

FLAGG CREEK WATER RECLAMATION DISTRICT MINUTES  
OF THE BOARD OF TRUSTEE'S REGULAR MEETING  
February 25, 2022

The regular meeting of the Board of Trustees of the Flagg Creek Water Reclamation District was held on Friday, February 25, 2022, at 10:00 A.M. at the District office at 7001 North Frontage Road, Burr Ridge, Illinois.

District Board of Trustees Present:

Trustee President	Herbert A. Stade
Trustee Vice President	Barbara McGoldrick
Trustee Clerk	Thomas J. Walsh

District Staff Present:

Executive Director	James Liubicich
Plant Superintendent	Robert McCarthy
Regulatory Affairs and Contract Manager (RACM)	Christopher Kokat
Financial Analyst	David Abel

District Board of Trustees and District Staff Absent:

Treasurer	Michael J. Lynch
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A quorum was established.

President Stade called the meeting to order at 10:00 A.M.

President Stade stated the February 25, 2022, Regular Board of Trustees Meeting was being held and conducted in accordance with state law and the Open Meetings Act.

President Stade led everyone in the pledge of allegiance.

President Stade asked if any Trustee had any corrections or additions to the December 17, 2021, regular Board of Trustee's meeting minutes as submitted. No comments were raised. Clerk Walsh moved that the minutes of the December 17, 2021, regular Board of Trustee's meeting be approved. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Financial Analyst Abel discussed the Bills for Payment for the period of December 2021, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$1,589,366.35 on all District bank accounts, inclusive of \$152,000.00 in cash transfers to other District bank accounts for the period of December 2021, which were deposited into a various IEPA Bank Accounts. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Financial Analyst Abel further discussed the Bills for Payment for the period of January 2022, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered. Clerk Walsh moved to approve the Bills previously paid in the amount of \$1,019,717.96 on all District bank accounts, inclusive of \$152,000.00 in cash transfers to other District bank accounts for the period of January 2022, which were deposited into a various IEPA Bank Accounts. Vice President McGoldrick seconded the motion. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

Financial Analyst Abel discussed the Report on Bank Accounts for the period ending December 31, 2021, and January 31, 2022, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

Financial Analyst Abel discussed the Treasurer's Report for the periods of December 2021 and January 2022, which was previously distributed to the Board of Trustees. All questions were addressed and satisfactorily answered.

President Stade motioned that since no old business existed the Board of Trustees recess the regular Board of Trustee's meeting and convene as the Board of Local Improvements.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to recess the regular Board of Trustee's meeting at 10:07 A.M. and convene as the Board of Local Improvements. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The Board of Local Improvements meeting adjourned at 10:30 A.M. and the regular Board of Trustee's meeting reconvened to discuss new business.

RESOLUTION NO. 873 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 873. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 874 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 874. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 875 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 875. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 876 – Composite Connection Charge – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 876. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 819 – Approval of Change Order No. 1, for Contract No. 2020-03, Ginger Creek North Lift Station Improvements, Thereby Increasing the Total Value of the Contract by \$5,659.82, from \$1,036,750.00 to an Amount not to Exceed \$1,042,409.82 and an Extension of Time to the Contract's Final Completion Date – From the recommendation of the Board of Local Improvements, Clerk Walsh moved, and Vice President McGoldrick seconded the motion to approve Resolution No. 819. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RESOLUTION NO. 820 – Authority to Award Contract 2022-01, 2022-2025 Biosolids Management Services, to Synagro Central, LLC in an Amount not to Exceed \$1,743,000.00 – Executive Director Liubicich discussed Resolution No. 820. All questions were addressed and satisfactorily answered. Clerk Walsh moved and Vice President McGoldrick seconded the motion to approve Resolution No. 820. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

RACM Kokat discussed the Regulatory Affairs & Contract Management Report for the period of January/February 2022, which was previously distributed to the Board of Trustees. Mr. Kokat discussed past due sewer charges, provided a water termination status update, and discussed the ongoing legal action for eleven (11) accounts with a past due balance over \$500.00, for subject accounts, which obtained their water from private wells. Further, Mr. Kokat discussed the District's required annual Occupational Safety & Health Administration (OSHA) reporting, required sexual harassment and discrimination training, Ordinance codification, and reportable insurance claims. All questions were addressed and satisfactorily answered.

Plant Superintendent McCarthy discussed the Plant Superintendent's Report for the period of January/February 2022, which was previously distributed to the Board of Trustees. Mr. McCarthy reported the Treatment Plant's flow for December 2021 was 301.02 million gallons and the Treatment Plant experienced no excess flow events. Mr. McCarthy further discussed that the Treatment Plant's flow for January 2022 was 292.56 million gallons and no excess flow events occurred during January 2022. Mr. McCarthy summarized plant improvements, plant repairs and staff activities in the operations, maintenance, and laboratory departments during the period of January/February 2022. All questions were addressed and satisfactorily answered.

Executive Director Liubicich summarized the Executive Director's Report for the period of January/February 2022, which was previously distributed to the Board of Trustees. Mr. Liubicich discussed and summarized, 1) Emergency, Significant Unexpected Occurrences, Priority Repairs 2) Staff Activities and Development 3) Capital Projects in Planning/Design & Bidding 4) In Construction 5) Other Items of Significance 6) Monthly Billing Summaries 7) Receivables 8) Delinquencies 9) Permit History 10) IEPA Loan History 11) Plant Flow Statistics 12) Precipitation History and 13) Employee Overtime and Comp Time Hours. All questions were addressed and satisfactorily answered.

Financial Analyst Abel updated the Board of Trustees on Freedom of Information Act (FOIA) requests and responses received and answered during the period of January/February 2022. All questions were addressed and satisfactorily answered.

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President Stade asked if there were any public comments on the issues presented on the regular Board of Trustees meeting's agenda or any other items. No public comments were presented.

Clerk Walsh moved and Vice President McGoldrick seconded the motion to adjourn the regular Board of Trustee's meeting at 11:30 A.M. Votes recorded: Walsh-Aye, McGoldrick-Aye and Stade-Aye. The motion carried.

The next meeting of the Board of Trustees is scheduled for Friday, March 25, 2022, at 10:00 A.M.

Approved: March 25, 2022



Thomas J. Walsh, Trustee Clerk