

<p>GAME DAY ROOM Hang all vests up neatly and colour coordinated Disinfect Benches(tidy), chairs etc Empty bins and new liner Sweep and Mop floors</p> <p><i>Volunteers will be required from each team to help in the canteen</i></p>	<p>REFEREE'S ROOM Disinfect Toilets/Bin/handwash bottles Clean sink with Jiff, Windex Mirror Restock handwash, sanitiser, paper towels, toilet paper Empty Bins add new bin liner/Sweep and Mop floors</p> <p><i>Volunteers will be required to help in the BAR</i></p>
<p>CANTEEN –Strain oil Monthly Disinfect tables, sauce bottles, napkin & straw holders, benches, fridge & freezer doors/handles, register, microwave, urn & wash dishes. Scrub hot box trays, clean hot plate + sides and wipe sides of fryers, clean glass on drink fridges and bottom tray of fridge Restock drink fridges, pack away chips-lollies etc Refill sauces, oil, napkins, gloves, straws etc. Sweep and Mop floors.</p>	<p>SAUSAGE SIZZLE Disinfect tables, sauce bottles, napkin holder Refill sauces, napkins, gloves, sanitiser, wipes, oil, straws and note what needs to be restocked. Disinfect standing bar rail/round post tables etc and bring inside. Freeze any leftover sausages, pies etc.</p>
<p><i>Teams to volunteer on one of their training nights to complete a job that's highlighted below in yellow (ready for game days).</i></p>	<p><i>Teams using the clubhouse must leave it as you find it.</i></p>
<p>FIRST AID ROOM Pack shade up into bag/Trestle tables standing up behind door Ice for Injuries-small and medium bags made up Store Sheets/Blanket/Pillow into space bags Disinfect Benches/handwash bottles/first aid bed Refill handwash, sanitiser, paper towels, Clean sink, Windex Mirror. Empty Bins and new bin liner, Sweep and Mop floors.</p>	<p>BAR/KITCHEN/TOILETS (turn water on/off to urinal) Bar- disinfect bench tops/tables/chairs Vacuum Carpet/Restock Fridges Wipe over with disinfectant-cash register/ Fridge/Cold room handles, Wash/Dry and put away Dishes. Disinfect Toilets/clean sinks, Windex mirrors. Empty Bins and new liners/Sweep and Mop floors</p>
<p><i>Volunteers will be required from each team to check toilets are clean (pick up any rubbish etc) and to disinfect when required.</i></p>	<p><i>Change rooms to be left neat n tidy after each teams use. Organise a team volunteer to implement.</i></p>
<p>TOILETS Men's/Ladies/Unisex -check clean each training night Disinfect toilets/handwash bottles/paper towel dispenser Clean sink with Jiff then Windex, Windex Mirror Restock hand wash, paper towels, toilet paper, urinal fresheners Empty Bins and new liners, wipe all bins over with disinfectant Sweep and Mop floors</p>	<p>CHANGE ROOMS-Home 1 & 2/Visitors 1 & 2 Disinfect/Clean Toilets and Showers Clean sink with Jiff then Windex, Windex Mirror Refill hand wash, toilet paper, paper towels Empty Bins and new liner/Sweep and Mop floors</p>
<p>GAME DAYS OPENING AND CLOSING <i>1st teams and last teams playing on the day are required to:</i></p>	<p><i>Teams helping set up and pack up game days aren't required to complete any highlighted duties.</i></p>
<p>PUT TABLES OUT/BRING TABLES IN Sign in/out Sanitiser Stations Disinfect tables/sanitiser bottles Refill Sanitiser bottles Store in change room (next to men's toilets) PUT SIGNAGE OUT/BRING SIGNAGE IN A-Frame signage (in BAR) Gently pull down any signage in the ally way so it can be reused.</p>	<p>SET UP FIELDS/PACK UP FIELDS Container (carpark end) - Game Day Post Pads Field 1 Q-Electrical logo Post Pads. First Aid Room - First Aid Shade, Esky with Ice packs and water(from canteen) for Referees, Trestle Table etc. Game Day Room Game Day Ball Tubs and disinfectant spray bottles. Markers and corner sandbags in trolley's</p>
<p><i>2nd last team to bring all wheelie bins in/empty/wash.</i> <i>Players from team to pick up rubbish around the venue.</i></p>	
<p>PUT WHEELIE BINS OUT/BRING WHEELIE BINS IN Empty ALL Bins every game day (1 in each change room) Toilets, Bar, gameday room etc Wash any Smelly Bins (leave open and no bin bag) New Bin liners in Wheelie Bins and clip the 4 corners off Store in Visitors 2 change room, carpark end</p>	<p>UNLOCK/LOCK Ambulance gates, Toilets, First Aid & Changerooms etc. TOP carpark gate, Bin, Storage Container Use Bollards in Visitors 2 changeroom to keep gates clear. Check everything is locked at the end of the day.</p>
<p>REFILL ALL 2ltr Disinfectant bottles refilled 100ml Pine disinfectant per 2ltr spray bottle X 7 Bottles -2 in Bar/2 in game day room/2 in field ball box/1 in container</p>	<p>VENUE Kids from last team playing to pick up any Rubbish remaining on and around the Fields and the Carparks.</p>

Everything must be put back where it goes so volunteers are not looking in all rooms to find something (refer to roster if unsure)
 Cleaning station with mop, broom, dustpan, vacuum (or back kitchen of bar) as well as cleaning supplies, sanitiser, hand wash, toilet rolls, paper towels, disinfectant, bleach etc in hallway that goes from canteen to office. Cleaning basket is in the back kitchen of the bar and a fully stocked cleaning trolley is in the game day room. **Cleaning baskets must have**-Jiff, disinfectant and bleach spray, Windex, paper towels, CHUX, scourer, toilet brush (in a large sandwich bag), gloves, garbage bags, roll of bin bags, spare hand wash and paper towels for dispensers x 2. Urinal fresheners x 4 (in game day room trolley), Face Masks.