



COVID-19 Safety Coordinator

Role Description:

The COVID-19 Safety Coordinator will be your key resources and central point of contact for all matters COVID-19 for your organisation. The Safety Coordinator will be responsible for liaising with other clubs, associations, State and National Sporting Organisations and other relevant stakeholders in relation to your organisation's response to COVID-19.

COVID-19 Safety Coordinator Roles and Responsibilities:

- Complete the relevant Return to Sport Checklist(s) by considering the actions set out in each checklist and implementing (or arranging to implement) relevant considerations in your organisation and documenting justifications for not undertaking particular actions.
- Oversee the development and implementation of the organisation's return to sport arrangements by documenting those arrangements in a [COVID-19 Safety Plan](#) or [QRL Return to play handbook](#)
- The COVID-19 Safety Plan should address:
 - Points of COVID-19 transmission risk;
 - Transmission controls;
 - Hygiene and behaviour requirements;
 - Physical and fitness preparations before a restart; and
 - Education and communication to relevant personnel.
- Periodically review the effectiveness of the COVID-19 Safety Plan or QRL Return to play handbook for your organisation and amend, update or improve as necessary.
- Advise the committee/board of your organisation on the effectiveness of COVID-19 Safety Plan/ QRL Return to play handbook arrangements and seek assistance where required.
- Assist your organisation (operationally) to safely ramp up activity through the three phases of the Australian government's "Roadmap to a COVIDSafe Australia" and as permitted by the relevant State or Territory government.
- Act as the contact point for your organisation's members and participants – particularly around questions relating to return to sport and the actions your organisation has taken to be COVIDSafe – and other relevant stakeholders (including government, public health and other authorities, other clubs, associations, State and National Sporting Organisations).