City of Otterville.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Otterville as follows:

1. That Leanna Summers is appointed custodian of the records of the City of Otterville, Otterville, Missouri and that such custodian is located at the 203 BB Highway, Otterville, Missouri.
2. That said custodian shall respond to all requests for access to or copies of a public record within the time period provided by statute except in those circumstances authorized by statute.
3. That the fees to be charged for access to or furnishing copies of records shall be a hereinafter provided: 10 cents per page for paper copies 9 by 14 or smaller, plus an hourly fee for duplicating time not to exceed the average hourly rate of pay for the clerical staff of the public governmental body. Research time may be billed at actual cost.
4. That it is the public policy of City of Otterville, Otterville, Missouri that meetings, records, votes, actions, and deliberations of this body shall be open to the public except as provided by § 610.021, RSMo, and other applicable provisions the body wishes to rely on to close records, which records shall be closed as allowed by law.
5. That the City of Otterville, Otterville, Missouri shall comply with §610.021 to 610.225, RSMo, the Sunshine Law, as now existing or hereafter amended.
6. This Resolution shall take effect and be in full force from and after its passage and approved.

Considered and adopted by a majority voice of the Board of Alderman of the City of Otterville, Missouri on this ____ day of _____, 2022.

Approved:

Deborah Lake, Mayor

Attest:

Leanna Summers, City Clerk