

**RECORDS OF PROCEEDINGS
CLARIDON TOWNSHIP
REGULAR MEETING**

October 4, 2021

The regular meeting was called to order at 6:00 pm with the following members present: Trustees- Roger Miller, Jonah Tiber, Cooper Sherman, and Fiscal Officer- Paula H. Jolly.

Ms. Jolly took roll call for attendance. Mr. Miller, Mr. Tiber and Mr. Sherman responded here.

SEPTEMBER 20, 2021 REGULAR MEETING MINUTES- 21-135

Motion by Mr. Sherman, second by Mr. Miller to approve regular meeting minutes of 9/20/2021 as written.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

ZONING

Mr. Tiber reported that Mr. Harry Jacob has resumed his position as Claridon Township Zoning Inspector. He will continue to work mainly from home, and meet with residents at the office on "as needed" basis.

MAINTENANCE

Mr. Blair reported that so far this year 34 headstones have been restored, and that all artificial decorations from gravesites have been removed on 10/1/2021 (per cemetery rules and regulations). Mr. Blair further explained that it has been extremely hard for the maintenance team to mow/weed grave sites with large amounts of artificial decorations all over grave sites. He also added that 10 65lb trash bags full of decorations have been removed and discarded from both cemeteries.

Ms. Sherman, Cemetery Sexton, stated that new decorations have already been added to some grave sites (since 10/1/21 removal), and urged the BOT to post cemetery rules and regulations signs at both cemeteries for visitors to view.

Mr. Tiber responded that he will obtain quotes for new signs.

MOTION TO APPROVE OVERTIME HOURS FOR MR. BURZANKO AND MR. BLAIR- 21-136

Motion by Mr. Miller, second by Mr. Sherman to approve 6.45 hours of overtime for Mr. Burzanko, and 10.5 hours of overtime for Mr. Blair; accumulated during weekend burials.

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

The BOT discussed and decided that it would be beneficial to have Mr. Burzanko attend all future Trustee meetings for better communication purposes (between Maintenance staff and Trustees). They also discussed what type of ice melting material should be

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used in front of Town Hall doors in order to protect newly installed flooring.

BUILDINGS

The BOT discussed and decided to get 6 new keys made for Town Hall renters.

EQUIPMENT

Mr. Blair reported that he and Mr. Burzanko are in process of obtaining a repair quote for the nonfunctioning Viking plow (2007 International truck). Mr. Blair will be reporting back once the repair quote has been received.

ROADS

Mr. Miller reported that road work on Taylor wells Road north continues to stay on schedule.

Application process (due by 11/19/21) for the ODOT Township Stimulus Program will be completed by Mr. Miller. (In order to receive \$250,000 for Twp. Road improvements)

FISCAL

Mr. Sherman will be completing the OTARMA insurance policy renewal.

TRANSFERS

TRANSFER RESOLUTION- 2021-34

Motion by Mr. Miller, second by Mr. Sherman to amend the 2021 Permanent Appropriations as follows:

From:

General Fund:

Other Supplies and Materials

1000-120-490-0000

\$700.00

To:

Repairs and Maintenance

1000-120-323-0000

\$700.00

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

TRANSFER RESOLUTION- 2021-35

Motion by Mr. Miller, second by Mr. Sherman to amend the 2021 Permanent Appropriations as follows:

From:

General Fund: (Parks)

Repairs and Maintenance

1000-610-323-0000

\$500.00

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To:

General Fund:

Electricity	
1000-610-351-0000	\$500.00

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

TRANSFER RESOLUTION- 2021-36

Motion by Mr. Miller, second by Mr. Tiber to amend the 2021 Permanent Appropriations as follows:

From:

General Fund:

Improvement of Sites	
10000-410-730-0000	\$6000.00

To:

Operating Supplies	
1000-410-420-0000	\$1000.00

other salaries	
1000-410-190-0000	\$5000.00

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

TRANSFER RESOLUTION- 2021-37

Motion by Mr. Tiber, second by Mr. Miller to amend the 2021 Permanent Appropriations as follows:

From:

Road and Bridge Fund:

Repairs and Maintenance	
2031-330-323-0000	\$2400.00

To:

Operating Supplies	
2031-330-420-0000	\$2400.00

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

PURCHASE ORDERS

Then and Now Purchase order for Burton Sheet Metal (\$1001.91) was presented, approved and signed during tonight's meeting.

MOTION TO MOVE FUNDS FROM MARVIN BYLER PURCHASE ORDER - 21-137

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Motion by Mr. Miller, second by Mr. Tiber to move \$2000 from Marvin Byler Purchase Order to Operating Supplies (Fuel) and open a purchase order in this amount for Melzer's Fuel Service.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

**CORONAVIRUS LOCAL FISCAL RECOVERY FUND (2274) RESOLUTION-
2021-38**

Motion by Mr. Miller, second by Mr. Sherman to accept that the Geauga County Budget Commission certify monies to be received for the 2021 Permanent Appropriations in the newly created **Coronavirus Local Fiscal Recovery Fund (Fund 2274) in the amount of \$150,317.77** that may be used for necessary expenditure incurred and consistent with the requirements of Sections 602(b) and 603(b) of the Social Security Act as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021), and the expenditures are incurred from March 3, 2021-December 31, 2024; any unspent funds must be returned in accordance with applicable law. These funds will be distributed to the **Coronavirus Local Fiscal Recovery Fund (Fund 2274) in revenue line item 2274-511-0000- Federal Funds** and to supplement revenue already available for such purposes.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

PAY BILLS MOTION- 21-138

Motion by Mr. Tiber, second by Mr. Sherman to approve by signing prior to or at this meeting wages and bills from warrant #10784 through warrant #10789, and the electronic payments of #229 through #241, for a total expenditure of \$10,471.31.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

CREDIT CARD REVIEW

The Fiscal Officer presented the BOT with the credit card transaction detail report, and the attestation of review was signed by the Chairperson/Compliance Officer, Mr. Miller.

CEMETERIES

Three cemetery deeds for: Ellis Jr. & Patricia Dillen, Ellis Sr. & Blairetta Dillen, and William & Anne Hyde were presented and signed during tonight's meeting.

Ms. Sherman shared that bench/headstone request has been received. The BOT discussed and decided to approve for a stone bench to be allowed as a headstone at the Center cemetery. Ms. Sherman will inform the resident of the approval.

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PARKS

The BOT discussed current condition of walking trails at the park and possible ways to improve their quality.

Mr. Tiber reported that request has been received to allow 15-20 boy scouts to camp at the park. Permission has been granted.

NEW BUSINESS

An agreement between the First Congregational Church and Claridon Township Trustees for the temporary use of the Admin. building and Town Hall was presented and signed during tonight's meeting. The Church cannot assemble due to catastrophic collapse of the ceiling in the sanctuary of the Church therefore, the Trustees are allowing the members to gather in the Admin. building and Town Hall. (Through May 1, 2022) The BOT was presented with a copy of additional liability insurance coverage for Township's buildings from First Congregational Church insurance provider.

OLD BUSINESS

Mr. Sherman reported that Burton VFD contract proposal has been dropped off for their review.

The BOT, Ms. Sherman and Mr. Blair discussed possible ways of obtaining a new Veterans' monument for Center Cemetery. Mr. Blair will have Mr. Burzanko request a new quote for a smaller monument.

MEETINGS

Next Trustee meeting will be held on 10/18/2021 at 6 pm, Zoning Commission meeting will be held on 10/25/2021, and the next GCTA dinner/meeting will be held on 11/10/2021 in Burton Township.

MOTION TO ADJOURN THE MEETING- 21-139

Motion by Mr. Miller, second by Mr. Sherman to adjourn the meeting.

ROLL CALL VOTE:

Mr. Miller: Aye, Mr. Tiber: Aye, Mr. Sherman: Aye.

The meeting was adjourned at approximately 7:40 pm.

Respectfully Submitted,


Paula H. Jolly
Fiscal Officer



